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Fort Meade at National Business Park

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Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

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breakfast

Continental Breakfast | 9.00

Blueberry muffins

Sliced bagels, plain and cinnamon raisin butter
cream cheese and preserves Whole fruits

Chilled orange juice

Chilled apple juice

Coffee and tea service

Hot Breakfast | 14.95

Blueberry muffins,

Sliced bagels, plain and cinnamon raisin butter,
cream cheese and preserves

Whole fruits

3 kellogg's cereals with cold milk scrambled
eggs

breakfast potatoes

Bacon

Cold milk, low fat and skim

Chilled orange juice

Chilled apple juice

coffee and tea service

Add On's | +2.00

Starbucks Coffee



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lunch

Bistro Choice | 17.50

Choose one item from each section. Menus will be provided to guests in the morning and picked up two hours prior to lunch. For groups of 15 people or less.

Entrée Selections:

Roast Turkey BLT, sourdough, low fat mayo
 Chunk White Tuna, whole grain, low fat mayo,
 Caesar Wrap, grilled chicken

Grilled Buffalo Chicken, sesame bun, ranch,
 lettuce, tomato

Cheddar French dip, roast beef, sharp cheddar,
 au jus

Ranch Salad, bacon, tomato, cheddar, grilled
 chicken, ranch dressing

Half turkey sandwich & cup of broccoli cheddar
 soup

Side items: potato chips or fresh cut fruit

Dessert Items: Turtle Nut Brownie or lemon
 pound cake

Beverages: Pepsi soft drinks, Bottled water, or
 Iced Tea



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lunch

Bistro Market | 16.50

Garden Greens

With red wine vinaigrette and ranch dressing,
Croutons, tomatoes, and shredded parmesan

Tuna Salad on whole grain

Roast Turkey BLT on toasted sourdough

Caesar Wrap with grilled chicken

Creamy coleslaw

Kettle chips (individual bags)

Pickles

Mustard, Mayonnaise, Ketchup

Turtle Nut Brownies, Lemon pound Cake, and

Fresh Cut Fruit

Pepsi soft drinks, Bottled water, and Iced Tea



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lunch

Add On's

Caesar Salad with croutons and parmesan
Cheese + 1.00

Broccoli Cheddar Soup + 2.00

Seasonal Soup + 2.50

Hummus with celery sticks and pita chips
+1.00

Grilled Chicken and green chile quesadilla with
salsa and sour cream + 1.00

Tortilla chips with salsa and sour cream + 1.00



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breaks

Coffee and Tea Service | 3.50

Coffee and Tea Service | 5.00
Coffee, Tea, Cut fruits and Cookies

Coffee, Tea and Beverage Service | 7.50
Coffee, Tea, Pepsi soft drinks, Ice tea, Bottled water, Cut fruits and Cookies

Add On's

Starbucks Coffee | +2.00

Energy Bars | +2.50

Energy Drinks | +3.50

Granola Bars | +2.50

Brownie or Lemon pound cake | +2.50

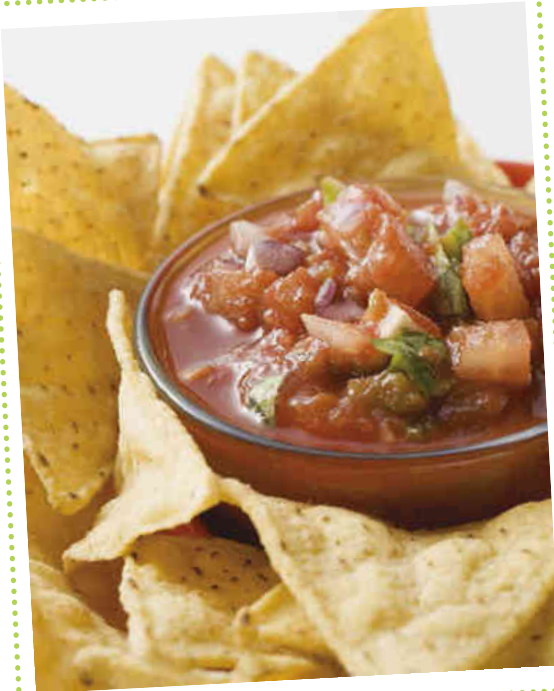
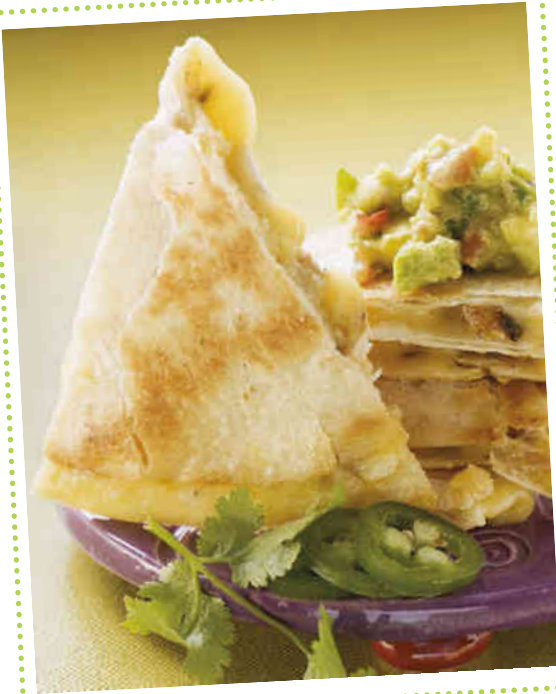
Roasted Nuts (Individual bags) | +2.50



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reception

Selection A *Served per 100 pieces | 200
May choose up to 2 selections per each 100 pcs

- Miniature quiches
- Chicken drummets
- Miniature pizzas
- Miniature meatballs in demi-glaze
- Coney Island franks
- Monte cristo miniature sandwiches
- Chicken quesadillas
- Minimum 50 pieces per selection

Selection B *Served per 100 pieces | 250
May choose up to 2 selections per each 100 pcs

- Fried shrimp with cocktail sauce
- Mesquite chicken tortilla rollups
- Jalapeno poppers
- Chicken tenders
- Lobster cobbler
- Minimum 50 pieces per selection

Selection C *Served per 100 pieces | 275
May choose up to 2 selections per each 100 pcs

- Assorted miniature sandwiches
- Spinach artichoke tartlets
- Mascarpone tart
- Phillip's miniature crab cakes
- Hibachi beef
- Dragon shrimp
- Beef shepherd's pie
- Minimum 50 pieces per selection



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reception



Fresh Vegetable crudités | 180
Served per 100 pieces
Minimum 50 pieces

Sliced Seasonal Fresh fruit | 225
Served per 100 pieces
Minimum 50 pieces

Iced shrimp with cocktail sauce & Lemon | 250
Served per 100 pieces
Minimum 50 pieces

Pear & Almond Brie | 250
Served per 100 pieces
Minimum 50 pieces

Dessert | 4.95
Assorted cakes
Assorted pies
*Served per person

Mini cakes and Tartlets | 5.95
Marquise au chocolat
Cappuccino
Key lime calypso
Chocolate terrine
*Served individually

Munchies | 5.00
Chips & salsa
Potato chips
Pretzels



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reception

Bar Option | 20 hourly
For receptions in the Meade Room, we offer a Portable bar for serving beer and wine.
Requires attendant

Domestic beer and wine | 4.50
Beer is served by the bottle
Wine is served by the glass

Imported beer | 5.50
Served by the bottle

Imported wine | 6.25
Served by the glass



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dinner

Manhattan Deli | 19.95

- Field green salad with balsamic dressing
- Red potato salad
- Roasted marinated vegetables and pasta salad
- Fresh sliced fruit
- Virginia ham, roasted turkey breast, corned beef and roast beef
- Imported cheeses
- Assorted rolls and bread
- Freshly-baked cookies and brownies

The Courtyard | 19.95

- Tossed green salad with dressings
- Broccoli salad
- Baked Chicken
- Homemade meatloaf
- Garlic mashed potatoes
- Vegetable of the day
- Assorted cakes and pies

Roman Holiday | 19.95

- Tossed green salad with dressings
- Tomato, onion, and cucumber salad
- Chicken Parmesan
- Baked meat Lasagna
- Cheese tortellini with cream sauce
- Sautéed garden vegetables
- Linguini pasta and marinara sauce
- Warmed Bread pudding with bourbon sauce



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dinner

Tex-Mex Fiesta | 19.95
 Marinated beef and chicken with green peppers, red peppers, and onions
 Soft tortilla shells
 Cheddar cheese
 Jalapenos, lettuce
 salsa, sour cream, and Guacamole
 Mexican rice
 Refried beans
 Garden salad with assorted dressings
 Assorted cakes and pies

Prime Rib & Turkey | Seasonal 29.95
 Tossed green salad with dressings
 Roast prime rib with rosemary and red wine shallot sauce
 Herb roasted turkey with homemade stuffing
 Roasted red potatoes
 Vegetable of the day
 Assorted cakes and pies

Suf & Turf | Seasonal 29.95
 Four - ounces baked crab cake
 Five ounce filet mignon
 Roasted red potatoes
 Sautéed garden vegetables
 Tossed garden salad with dressings
 Broccoli salad
 Roasted vegetables and pasta salad
 Assorted cakes and pies



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considerations

General Information and Policies:

Menu pricing is subject to change. Listed prices are per person unless otherwise noted.

Printed menus are for general reference; our staff is happy to customize menus to meet your specific needs.

All meeting room, food and beverage, and relative service are subject to 6% state sales tax and 22% service charge.

Guarantees:

Please confirm guaranteed number of attendees 3 business days prior to your event. The expected number will act as the final guarantee number if the guarantee number is not received.

Shipping:

If shipping materials to the hotel, please include the company/group name, event manager, and date of meeting on the outside of the package. The hotel cannot assume responsibility for the damage or loss of merchandise sent to storage.