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Chicago Oakbrook Terrace

fresh



Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovating catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

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breakfast

continental breakfast | \$10.00 /person
blueberry and double chocolate muffins
sliced bagels with butter, cream cheese and preserves
freshly sliced seasonal fruit
chilled orange and apple juice
coffee and tea service

enhancement | \$2.50/person
oatmeal with brown sugar, dried cranberries, walnuts and milk
yogurt parfait
cereals with cold milk

enhancement | \$4.25/person
starbucks coffee
breakfast potatoes
egg sausage and cheddar on a english muffin



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COURTYARD[®]
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breakfast

hot breakfast table | \$12.95/person
blueberry and double chocolate muffins
sliced bagels with butter, cream cheese and preserves

seasonal fresh fruit
bananas
kellogg cereals

scrambled eggs
breakfast potatoes
sausage and bacon

chilled milk, skim and low fat
orange and apple juice
coffee and tea service



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lunch

bistro choice | \$17.00/person
(for groups of 15 or less)

choose one item from each section menus
provided to guests in the morning and picked
up one hour prior to lunch

entree selections

roast turkey blt, sourdough
chunk white tuna, whole grain loaf
caesar wrap, grilled chicken
grilled buffalo chicken: ranch, lettuce, tomato,
sesame bun

cheddar french dip: roast beef,
sharp cheddar, au jus
ranch salad: bacon, tomato, cheddar,
grilled chicken, ranch dressing
half tuna sandwich, cup of broccoli cheddar
soup

soup & salad: broccoli cheddar soup and
ranch salad

side items: potato chips or fresh fruit

dessert: turtle nut brownie or lemon bar

beverages: pepsi soft drinks, bottled water,
iced tea



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COURTYARD[®]
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lunch

bistro deli market table | \$18.00/person

choice of Soup

broccoli cheddar soup

promotional soup

tuna salad on whole grain

roast turkey blt

caesar wrap, grilled chicken

creamy coleslaw

potato chips

chocolate brownies

fresh cut fruit



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lunch

bistro lunch table | \$20.00/person

choice of soup

broccoli cheddar soup

promotional soup

bbq chicken pizza

bbq pork riblets

herb roasted chicken

creamy coleslaw

potato chips

chocolate brownies

fresh cut fruit



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breaks

am/pm break | \$5.50/person
bottled water
soft drinks
coffee and tea service

am break enhancement | \$3.00/person
muffins
cookies
fruit yogurt
orange and apple juice
iced teas
starbucks coffee

pm break enhancement | \$4.00/person
brownies
cookies
bags of potato and pita chips
m&m's or candy bars
iced teas
starbucks coffee



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technology

high speed internet wireless connection | Complimentary

6'X7' projection screen | Complimentary

lcd projector | \$150

tv with vcr/dvd player | \$100

flipchart and markers | \$20

dry erase board with markers | \$20

other items available upon request



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considerations

General Information and Policies;

Food and beverage must be purchased and served by the hotel or a signed food waiver must be received prior to event.

Guarantees

In order to make your meeting a success, please confirm your guaranteed number of guests 3 business days (72 hours) prior to your event. The expected number will act as the final guarantee number if the guarantee is not received.

Service Charge and Tax

All prices are subject to 8.25% State Sales Tax and 20% Service Charge. Prices are subject to change.

Linen

In efforts to be an environmentally conscious green hotel, there will be a \$50 charge if meeting room table linen is requested.

Shipping

If shipping materials to the hotel, please include the company/group name and date of meeting on the outside of the package. The hotel can not assume responsibility for the damage or loss of merchandise sent for storage.

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