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Chicago Waukegan/Gurnee

fresh



Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

Chicago Waukegan/Gurnee



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breakfast

- continental breakfast | \$10.00/person
- ~blueberry and double chocolate muffins
- ~sliced bagels with butter, cream cheese and preserves
- ~freshly sliced seasonal fruit
- ~chilled orange and apple juice
- ~coffee and tea service

- enhancement | \$2.50/person
- ~oatmeal with brown sugar, dried cranberries, walnuts and milk
- ~yogurt parfait
- ~cereals with cold milk

- enhancement | \$4.25/person
- ~starbucks coffee
- ~breakfast potatoes
- ~egg sausage and cheddar on an english muffin



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breakfast

- hot breakfast table | \$12.95/person
- ~blueberry and double chocolate muffins
- ~sliced bagels with butter, cream cheese and preserves
- ~seasonal fresh fruit
 - ~bananas
 - ~kellogg cereals
 - ~scrambled eggs
 - ~breakfast potatoes
 - ~sausage and bacon
- ~chilled milk, skim and low fat
- ~orange and apple juice
- ~coffee and tea service



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lunch

bistro choice | \$17.00/person
(for groups of 15 or less)

choose one item from each section

menus provided to guests in the morning and
picked up one hour prior to lunch
entree selections:

- ~roast turkey blt, sourdough
- ~chunk white tuna, whole grain loaf
- ~caesar wrap, grilled chicken
- ~grilled buffalo chicken: ranch, lettuce, tomato,
sesame bun
- ~cheddar french dip: roast beef,
sharp cheddar, au jus
- ~ranch salad: bacon, tomato, cheddar,
grilled chicken, ranch dressing
- ~half tuna sandwich, cup of broccoli cheddar
soup
- ~soup & salad: broccoli cheddar soup and ranch
salad
- ~side items: potato chips or fresh fruit
- ~dessert: turtle nut brownie or lemon bar
- ~beverages: pepsi soft drinks, bottled water,
iced tea



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lunch

bistro deli market table | \$18.00/person

choice of soup:

- ~broccoli cheddar soup
- ~promotional soup

~tuna salad on whole grain

~roast turkey blt

~caesar wrap, grilled chicken

~creamy coleslaw

~potato chips

~fresh cut fruit

~chocolate brownies



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lunch

bistro lunch table | \$20.00/person

choice of soup:

- ~broccoli cheddar soup
- ~promotional soup

~bbq chicken pizza

~bbq pork riblets

~herb roasted chicken

~creamy coleslaw

~potato chips

~fresh cut fruit

~chocolate brownies



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breaks

a.m./p.m. break | \$5.50/person

- ~bottled water
- ~soft drinks
- ~coffee and tea service

a.m. break enhancement | \$3.00/person

- ~muffins
- ~cookies
- ~fruit
- ~yogurt
- ~orange and apple juice
- ~iced teas
- ~starbucks coffee

p.m. break enhancement | \$4.00/person

- ~brownies
- ~cookies
- ~bags of potato and pita chips
- ~m&m's or candy bars
- ~iced teas
- ~starbucks coffee



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technology

- ~high speed internet wireless connection | complimentary
- ~6'X7' projection screen | complimentary
- ~LCD projector | \$150
- ~TV with VCR/DVD player | \$100
- ~flip chart and markers | \$20
- ~dry erase board with markers | \$20
- ~other items available upon request



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flawless



considerations

General Information and Policies

Food and beverage must be purchased and served by the hotel or a signed food waiver must be received prior to event.

Guarantees

In order to make your meeting a success, please confirm your guaranteed number of guests 3 business days (72 hours) prior to your event. The expected number will act as the final guarantee number if the guarantee is not received.

Service Charge and Tax

All prices are subject to 8.25% State Sales Tax and 20% Service Charge. Prices are subject to change.

Linen

In efforts to be an environmentally conscious green hotel, there will be a \$50 charge if meeting room table linen is requested.

Shipping

If shipping materials to the hotel, please include the company/group name and date of meeting on the outside of the package. The hotel can not assume responsibility for the damage or loss of merchandise sent for storage.

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