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Atlanta Executive Park/Emory

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## Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

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## breakfast

Continental Breakfast | 9.00  
Blueberry and Chocolate Muffins  
Sliced Bagels  
Butter, Cream Cheese, and Preserves  
Kellogg's Cereal with Milk  
Three Kinds of Seasonal Fresh Fruit  
Chilled Orange Juice  
Yogurt  
Coffee and Tea Service

Oatmeal | 2.00  
As an add on to the Continental Breakfast.  
Served with brown sugar, raisins and milk.

Breakfast Sandwich | 4.00  
As an add on to the Continental Breakfast.  
Fried egg, sausage, and cheddar on an English  
muffin.

Hot Breakfast | 14.00  
Includes all Continental Breakfast items in  
addition to scrambled eggs, bacon, and  
breakfast potatoes.

Starbucks Coffee | 2.00



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## breaks

Coffee and Tea | 3.50  
Barista Coffee and Tea Service.  
Upgrade to Starbucks Coffee for \$2.00

Coffee, Tea, and Beverage | 5.00  
Soft Drinks and Ice Teas, Bottled Water, Coffee  
and Tea Service.  
Upgrade to Starbucks Coffee for \$2.00

Refreshment Break | 7.00  
Includes Whole Fruit, Cookies, Soft Drinks, Iced  
Teas, Bottled Water, Coffee and Tea Service.

Energy Drinks | 4.00  
Add on to the Refreshment Break.

Energy or Granola Bars | 2.50  
Add on to the Refreshment Break

Brownies or Lemon Bars | 2.50  
Add on to the Refreshment Break



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## lunch

Bistro Deli Choice | 16.95

Up to 20 people

The menu will be provided to each guest in the morning and the guest will be able to choose what beverage, entree, side and dessert they would like. These menus will be collected around 10:00 AM.

Beverages:

Pepsi, Diet Pepsi, Sierra Mist, Bottled Water, Iced Tea

Choice of Entree Selection:

\*Chicken Caesar Wrap - Crisp romaine, parmesan, grilled chicken

\*Turkey BLT - Sourdough

\*Turkey Reuben - Hot turkey, Swiss cheese, sauerkraut, on marble rye

\*Tart Apple Salad

\*Half Turkey Sandwich and a Cup of Broccoli Soup

All sandwiches served with coleslaw

Side Items:

Kettle Chips or Fresh Fruit Cup

Dessert:

Brownie or Lemon Bar



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## lunch

Bistro Deli Market Style | 18.00  
For Groups of 20 and More

### Basics:

Garden Greens served with Red Wine Vinaigrette and Caesar Dressing- croutons, tomatoes, cucumber, black olives, and shredded parmesan.

Broccoli and Three Cheese Soup  
Tuna Salad on Whole Wheat, Sourdough  
Turkey BLT

Chicken Caesar Wrap  
Creamy Coleslaw, Kettle Chips, Pickles,  
Mustard, Mayonnaise, Ketchup.  
Chocolate Brownies and Fresh Cut Fruit.

### Add on Items:

Tart Apple Salad - \$2.00

Caesar Salad - \$2.00

French Onion Soup - \$1.00

Thai or Buffalo Chicken Wings - \$2.50



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## technology

High Speed Access | 100.00  
Wireless and Wired

Overhead Projector | 35.00  
Includes Overhead Markers

Laptop Computer | 250.00

Microphone | 165.00  
Wireless or Wired

Speakerphone | 35.00  
Includes local calls only, long distance available  
at additional charge.

72 inch Projector Screen | 35.00

Additional Flip Chart | 25.00

AV Technician | 40.00 Hour  
Four Hour Minimum

Extension Cords and Power Strips |  
Complimentary



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## considerations

### General Information and Policies

Food and Beverage must be purchased and served by the hotel. Printed menus are for general reference and our event staff would be happy to customize menus to meet your specific needs. Menu pricing is subject to change. To ensure that your event is a successful one, we request that you finalize menu selections and meeting room arrangements no less than fourteen (14) days prior to the date of your event.

### Deposit and Cancellation

All catering events must be confirmed with a method of payment within 24 hours of a meeting space reservation. Without this guarantee, your space is subject to immediate cancellation and will be made available to other patrons.

### Gratuity and Tax

In addition to applicable local and state sales taxes, a 20% gratuity will be applied to all food and beverage associated with your event. A 7% sales tax will be applied to all charges.

### Liability

The Courtyard by Marriott reserves the right to inspect all special events and private functions held on hotel property. Damages to the premises will be charged accordingly. The Courtyard by Marriott shall not assume responsibility for the damage or loss of any personal property and or equipment brought into the meeting rooms.

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