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Columbia

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Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

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breakfast

Continental Breakfast | \$9.95

Blueberry Muffins
Sliced Bagels, Plain and Cinnamon Raisin
Butter, Cream Cheese and Preserves
Whole Fruits
Chilled Orange Juice
Chilled Apple Juice
Coffee and Tea Service

Hot Breakfast | \$14.95

Blueberry Muffins
Sliced Bagels, Plain and Cinnamon Raisin
Butter, Cream Cheese and Preserves
Whole Fruits
3 Kellogg's Cereals with Cold Milk
Scrambled Eggs
Breakfast Potatoes
Bacon
Cold Milk, Low Fat and Skim
Chilled Orange Juice
Chilled Apple Juice
Coffee and Tea Service

Starbucks® Coffee | +\$2.00





breaks

Coffee and Tea Service | \$3.50

Coffee, Tea, and Beverage Service | \$5.00
Coffee and Tea Service, Pepsi Soft Drinks, Iced
Tea, and Bottled Water

Refreshment Break | \$7.00

Whole Fruits

Cookies

Pepsi Soft Drinks, Iced Tea, and Bottled Water
Coffee and Tea Service

Enhancements

Starbucks® Coffee +\$2.00

Energy Bars +\$2.50

Energy Drinks +\$3.50

Granola Bars +\$2.50

Brownies or Lemon Pound Cake +\$2.50

Roasted Nuts (individual bags) +\$2.00



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COURTYARD®
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lunch

Bistro Choice | \$16.50

Choose one item from each section. Menus will be provided to guests in the morning and picked up two hours prior to lunch. For groups of 20 people or less.

Entree Selections:

Roast Turkey BLT, sourdough, low fat mayo
 Chunk White Tuna, whole grain, low fat mayo

Caesar Wrap, grilled chicken

Grilled Buffalo Chicken, sesame bun, ranch, lettuce, tomato

Cheddar French Dip, roast beef, sharp cheddar, au jus

Ranch Salad, bacon, tomato, cheddar, grilled chicken, ranch dressing

Half Turkey Sandwich & cup of broccoli cheddar soup

Soup & Salad, small ranch salad & mug of broccoli cheddar soup

Side Items: Potato Chips or Fresh Cut Fruit

Dessert Items: Turtle Nut Brownies, Cookies or Lemon Pound Cake

Beverages: Pepsi Soft Drinks, Bottled Water, or Iced Tea





lunch

Bistro Market | \$17.50
Garden Greens
with red wine vinaigrette and ranch dressing
croutons, tomatoes, and shredded parmesan

Tuna Salad on whole grain
Roast Turkey BLT on toasted sourdough
Caesar Wrap with grilled chicken

Creamy Coleslaw
Kettle Chips (individual bags)
Pickles
Mustard, Mayonnaise, Ketchup

Turtle Nut Brownies, Cookies or
Lemon Pound Cake

Pepsi Soft Drinks, Bottled Water, and Iced Tea





lunch

Enhancements

Caesar Salad with Croutons and Parmesan
Cheese +\$1.00

Broccoli Cheddar Soup +\$2.00

Seasonal Soup +\$2.50

Hummus with Celery Sticks and
Pita Chips +\$1.00

Grilled Chicken with Salsa and
Sour Cream +\$1.00

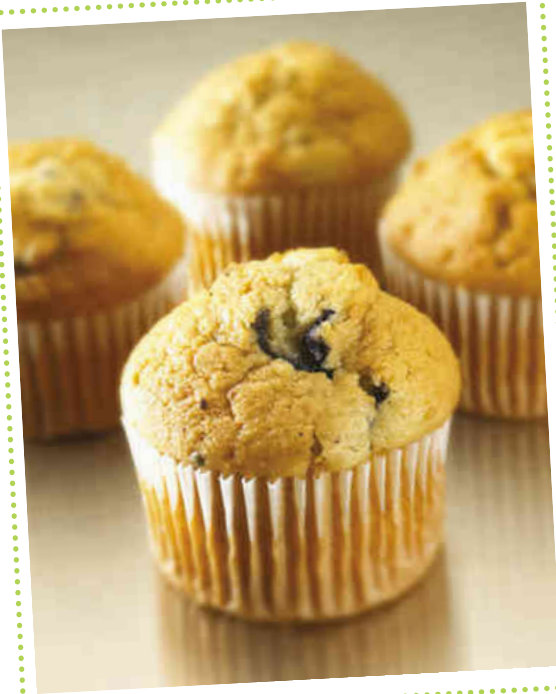
Tortilla Chips with Salsa and
Sour Cream +\$1.00



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COURTYARD[®]
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package

The Fundamental | \$23.95
Continental Breakfast

Blueberry Muffins
Sliced Bagels, Plain and Cinnamon Raisin
Butter, Cream Cheese and Preserves
Whole Fruits
Chilled Orange Juice
Chilled Apple Juice
Coffee and Tea Service

Mid-Morning Refresh

Whole Fruits
Pepsi Soft Drinks, Iced Tea, and Bottled Water
Coffee and Tea Service

Afternoon Break

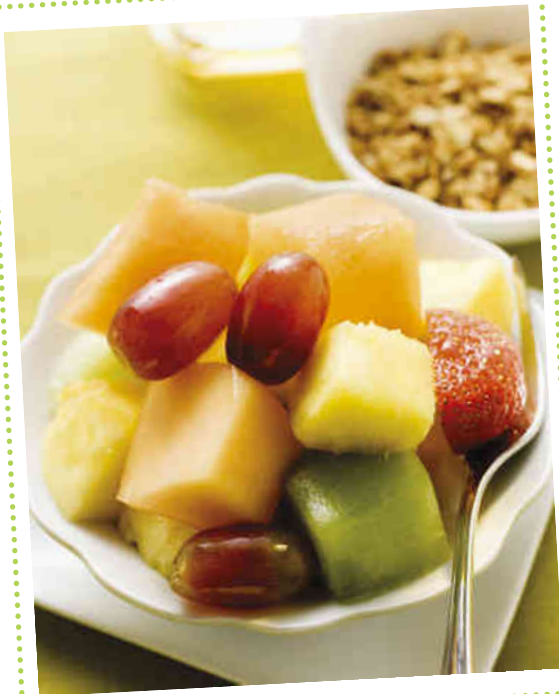
Turtle Nut Brownies, Cookies or
Lemon Pound Cake
Pepsi Soft Drinks, Iced tea, and Bottled Water
Coffee and Tea Service



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package

The Meeting Planner | \$65.95
Continental Breakfast

Blueberry Muffins
Sliced Bagels, Plain and Cinnamon Raisin
Butter, Cream Cheese and Preserves
Whole Fruits
Chilled Orange Juice
Chilled Apple Juice
Coffee and Tea Service

Mid-Morning Refresh

Whole Fruits
Pepsi Soft Drinks, Iced Tea, and Bottled Water
Coffee and Tea Service

Bistro Market Lunch

Afternoon Break

Turtle Nut Brownies, Cookies or
Lemon Pound Cake
Pepsi Soft Drinks, Iced tea, and Bottled Water
Coffee and Tea Service





technology

LCD Projector | \$300.00

TV/DVD/VCR Combo | \$50.00

Polycom Speaker Phone | \$75.00

Flip Chart with Markers | \$45.00

Power Strip | Complimentary

High Speed Internet Access | Complimentary

Business Services

In-coming Fax - Complimentary

Out-going Fax

Domestic \$1.00 (after 5 pages)

International \$3.00 (per page)

Photocopying \$0.10 (after 20 copies)

Speakers | \$200.00



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flawless

considerations

General Information and Policies

Food and beverage must be purchased and served by the hotel. Food and beverage prices are per person unless noted otherwise. Printed menus are for general reference and our event staff would be happy to customize menus to meet your specific needs. Please be advised that our menu pricing is subject to change.

Guarantees

In order to make your meeting a success, please confirm your guaranteed number of guests 3 business days (72hrs) prior to your event. The expected number will act as the final guaranteed number, if the guaranteed number is not confirmed. The Meeting Planner package requires a minimum guarantee of 15 people; otherwise there will be an additional \$200 for room rental, plus 22% service charge and 6% sales tax

Service Charge and Tax

All prices are subject to a 22% service charge and 6% state sales tax. The Meeting Planner Package is inclusive of room rental and service charges; however, state sales tax will apply. Any other package does not include room rental, service charges and tax

Shipping

If shipping materials, please contact the hotel prior to your event. The hotel cannot assume responsibility for the damage or loss of merchandise sent for storage..

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