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Courtyard by Marriott Ann Arbor

fresh



Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

Courtyard by Marriott Ann Arbor



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breakfast

continental breakfast basic | \$10.00 /person
 blueberry and chocolate chip muffins, sliced bagels with butter, cream cheese and preserves, Kellogg's cereals with cold milk, freshly sliced seasonal fruit, chilled orange juice, individual flavored yogurt, freshly brewed coffee and herbal teas

deluxe breakfast table | \$14.00 /person
 continental breakfast basic, oatmeal with brown sugar, raisins and walnuts, lemon cake, scrambled eggs, sausage, bacon and breakfast potatoes

coffee and tea service | \$25.00 /gallon
 freshly brewed coffee, decaffeinated coffee and/ or herbal teas

make it all day beverage service | \$6.00 /person
 freshly brewed coffee, decaffeinated coffee, herbal teas, assorted chilled soft drinks, and bottled water

all day coffee service | \$4.00 /person
 freshly brewed coffee, decaffeinated coffee and herbal teas



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breaks

the boardwalk break | \$7.00 /person
 selection of chocolate chip, peanut butter and oatmeal raisin cookies, freshly brewed coffee, decaffeinated coffee, herbal teas, assorted chilled soft drinks and bottled water

the arbor am | \$8.00 /person
 whole fruit basket with apples, oranges, bananas, assorted granola bars, roasted nuts, energy drinks, freshly brewed coffee, decaffeinated coffee, herbal teas, assorted chilled soft drinks and bottled water

the victor's way | \$9.00 / person
 assorted pastries, chocolate chip and blueberry muffins, lemon pound cake and blueberry scones, hummus with pita chips, fresh carrots and celery, salsa, sour cream and tortilla chips, roasted nuts, energy drinks, freshly brewed coffee, decaffeinated coffee, herbal teas, assorted chilled soft drinks and bottled water

Starbuck's coffee | add \$2.00 /person

Tazo teas | add \$2.00 /person



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lunch

bistro table | \$19.00 / person
 garden fresh greens with assorted dressings or
 caesar salad
 broccoli cheddar soup or french onion soup
 breadworks (assorted rolls)
 roast turkey sandwich
 chicken caesar tortilla wrap
 dessert platter
 fresh fruit cup
 selection of cold and hot beverages

arbor fiesta table | \$21.00 /person
 seasoned beef, refried pinto beans, black beans
 mexican rice, grilled vegetables-peppers &
 onions
 warm flour tortillas, corn taco shells, salsa,
 shredded lettuce, diced tomatoes, chopped
 onions, shredded cheddar cheese
 sour cream, guacamole, fresh tortilla chips
 cinnamon churro's

parkplace pasta table | 17.00/ per person
 garden fresh greens with assorted dressings or
 caesar salad
 chef's selection steamed vegetables
 two choices of penne, tri-colored bowtie,
 spaghetti or fettuccini noodles
 two choices of spaghetti beef marinara,
 vegetarian marinara, alfredo or pesto sauces
 fresh garlic bread
 dessert platter
 selection of cold beverages



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lunch

the bistro express | \$13.95 /person
(menu placed in meeting room- collected
10:30am with selections)

main (select one)

roast turkey blt on toasted sourdough
caesar wrap with grilled chicken
chunk white tuna salad on whole grain
grilled buffalo chicken on sesame bun
roast beef and sliced cheddar sandwich

ranch salad with or without chicken

or

soup & salad

half turkey blt with cup of soup du jour

side: (select one)

potato chips

fresh fruit cup

dessert: (select one)

turtle nut brownie

lemon pound cake

beverages: (select one)

regular, diet cola soft drink, clear soft drink,
iced tea, bottled water

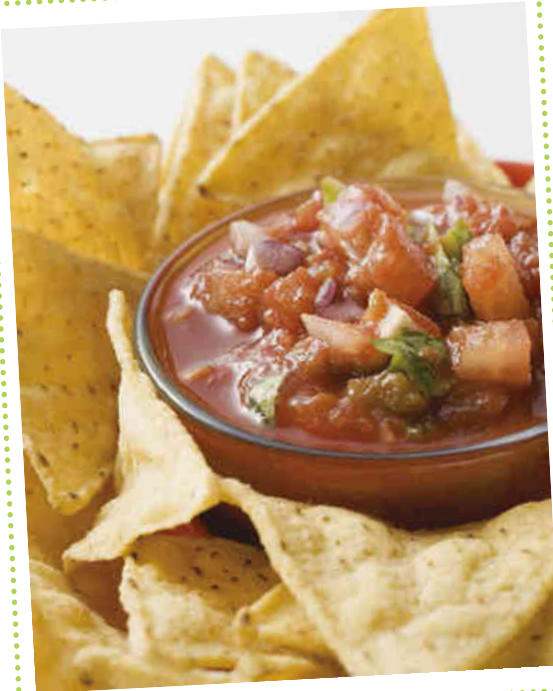
(20 persons or less-otherwise one selection to
be chosen 3 days prior)



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reception

hors d'oeuvres | \$3.00 / person each item
vegetable tray

nachos

cheese & cracker tray

tortilla chips, guacamole & salsa

garlic hummus with pita bread chips

craft your own | by the 50 piece order

jumbo shrimp cocktail \$130

assorted finger sandwiches \$75

mini beef wellington \$110

bacon wrapped scallops \$125

assorted petite quiche \$110

mini crab cakes \$110

crab stuffed mushroom caps \$150

grilled chicken quesadilla \$115

vegetable egg rolls \$90

spanakopita \$80

beef or chicken kabobs \$135

potato skins \$60

mozzarella sticks \$60

jalapeno poppers \$60

bbq meatballs \$65

breaded mushrooms \$50

chicken wings (plain, buffalo, or bbq) \$60



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dinner

the market table | \$25.00 /person
choice of one great appetizer from grilled
chicken quesadilla with salsa and sour cream
thai or buffalo chicken wings

choice of one salad from:
garden greens with champagne vinaigrette
ranch salad with bacon, diced tomatoes,
cheddar cheese
caesar salad with croutons and parmesan
cheese

choice of one soup: broccoli cheddar soup
onion soup with three cheeses

choice of two from the oven:
bbq pork ribs
herb roasted chicken
sliced roast sirloin

two sides from: garlic mashed potatoes,
vegetable medley or green bean almondine
breadworks and butter
freshly brewed coffee and tea

desserts:
chocolate brownies
lemon pound cake
fresh fruit cup



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dinner

the mainstream pasta table | \$22.00 /person
hummus with pita chips
vegetable tray
seasonal fresh fruit tray

garden greens with assorted toppings and dressings or caesar salad
broccoli cheddar or french onion soup

chef's selection of steamed vegetables
two choices of penne, tri-colored bowtie, spaghetti or fettuccini noodles
two choices of spaghetti beef marinara, vegetarian marinara, alfredo or pesto sauces

fresh garlic bread

dessert platter

selection of cold beverages, freshly brewed coffee and hot teas



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technology

AUDIO VISUAL EQUIPMENT | priced per day
additional items may be available for a fee

flip chart package | \$25.00
pads, markers, masking tape and easel

easel | \$10.00

standing microphone | \$25.00

wireless microphone | \$125

tabletop microphone | \$25.00

screen | \$45.00 /\$75.00
6' and/ or 8'

LCD projector package | \$200.00
includes LCD projector and screen

power strips/ extension cords | \$10.00/ \$5.00

LCD projector | \$200

polycom | \$50.00
patch to house sound | \$25.00
(not for music relay)

free wireless internet connection



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flawless



considerations

GENERAL INFORMATION AND POLICIES: food and beverage must be purchased from and served by the hotel. Hotel may assess a minimum of \$250 fee. Menu prices are subject to change without notification and are not guaranteed until three months prior to the event date of the function.

ROOM SET UP: function rooms are assigned when guarantee numbers are received

GUARANTEES: Guarantee number of guests per function are due no less than three business days prior to event start date, otherwise, default contracted group number of attendees will become the guarantee. Counts possibly can go up, but within 72 business hours, guarantee counts can not go down. Event menu selections and room set up are due two weeks prior to event start date

PAYMENT: All events must be guaranteed with either deposit or completing the approved credit card authorization form with a valid credit card. Your event is considered confirmed with the signed agreement and form of payment established. Final charges may be settled via credit card, company check (10 days prior), or cash in advance

SERVICE CHARGE AND TAX: All food and beverage services and prices are subject to 20% service charge and 6% state taxation

CANCELLATION: cancellation of the confirmed function within 30 days prior to the function start date will incur cancellation fees respective to the contract specified terms and/ or 100% of the signed event order value. Written notification must be received by the hotel and fees are due at the time of cancellation

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