

Courtyard by Marriott®
Basel

COURTYARD®
Marriott

MEETINGS & EVENTS

WHERE MEETING SPACE MEETS EATING PLACE



WELCOME TO BASEL

The newly constructed Courtyard by Marriott Basel in Pratteln is a smart, dynamic hotel, equally suitable for business or wellness.

We can offer you exclusive, first-class comfort, ideal meeting rooms, and rest and relaxation in «aquabasilea», the most diverse water complex.

Our 175 air-conditioned rooms on three floors have been furnished to the latest standards. Every room incorporates a roomy work area with desk, and a spacious bathroom. Six seminar rooms covering a total area of 675 m², including the light-filled foyer, and our state-of-the-art infrastructure, create the perfect setting for successful conferences.

The hotel has direct access to Switzerland's most comprehensive water complex, «aquabasilea», with its spa and wellness suite.

You can also treat yourself in the «max - restaurant, bar & lounge», where you'll find the right menu for lunch with guests or dinner with friends.

In short, the Courtyard by Marriott Basel hotel is designed for business travellers who are geared to success, but who can also make the most of the breaks in the day afforded by their travels. Put us to the test - it will be our pleasure to make your stay with us a memorable one. We look forward to meeting you!

Sincere regards

Tanja Schulte
General Manager

Our 6 golden rules for meetings	3
Marriott Rewarding Events	4
Function rooms	5
Day seminar packages	7
Audio-visual equipment	8
Coffee breaks	10
Suggested canapés	11
3-course menus (from 10 people)	13
4-course menus (from 10 people)	14
5-course menus (from 10 people)	15
Buffet lunch	16
max - restaurant, bar & lounge	17
«aquabasilea»	18
Socialising	19
Innovative Internet tools/Online planning help	22
Enquiry form	24

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EVENTS BY MARRIOTT

OUR 6 GOLDEN RULES FOR MEETINGS

You can rely on our values!

1st advantage: PROMPT

Detailed quotes by return of post.

However complex your enquiry, our formal quote will be on your desk within 24 hours*, the contents precisely tailored to your needs, and sent to you by your preferred method of e-mail, fax or letter.

*Sent electronically, on working days.

2nd advantage: FAULTLESS

One hundred percent individuality and thoroughness guaranteed. What matters most to you, and only you, when planning and holding your event? We'll ask you and be guided by it before, during and after your event, with no half measures, so your every wish is fulfilled.

3rd advantage: PERSONAL SERVICE

Professional assistance every time!

This is also part of Events by Marriott's international standard. A professional event organiser will be available on site for the entire duration of every event, a high profile presence who can be contacted by anyone with questions, requests or changes.

4th advantage: ACCURATE

Transparent, all-inclusive prices!

All Events by Marriott meeting packages include package prices for everything you have requested for your event. No hidden costs when calculating your budget. No surprises when you get the bill. You always know what you are getting.

5th advantage: REWARDING

Reward schemes which are really worth it!

Whether you're planning on a local or global scale, whether you have general or individual contact with hotels, the Marriott Rewarding Events and Preference Plus reward schemes earn you more than just points or miles. You can look forward to a different class of reward and privilege.

6TH ADVANTAGE: ENVIRONMENTALLY FRIENDLY

Ecological thought for a greener future!

Our «Green Events» are our assurance of sustainability, from avoiding waste, via saving energy, to reforestation projects, we come up with fresh ideas so you can hold a successful meeting and benefit the environment.

MARRIOTT REWARDING EVENTS SUCCESS WHICH REAPS DOUBLE THE REWARDS

It matters a great deal to us that you have chosen to hold your event at a Marriott hotel, which is why you can not only look forward to a trouble-free event, but also attractive rewards with Marriott Rewarding Events, irrespective of whether your event takes place at a Marriott Hotels & Resorts, JW Marriott Hotels & Resorts, Renaissance Hotels & Resorts or Courtyard by Marriott.

Point for point - mile by mile

Whether it's a board meeting, a conference or a wedding banquet, every event you hold with us earns you miles or points from our Marriott Rewards® scheme. The points credited to you can be exchanged for free nights, cruises, entry tickets to theme parks and many other attractive rewards. Every US dollar spent earns you:

- 3 points to a maximum of 50,000 points per event, or
- 1 frequent flyer mile, to a maximum of 15,000 miles per event.

Points make prizes

You can dream as the points build up in your account. You'll find plenty of inspiration at Marriott, and your dream destination - whether it's a resort, spa or golf hotel - is nearer than you think, because with Marriott Rewards you can redeem your rewards up to 30% quicker than with other leading hotels' reward schemes.*

You have a choice of more than 250 rewards, such as:

- free accommodation in more than 2,800 hotels worldwide,
- golf and spa arrangements,
- culinary packages,
- frequent flyer miles with more than 30 airlines,
- discounts on your next event.

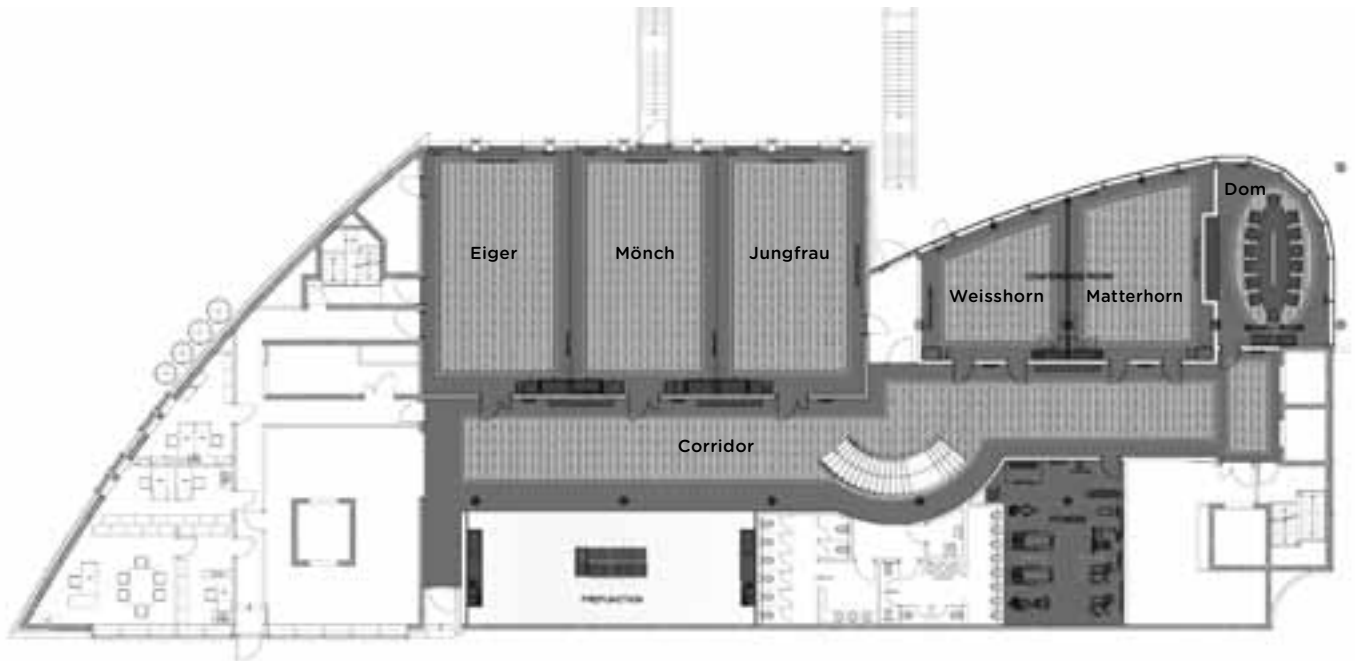
The quick way to Marriott Rewards membership: via the Internet at marriottrewards.de or at all participating Marriott hotels.

Terms and conditions: only members of the Marriott Rewards scheme can participate. A contract to hold an event signed with the hotel's Sales and Marketing department is a requirement for earning points from holding events at participating hotels (Marriott Hotels & Resorts, JW Marriott Hotels & Resorts, Renaissance Hotels & Resorts, Courtyard by Marriott). It is not possible to simultaneously earn frequent flyer miles and Marriott Reward points from the same event. Details on earning frequent flyer miles, which vary according to airline, can be found at marriottrewards.com.


Rewarding Events credits are not allocated on taxes, tips or service charges. The General Terms and Conditions of the Marriott Rewards scheme apply. Further information is available at marriottrewards.com.


*Basis for comparison: 7 nights' accommodation in a full service Starwood, Hilton, InterContinental and Hyatt brand hotel; bonus points per US dollar spent based on standard reward offers for Silver members. Status 05/09.


FUNCTION ROOMS




Function rooms	Area in m ²	Theatre	Seminar	U shape	Banquet (for 12 per table)
Combination (Eiger, Mönch and Jungfrau)	260	300	155	72	180
Eiger	86	74	42	31	48
Mönch	86	74	42	31	48
Jungfrau	86	74	42	31	48
Combination (Weissshorn and Matterhorn)	113	110	53	29	100
Weissshorn	48	44	18	18	36
Matterhorn	65	60	26	24	60
Dom (Boardroom)	43	-	-	oval table fixed for 14 people	-

 **Theatre:** Suitable for large conferences and short presentations, which don't require lengthy notes.

 **U shape:** Suitable for groups of fewer than 40 people. Maximum interaction with a chair person at the head.

 **Seminar:** The best configuration for medium to large events. Requires a relatively large space.

 **Banquet:** Generally used for meals and group discussions in smaller groups. Tables available for 8 to 12 people.

All rooms have full height windows, are sound-proofed and air conditioned. In addition the entire function rooms are equipped with wireless LAN.

FUNCTION ROOMS



DAILY RATES

The Courtyard packages for seminars with 10-plus attendees include the following services:

HALF-DAY PACKAGE

- Plenary room with full-height windows
- Basic equipment
(1 projector, 1 screen, 2 flip charts, 2 pin boards, Overhead projector on request, pads and pencils)
- Other equipment on request
- Constant tea and coffee supply in the foyer
- Mineral water in the meeting room
- 1 coffee break with coffee and selection of Ronnefeldt teas, fruit juice and daily changing snacks
- Lunch at midday or aperitifs and canapés in the evening incl. coffee and mineral water
- Free wireless LAN
- **Marriott Rewarding Events points**

From CHF 90.- per person

BOARDROOM DAY PACKAGE

- Welcome coffee in the Boardroom
- Boardroom with full-height windows, 50" plasma screen, multifunction sockets in the table
- 1 flip chart, pads and pencils
- Other equipment on demand
- Nespresso coffee and tea, mini bar with non-alcoholic drinks
- Mineral water in the meeting room
- 2 coffee breaks with coffee and selection of Ronnefeldt teas, fruit juice, and daily changing snacks
- 3 course business lunch or buffet lunch incl. coffee and mineral water
- Free wireless LAN
- **Double Marriott Rewarding Events points**

From CHF 145.- per person

Bookable for 5-plus people

FULL DAY PACKAGE

- Plenary room with full-height windows
- Basic equipment
(1 projector, 1 screen, 2 flip charts, 2 pin boards, overhead projector on request, pads and pencils)
- Other equipment on request
- Constant tea and coffee supply in the foyer
- Mineral water in the meeting room
- 2 coffee breaks with coffee and selection of Ronnefeldt teas, fruit juice and daily changing snacks
- 3-course business lunch or lunch buffet incl. coffee and mineral water
- Free wireless LAN
- **Marriott Rewarding Events points**

From CHF 105.- per person

It would be our pleasure to advise you and prepare a customised quotation.

AUDIO-VISUAL EQUIPMENT

Prices are per item, per day.

Overhead Projectors	400 Watt output	CHF	50.-
Video projector	4000 Ansi Lumen	CHF	350.-
Video players	DVD/CD player	CHF	50.-
	42" plasma TV	CHF	100.-
	Media trolley with TV and DVD	CHF	150.-
Audio equipment (*)	Headset microphone	CHF	110.-
	Hand-held radio microphone	CHF	90.-
	Clip microphone	CHF	110.-
	Powered loudspeakers	CHF	50.-
	(*) Conditional as a basic requirement for our sound system	CHF	300.-
Screen	2.1x1.6 metres	CHF	50.-
Computer	Laptop	CHF	300.-
	Switchbox for more than 2 laptops	CHF	190.-
Installation & technical support	Technician per hour	CHF	120.-

MEETING AND CONFERENCE SERVICES

Prices are per item, per day.

Conference accessories	Flip chart incl. pad		CHF	35.-
	Pin board		CHF	40.-
	Lectern		CHF	50.-
	Laser pointer		CHF	20.-
	Conference presenter		CHF	30.-
	Spider (conference) telephone		CHF	90.-
	Facilitator's toolkit		CHF	40.-
	Simultaneous interpreting system on request			
Photocopier	On request			
Photocopying service	B/w A4 copy	per page	CHF	0.20
	Colour A4 copy	per page	CHF	0.30
	B/w A3 copy	per page	CHF	0.40
	Colour A3 copy	per page	CHF	0.50
	Copy acetate from us	per page	CHF	2.-
	See above prices for your own acetates			
Fax service	1 page Switzerland		CHF	3.-
	Each additional page		CHF	1.-
	1 page abroad		CHF	5.-
	Each additional page		CHF	2.-
Additional infrastructure	Dance floor		CHF	300.-
	Staging unit		CHF	50.-

The package for the main meeting room includes a video projector, an overhead projector with screen, two flip charts, two pin boards and pads and pencils.

This list merely provides an overview of the available conference facilities and services that are most frequently requested. If you have additional requirements we will of course be very pleased to tailor everything to your particular requirements and quote accordingly.

COFFEE BREAKS

WELCOME COFFEE

- Coffee and selection of Ronnefeldt teas
- Fruit juice
- Croissants, brioches

CHF 7.50 per person

CLASSIC COFFEE BREAK

Mid-morning and mid-afternoon

- Coffee and selection of Ronnefeldt teas
- Fruit juice
- Selection of snacks, which change daily

CHF 10.50 per person

SUPPLEMENTARY CLASSIC COFFEE BREAK ITEMS

SWISS COFFEE BREAK

Mid-morning and mid-afternoon

- Bircher muesli
- Filled brioche
- Ham croissants
- Bündner Nusstorte (pastry filled with walnuts and caramel)
- Cheese tartlets
- Zuger Kirschtorte (kirsch-flavoured gâteau)
- Birnenbrot (traditional Swiss fruit cake)
- Fruit tart

**CHF 10.- supplement per person
for 3 items or
CHF 8.- per person for
2 items**

«FIT FOR MEETING» COFFEE BREAK

Mid-morning and mid-afternoon

- Fruit smoothie
- Natural yoghurt with fruit or granola
- Crudités with dip
- Fresh celery sticks
- Fruit salad
- Hot or cold tomato soup
- Muesli bars
- Organic iced tea (Tango)

**CHF 10.- per person supplement
for 3 items or
CHF 8.- per person
supplement for 2 items**

SUGGESTED CANAPÉS

The minimum order per item is:

Up to	30 people	15 pieces/portions
From	31 – 50 people	25 pieces/portions
From	51 – 100 people	35 pieces/portions

COLD CANAPÉS

Crostini (toasted baguette slices) with:

Smoked salmon	Each	CHF	4.-
Olive tapenade	Each	CHF	4.-
Chopped tomatoes and basil	Each	CHF	4.-

Party sandwiches with:

Tomatoes and mozzarella	Each	CHF	4.-
Cheese (Brie)	Each	CHF	4.-
Ham (boiled)	Each	CHF	4.-
Bresaola	Each	CHF	4.-
Vegetable antipasti	Each	CHF	4.-

Mini brioche filled with truffle oil-scented soft cheese	Each	CHF	4.-
Mini brioche filled with dried beef tatar	Each	CHF	4.-
Cocktail kebabs	Each	CHF	4.-
Smoked salmon wrap filled with cream cheese	Each	CHF	4.-
Tomato and mozzarella kebabs	Each	CHF	4.-
Grissini with Parma ham	Each	CHF	3.-
Vegetable crudités with various dips	Per person	CHF	4.-
Black tiger prawns with mango salsa	Each	CHF	4.-
Nachos with spicy dip	Per person	CHF	4.-

SOUPS & LASSI

Mango lassi	Shot glass	CHF	4.-
Coconut lassi	Shot glass	CHF	4.-
Tom kha gai (Thai chicken soup)	Bowl	CHF	4.-
Cold or hot tomato soup	Bowl	CHF	4.-

SUGGESTED CANAPÉS

The minimum order per item is:

Up to	30 people	15 pieces/portions
From	31 – 50 people	25 pieces/portions
From	51 – 100 people	35 pieces/portions

HOT CANAPÉS

Crostini (toasted baguette slices) with:

Vietnamese spring roll with sweet chilli sauce	Each	CHF	4.-
Meatballs with spicy tomato sauce	2	CHF	4.-
Chicken satay	Each	CHF	4.-
Spicy chicken wings	Each	CHF	4.-
Baked potato wedges with herby dip	Per person	CHF	4.-
Savoury cheese tartlet	Each	CHF	4.-
Crisp ham croissant	Each	CHF	4.-
Slice of focaccia	Each	CHF	4.-

PETIT FOURS

Mini cream slices	Each	CHF	4.-
Mini cake (seasonal)	Each	CHF	4.-
Seasonal fruit cocktail kebab	Each	CHF	4.-
Seasonal fruit tartlet	Each	CHF	4.-
Shot glass of vanilla yoghurt with berries	Each	CHF	4.-

CANAPÉ PACKAGES (FROM 20 PEOPLE) EXCLUDING DRINKS

Business canapés

Nachos with dip, your choice of 3 cold and 1 hot canapé	Per person	CHF	18.-
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3-COURSE MENUS (FROM 10 PEOPLE)

MENU A

Tomato soup with basil oil

Strips of veal in a creamy mushroom sauce,
vine tomatoes and rösti potatoes

Crème au chocolat

MENU B

Small mixed antipasti platter

Veal rib-eye steak on a rosemary jus,
green beans and tagliatelle

Crème brûlée served in a shot glass

MENU C

Smoked salmon tatar on blinis with sour cream

Fillet of lamb on an orange jus,
potato gratin and sugarsnap peas

Marinated seasonal fruits

MENU D

Layered tomato crostini salad
with bean sprouts and herbs

Pan-fried black tiger prawns on lime foam,
pak choi and basmati rice

Homemade panna cotta

MENU E

Radicchio salad with Parma ham and mozzarella
with herb oil

Steak entrecôte with herb butter,
grilled tomatoes and new potatoes

Hot chocolate fudge cake with yoghurt ice-cream

MENU F

Carpaccio of melon with Parma ham

Pan-fried salmon steak with chive sauce,
seasonal vegetables and turned potatoes

Lime sorbet scented with prosecco

All 3-course menus from CHF 45.- per person.

Please note that this is just a selection of our 3-course menus.
We'd be happy to send you other menu suggestions on request.

4-COURSE MENUS (FROM 10 PEOPLE)

MENU A

Vegetable consommé with puff pastry straws

Seasonal green salad,
with honey and mustard dressing

Saddle of veal, on a port wine jus,
green beans and potato galette

Caramelised apple tart with vanilla ice-cream

MENU B

Gravadlax with cress sour cream and brioche

Saffron cream soup

English-style roast beef, with Béarnaise sauce,
seasonal vegetables and potato gratin

Chocolate mousse flavoured with Baileys

MENU C

Clear oxtail soup with julienne of vegetables

Lamb's lettuce salad, smoked duck breast,
with orange dressing

Baked medallions of monkfish
on a lime and honey foam,
pak choi and mixed wild rice

Pineapple carpaccio with coconut ice-cream

MENU D

Cucumber and tomato salad with baked feta cheese

Cream of cep soup

Roast breast of corn-fed chicken
wrapped in Parma ham
on a rosemary foam,
seasonal vegetables and linguine

Crema Catalana

All 4-course menus from CHF 58.- per person.

Please note that this is just a selection of our 4-course menus.
We'd be happy to send you other menu suggestions on request.

5-COURSE MENUS (FROM 10 PEOPLE)

MENU A

Avocado fan with apricot and ginger vinaigrette

Basil and tomato soup

Pan-fried black tiger prawns on champagne sauce
and julienne of leeks

Grilled fillet of beef with truffle oil,
seasonal vegetables and tagliatelle

Tiramisu with fruit garnish

MENU B

Rucola salad and warm quail's breast,
parmesan shavings and balsamic vinegar

Foamy prosecco soup

Zander fillet with potato scales,
with creamed Savoy cabbage

Veal cutlet, with morel mushroom sauce,
mixed oven-roasted vegetables and potato gratin

Grand Marnier parfait

All 5-course menus from CHF 78.- per person.

Please note that this is just a selection of our 5-course menus.
We'd be happy to send you other menu suggestions on request.

BUFFET LUNCH

BUFFET LUNCH A

Creamy curry soup

Caesar salad

Tomato and mozzarella salad

Platter of cured, dried meats, including bresaola,

air-dried ham and salami

Prawn and avocado cocktail

Roast loin of pork on a herb jus

Tagliatelle

Creamed carrots

Spinach-stuffed crêpe

Pineapple salad

Sorbet

Panna cotta in a shot glass

BUFFET LUNCH B

Tomato soup

Lamb's lettuce salad, with egg and croutons

Smoked fish platter, including salmon and trout

Greek salad

Small selection of cheeses

Chicken breast on a green peppercorn sauce

Rösti potatoes

Green beans

Penne all'arabbiata

Melon salad

Apple strudel with vanilla custard

Crème brûlée

All buffet lunches from CHF 49.- per person.

Please note that this is just a selection of our buffet menus.
We'd be happy to send you other menu suggestions on request.

max – restaurant, bar & lounge

This is where hotel guests, business people and «city dwellers» meet to enjoy the relaxed atmosphere, varied cuisine and our obliging service.

The «max» is a restaurant, bar and lounge in one, incorporating natural materials in a contemporary design, with warm colours which create a relaxed atmosphere for our guests. The terrace, which radiates the city's vibrancy, is an additional highlight.

The «max – restaurant, bar & lounge» is «the place to be» at any time of day. You can enjoy the balanced and varied breakfast, which on Sundays is served from 07.00 for early birds, through to 14.00 as brunch for the more leisurely.

From Monday to Friday at lunchtime we offer attractive business lunches and light à la carte cuisine. It's entirely your decision whether you grab a quick bite or continue your meeting over lunch.

End of the day? Then it's time for our famous and popular «Häppli Hour». From Tuesday to Thursday your after-work drink is always accompanied by delicious canapés. And if they taste like more, it will be our pleasure to serve you one of our four «max» classics – a club sandwich, Caesar salad, a «max» burger or chilli con carne.

Settle yourself in the restaurant for dinner, where you can enjoy a wide variety of dishes. This selection is accompanied by the highlight of the evening, the «Wine Flight». Your personal flight consists of 50 ml samples of three different, matched wines in succession. Of course we also serve a wide selection of quality wines by the bottle or glass.

Bring your evening to a close over a cocktail in our «max – restaurant, bar & lounge». **We hope to see you there, at any time of the day or night!**

www.restaurant-max.ch



AQUABASILEA: SWITZERLAND'S BIGGEST SWIMMING AND SPA COMPLEX

You can dip in and out of this world of wellness and water, chill out, relax and enjoy, right on the hotel's doorstep!

«aquabasilea» is 13,000m² of indoor water park, with the most diverse facilities such as an adventure pool, a vitality pool, saunas, a spa and a gym area. It's a unique world which appeals to all your senses and emotions. High quality natural materials found in Switzerland were used for its construction, and the facilities are laid out according to the ideal organic format.

The adventure pool offers exciting water activities for young and old. The vitality pool is spacious and sound proofed, so you can enjoy the essential element that is water in an authentic, energising way, such as the «Verzascatal mountain stream», with pools where you can rest, surrounded by a rocky landscape modelled on the scenery of Ticino.

There's a choice of 10 different types of indoor and outdoor sauna and sauna cabin, in the sauna complex. This area has also been designed to meet the highest expectations using high-quality natural materials. Recharge your batteries with exercise in the gym area, equipped with state-of-the-art cardiovascular and resistance equipment.

You can do more than just relax in the spa area. Here you can enjoy a wide range of different massages, beauty treatments and therapies. Further details can be found at www.aquabasilea.ch, and you can also book your personal luxury programme direct from us at Reception, where we look forward to assisting you. Relax in the unique water complex that is «aquabasilea» after a stressful day's business.

«aquabasilea» is open daily

Swimming and sauna complex	10.00-22.00
Gym	08.00-22.00
Spa treatments	10.00-21.00



SOCIALISING OUR SUGGESTIONS

Here are a few recommendations for things to do outside the hotel.

Dinner outside the hotel at Schützenhaus Restaurant Basel

Tickling your tastebuds is one thing and this is guaranteed where master chef Christophe Tissot's creations are concerned. On the other it's the atmosphere, the historic building and the rooms, redolent with history, which make a visit to Restaurant Schützenhaus worthwhile. What ultimately turns dinner or a banquet into a uniquely unforgettable experience is its surprising setting, combining originality, refinement and style.

Whether personal or business, the team from "Schützenhaus" will help you to celebrate the occasion in question in a way that will be memorable for your guests, and your dinner for 20 or dinner for 300 will attain cult status and be remembered for as long as the banquet scene in "Babette's Feast".

www.schuetzenhaus-basel.ch

Beschle Chocolatier Suisse

Not all chocolate is necessarily chocolate. You'll certainly be convinced of this after a visit to Beschle. Taste the different types of high quality chocolate, on their own or combined with exotic spices, with a complementary wine or famous Highland Scotch whisky.

Since 1898 Beschle has lovingly made and finished almost all its chocolates by hand. You can taste this love for their product and attention to detail in every bite. **www.beschlechocolatier.com**

Siebe Dupf Kellerei AG

Learn useful knowledge about wine and acquire practical tips about wine tasting as you take a guided turn through the wine lover's paradise that is Siebe Dupf's cellars. The tour ends with a sociable aperitif.

The popular Kieferstübli provides a convivial setting for a wine tasting. Between 10 and 20 people can talk shop and enhance their knowledge under expert guidance.

www.siebe-dupf.ch

Augusta Raurica: step back in time

An exciting adventure for anyone who would enjoy being transported back 2,000 years. The ancient city has a superb infrastructure. If required the tour can be combined with Roman aperitifs or a meal on the site of Augusta Raurica. **www.augustaurica.ch**

Guided tours of Basel

The official, highly trained and experienced team of city tour guides offer a diverse range of tours in eleven different languages. You will learn funny and serious facts and anecdotes from the past and present from your well-versed, adaptable and enthusiastic guides, all at very reasonable prices. **www.basel.com**

Brauerei Feldschlösschen in Rheinfelden

Not only is Feldschlösschen associated with excellent beer, the brewery also maintains a major body of Swiss cultural material. The castle is a unique industrial monument, with a great historic artistic and cultural background. The factory site is synonymous with Swiss brewing expertise and the industrial architecture of the 19th century. **www.feldschloesschen.ch**

Pratteln billiards and bowling centre

The Sprisse Center in Pratteln is one of the biggest indoor leisure centres in north-west Switzerland, combining lots of exciting games with a great variety of entertainment. **www.sprisse.ch**

We would be happy to put together a social itinerary tailored to your requirements.



FIVE INNOVATIVE, FREE WEB TOOLS FOR EASY EVENT ORGANISATION

ResLink (Reservation Link)

Book rooms online on agreed terms 7 days a week, 24 hours a day!

- We'll send you an e-mail with a ResLink generated specifically for your event when you confirm the number of rooms you require.
- Click on the ResLink to be automatically redirected to your chosen hotel's website and a booking form.
- This will already contain your personal booking code, which is saved with the terms applying to the rooms.
- You can now e-mail the ResLink to event participants or alternatively display it on your own website.

Custom Webpage

Enjoy having your own web page, whether it's for a private or business event. We'll create it for you!

- As soon as you have confirmed your event, including the number of rooms, at your selected hotel, we'll create your personal event page in no time at all.
- Your partner hotel will provide the link to this web page, which can easily be forwarded to your attendees or alternatively published on your company's website.
- When you click on your personal link it opens your customised event page, which includes a booking form with a booking code that has already been filled in. Participants at your event can thus book their rooms online on the room terms agreed with you.
- Apart from the professional design, the page can be customised by text, logos, links and photos in keeping with your corporate image.
- Additional, downloadable documents provide a quick and easy way to notify participants of the event itinerary and any additional social activities.
- The «useful advice» tab on the web page can also provide additional information, such as directions to the location using different methods of transport and a map of the city.

FIVE INNOVATIVE, FREE WEB TOOLS FOR EASY EVENT ORGANISATION

eRooming List

Discover a free and easy way to manage the accommodation list for your event!

- We provide you with an Excel table in which you can list guests' preferences (e.g. preferred bed type, smoking/non-smoking room, etc.) in addition to essential booking information, such as guests' names, and arrival/departure dates.
- After receiving your completed Excel table, all the data will be transferred electronically to our reservations system, thus avoiding errors.
- As confirmation we'll return the tabular summary of booked guests, including the respective reservation number.

eGroup List

Have you used up your room allocation or do you still have rooms available?

- At the click of a mouse we can provide you with an up-to-date summary of reservations so far in Excel table format.
- You can thus see and check guests' names, arrival and departure dates.
- You can repeat this procedure as often as you like, so you are always up to date on changes to your room allocation.

Group Pre-Arrival E-mail

The perfect opportunity to fill in your guests on the essentials before they travel!

- If you wish, everyone who has been reserved a room from your allocation will be sent an automated booking reminder five days before they are due to arrive.
- This e-mail confirms the respective arrival and departure dates and contains other information, such as current weather conditions and activities available in the local area.
- The «virtual concierge» function means that guests can record special requests, such as late arrival or the need for an airport transfer.

EVENT ENQUIRY FORM

Company/department:

First name/Surname:

Address:

Telephone:

Fax:

E-mail:

Name and type of event:

Contact person on site:

People:

Single rooms:

Double rooms:

Overnight accommodation from:

to:

Room(s) required:

Plenary room for:

people

Seating:

Number:

Group rooms each accommodating

people

Suggested menu/buffet:

Menu

Buffet

Buffet lunch

Buffet dinner

Other aids/Remarks:

Date:

Signature:

Complete the form and fax or post it to:

Courtyard by Marriott® Basel, Hardstrasse 55, CH-4133 Pratteln
or fax +41 (0) 61827 1718



SVGroup

Passion for quality. Since 1914.

**A professional partnership with one aim.
To bring a relaxed smile to the lips of every guest.**


COURTYARD[®]
Marriott
ZURICH NORTH

Courtyard by Marriott Zurich North

4-star business and leisure hotel.
152 rooms, 7 flexible, fully equipped event rooms totalling 590 m²,
including foyer; max-restaurant, bar & lounge,
«The Market» – 24/7 Grab'n Go, 24/7 gym.




COURTYARD[®]
Marriott
BASEL

Courtyard by Marriott Basel

4-star business and leisure hotel.
175 rooms. 6 flexible, fully equipped event rooms totalling 675 m²,
including foyer; max-restaurant, bar & lounge,
«The Market» – 24/7 Grab'n Go, 24/7 gym, direct access
to «aquabasilea», Switzerland's most diverse aquapark.




COURTYARD[®]
Marriott
MUNICH CITY EAST

Courtyard by Marriott Munich City East

4-star business and leisure hotel.
227 rooms, 6 flexible, fully equipped event rooms totalling 530 m²,
including foyer; max-restaurant, bar & lounge,
«The Market» – 24/7 Grab'n Go, 24/7 gym.
Opening autumn 2011




Residence
Inn[®]
Marriott
MUNICH CITY EAST

Residence Inn by Marriott Munich City East

First-class long-stay apartment hotel.
Directly linked to Courtyard by Marriott Munich City East
Opening autumn 2011




RENAISSANCE[®]
ZURICH TOWER HOTEL

Renaissance Zurich Tower Hotel

5-star international chain hotel with stylish, unique and inviting design.
300 rooms, 11 flexible, fully equipped event rooms
totalling 1,100 m², including terrace; Executive Floor on the 14th floor
with suites and lounge, 24/7 gym.
Opening summer 2011



SV Group AG

Pre-opening office, Memphispark, Wallisellenstrasse 57, 8600 Dübendorf 1, Switzerland
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www.sv-group.com

Courtyard by Marriott®

Basel

Hardstrasse 55

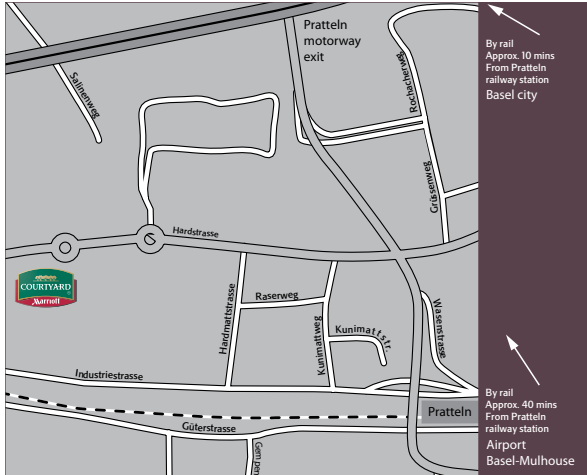
CH-4133 Pratteln

T + 41 (0) 61827 1717

F + 41 (0) 61827 1718

basel@courtyard.ch

www.courtyardbasel.com



LOCATION

The Courtyard by Marriott Basel is located in Basel-Pratteln, on the doorstep of Switzerland's biggest swimming pool and spa complex, «aquabasilea».

The hotel is just a two-minute drive away from the Pratteln motorway junction. In addition to north-west Switzerland the catchment area includes southern Bavaria and Alsace.

PARKING

There are 500 multi-storey car parking spaces and 200 outdoor parking spaces close to the hotel.

The daily charge is CHF 30.-.

TAXIS

The taxi fare from the airport to the hotel is CHF 80.-;

CHF 40.- from Basel's main railway station to the hotel.

DISTANCES

Basel Airport (EuroAirport): 18 km

Zurich Airport: 80 km

Geneva Airport: 240 km