



Chicago Downtown River North
Two Suite Hotels . . . One Sweet Location!
Chicagorivernorthhotel.com

We are pleased that you are considering the Residence Inn & SpringHill Suites Chicago Downtown River North for your upcoming meeting. We look forward to providing you with the best in Marriott quality and service!

GUARANTEES

To best serve you and your guests, a final confirmation of attendance or “guarantee” is required by 11:00 a.m., two business days prior to your event.

PRICING

A 22% service charge is added to the quoted prices, and the 11% Illinois sales tax is applied after the service charge has been added to the food and beverage total.

PAYMENT POLICY

Unless credit has been established with the Residence Inn & SpringHill Suites Chicago Downtown River North, payment must be received three business days before your function, based on the guaranteed number of guests.

AUDIO VISUAL

Your event coordinator will be delighted to assist you with your audio visual needs. Price lists are available.

SECURITY

The Residence Inn & SpringHill Suites Chicago Downtown River North cannot assume responsibility for the damage or loss of any merchandise brought into the hotel. If you will be leaving the meeting space and would like it locked, please let your event coordinator know.

DAMAGES

It is the responsibility of the patron to assume full responsibility for any damages to the hotel property caused by the patron, their guests or the agents of the patron, i.e. bands, display companies, etc.

All Prices are Subject to a 22% Service Charge and 11.5% Sales Tax.
Residence Inn & SpringHill Suites Chicago Downtown River North
410 N. Dearborn Street
Chicago, IL 60610
312-494-9301 Sales Department

SHIPPING AND RECEIVING

All boxes must be labeled with meeting or group name, date of event, group on-site contact, and hotel event manager. The Hotel cannot assume responsibility for any storage of boxes received more than three (3) days prior to the event, nor assume responsibility for the damage or loss of any merchandise or articles left or sent the hotel prior to, during, or following the function. Due to limited storage space at the hotel, please inform your event manager in advance of any shipments you will make to the hotel. Any materials left behind without shipping instructions will be discarded within three (3) business days. **Storage of boxes**, that are received more than three (3) days prior to the event, is subject to a storage fee of \$7.00 per box per day/ \$35.00 per pallet per day. Any freight or shipping charges incurred as a result of materials, i.e., literature, audio visual and video equipment, books, etc. being shipped to the Hotel remain the sole responsibility of the conference, association, or group.

PARKING

Valet parking is available in front of the hotel entrance on Dearborn Street or guests may self-park at the Greenway Self Parking garage on 60 W. Kinzie Ave., located ½ block West of the hotel.



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AUDIO / VISUAL PRICE LIST

Telecommunications

- Speaker phone \$150.00
- Telephone Line
 - Incoming calls are complimentary - Outgoing calls are charged at Operator Assisted rates and will be reflected on the final bill.

Data & Video Projectors / Displays

- LCD/ DLP Projector \$250.00
- 32" Video Monitor \$75.00
- VHS Player/ DVD Player \$75.00

Projections Screens

- 4x4 Screen \$45.00

Miscellaneous

- Flip Chart with markers \$45.00
- Additional Pad \$10.00
- Whiteboard with markers \$35.00
- Easel \$25.00
- Power strip \$10.00
- Extension cord \$10.00
- Podium \$50.00

Meeting Room Menu

Beverages

Freshly brewed coffee, decaffeinated coffee or fine teas \$35 per carafe

Assorted soft drinks, bottled juices & bottled water
\$3 per bottle or \$7.50 per person, per break
(breaks will be set out for 2 hours from start time unless otherwise noted).

Sodas \$3.00 per Bottle
Bottled Water \$3.00 per Bottle

Beer & Wine Bar Service:

Wine by the Bottle \$28.00 per Bottle
Domestic Beers \$4.50 per Bottle
Please add \$75 Attendant Fee per Bar.

****Please note, all food must be ordered by the hotel. Service charge would apply.
If you have a special food request, please ask your event coordinator.
We will do our best to accommodate. ****

Breakfast

(Complimentary to registered guests only)

Springhill Suites Breakfast Buffet includes fluffy scrambled egg patties, sausage rounds, home made waffles, assorted breads and pastries, assorted yogurt, two types of seasonal fresh fruit. Oatmeal and assorted cold cereals, assorted milk, juice, coffee and tea.

\$14 pp

Appetizers & A'La Carte

Appetizers

Fresh Fruit Tray

Succulent seasonal fresh fruit served with creamy fruit dip.

10-15 ppl \$55

16-21 ppl \$70

22-30 ppl \$90

Fresh Veggie Tray

Garden fresh veggies served with ranch dressing.

10-15 ppl \$55

16-21 ppl \$65

22-30 ppl \$75

Party Pinwheel Tray

Club sandwich rolled in a wrap bread and veggie pinwheels filled with herb and veggie cream cheese and organic spinach and Mediterranean pinwheels filled with roasted turkey breast, roasted red pepper hummus, cucumbers, purple onions, kalamata olives and field greens. Served with salsa.

27 count \$65

45 count \$80

Four Cheese Tray

Cubed Provolone, Cheddar, Swiss and Jalapeño pepper jack cheese and cheese ball rolled in sunflower seeds. Accompanied by gourmet crackers.

25-30 ppl \$75

A' La Carte

Asiago, herb and veggie cream cheese rolled in sunflower seeds served with gourmet crackers.

8-10 ppl \$25 ea

Choose One: French Onion dip, Guacamole, or Salsa served with chips.

Per pint w/chips \$20 ea

Roasted red pepper hummus served with tortilla chips.

Per pint w/chips \$20 ea

Spicy Cajun mix with Peanuts, cashews, sesame and hot sticks.

\$10 ea

Walnut Cranberry trail mix with dried cranberries, raisins, nuts and pumpkin seeds.

\$10 ea

Dessert

Asstd. Cheesecake, your choice: Chocolate, Fruit topped, Pecan turtle or Plain

\$5.50 ea

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Dessert cont'd...

Asstd. Cookies include white chocolate macadamia, chocolate chip, oatmeal raisin or sugar.
\$28 dzn

Chocolate frosted brownies.
\$28 dzn

Lunch Express

Each meal is individually boxed

Sandwiches

(Include pickle spear, bag of chips and choice of cookie or brownie)

Traditional cold cut served with lettuce and tomato. Meat choice: oven roasted turkey breast, chicken salad, tuna salad, roast beef, premium ham or hard salami. Bread choice: white, whole grain wheat or rye.

\$13 ea

Club sandwich smoked turkey breast, bacon, smoked red pepper cilantro aioli, organic spinach, roma tomatoes, and provolone cheese on a foccacia bun.

\$15 ea

California club includes oven roasted turkey breast, guacamole, tomato, sprouts, bacon and Swiss cheese served on a butter croissant.

\$15 ea

Wraps

(Include tortilla chips and salsa or carrot sticks with ranch dressing)

Turkey wrap includes oven roasted turkey breast, guacamole, roma tomato's and sprouts in a wheat wrap. Served with a side of ranch dressing.

\$14 ea

Spinach veggie wrap stuffed with spinach, guacamole and pico de gallo, sprouts, mushrooms, and asiago cheese served with a side of salsa.

\$14 ea

Garden wrap field greens, guacamole and pico, cucumbers, red and yellow bell peppers, asiago cheese and balsamic vinaigrette in wheat wrap.

\$14 ea

Salads

(Includes cookie or brownie)

Nutty mixed up salad includes organic field greens, grapes, chicken breast, feta cheese, walnuts, dried cranberries, pumpkin seeds, apples and raisins served with balsamic vinaigrette.

\$14 ea

Chicken Caesar salad with fresh romaine, asiago cheese, croutons and Caesar dressing topped with marinated chicken breast.

\$14 ea

Chef salad with premium ham, oven roasted turkey breast, Swiss and cheddar cheese, tomato's, kalamata olives, hard boiled egg slices on mixed greens.

\$14 ea

Buffet Style Lunch

Traditional assorted cold cut's Ham, oven roasted turkey breast, smoked turkey breast, roast beef, tuna salad and chicken salad with lettuce and tomatoes. Mayo and mustard on the side, served with chips and pickle spears.

8 ppl	\$85
12 ppl	\$120
18 ppl	\$170

Asstd. Club sandwiches include Croissant clubs, Ciabatta clubs and California clubs cut in halves with mayo and mustard on the side. Served with chips and pickle spears.

8 ppl	\$100
12 ppl	\$145

Asstd. Wraps include Philly Chicken, Maverick, Ranchero and café wraps on a wheat wrap served with tortilla chips and salsa.

8 ppl	\$90
12 ppl	\$125
18 ppl	\$175

Assorted Soups your choice of one: Broccoli Cheese, Tomato Basil, Vegetable, French Onion.

8 ppl \$30

Southwest Chicken Chili or **Spicy Seafood Gumbo.**

8 ppl \$40

Fresh Salad of mixed greens and garden fresh veggies served with cheese and croutons on the side. Includes your choice of two dressings

8 ppl \$55
12 ppl \$72
18 ppl \$108

Gourmet Appetizers and Sides

Served family style

Sausage and Peppers

Savory Italian fennel sausage broiled and served with sweet bell peppers and toasted garlic in white wine sauce with oregano.

Half tray \$80
Full tray \$155

Shrimp Scampi

Tiger shrimp dredged in seasoned egg batter, sautéed in olive oil and served in lemon, garlic and butter sauce on top of garlic crostini with sweet peas and grape tomatoes.

Half tray \$100
Full tray \$190

Gourmet Appetizers and Sides

Caprese Salad

Slices of juicy beefsteak tomatoes, fresh buffalo mozzarella and fresh basil leaves served on a bed of mixed field greens with extra virgin olive oil and drizzled with balsamic syrup.

Half tray \$80
Full tray \$150

Meatballs or Italian Sausage

Half tray \$60
Full tray \$110

Steamed or Sautéed Vegetables

Your choice of one: Brocolini, Spinach, Asparagus or Artichokes and Garbanzo beans.

Half tray \$60
Full tray \$110

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Antipasto platter

An assortment of cured meats, Italian cheeses and olives.

10-12 ppl \$120
15-18 ppl \$180

Gourmet Buffets

Pasta Buffet choice of two hearty pasta's and one salad served with bread and butter.

Choose two: Cheese Ravioli, Rigatoni alla vodka, Penne Bolognese, Spaghetti Marinara, and Stuffed Shells.

Choose one: Caesar salad or Sunday Salad (Iceberg and Romaine, tomato, cucumber, red onion garbanzo beans, and grated cheese with red wine vinaigrette)

\$26 pp

“Brick” Chicken - Airline chicken breast marinated in olive oil with lemon, garlic, oregano and chili flakes. Pressed under a brick roasted until crispy and served with sautéed broccolini and crispy potatoes. Served with Sunday salad, bread and butter.

\$28 pp

Italian feast includes Chicken Parmesan dredged in parmesan breadcrumbs, sautéed and topped with marinara sauce then baked with mozzarella cheese. Served with rigatoni pasta, Sunday salad, bread and butter

\$26 pp

Salmon Dinner includes a salmon fillet pan seared in a garlic wine sauce with roasted potato wedges and peas. Served with Sunday salad, bread and butter.

\$35 pp