

Events by SpringHill Suites

SpringHill Suites by Marriott® Charlotte University Research Park
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Space • Light • Inspiration™

Welcome

Welcome to the SpringHill Suites Charlotte University Research Park!

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the SpringHill Suites. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

SpringHill Suites Charlotte University Research Park
Events Team

Breakfasts

Continental Breakfast | \$6.95

A variety of Fruit Juices served in carafes.
Assorted breakfast breads including muffins,
Danishes and bagels served with cream cheese and
jellies.

**Unless otherwise specifically requested, an
assortment of these items will be offered
depending on the size of your group.*

Breaks

Beverage Setup | Complimentary

Iced Water Pitchers, Caffeinated and Decaffeinated coffee, & Hot Tea upon request

Assorted Sodas - \$1.50

We will provide you with cups, ice & a variety of Pepsi products

VASA brand Bottled Water - \$1.50

(500 ml bottles)

**Pricing based on consumption.*

Packages

**Package #1: Salad, Sandwich & Wrap
Box Lunches | \$11.50**

Salads

Fresh Garden

Bed of greens layered with red & green peppers, red onion, tomatoes, cucumbers, cheddar cheese & croutons

Greek

Bed of greens layered with red & green peppers, red onion, tomatoes, cucumbers, crumbled feta cheese, Greek olives, pepperocini & croutons

Chef

Take our fresh garden salad and top it with Monterrey jack & cheddar cheeses, bacon bits, diced smoked turkey & ham

Caesar

Romaine lettuce, shredded parmesan cheese, bacon bits & croutons

West-Side Salad

Mixed greens, mandarin oranges, strawberries, walnuts & raspberry vinaigrette

Packages

Southern Fried Club

Mixed greens, sliced chicken breast tenders, shredded cheddar & Monterrey jack cheeses, tomatoes, cucumbers, red & green peppers, red onion & bacon bits

Dressing Options: Ranch, 1000 Island, Bleu Cheese, Honey Mustard, Balsamic Vinaigrette, Italian, Greek, Caesar, Fat Free Ranch & Italian

Sandwiches/Wraps

Chicken Ciabatta

Grilled & sliced marinated chicken breast, cheddar cheese, lettuce, tomato, red onion & avocado mayonnaise on ciabatta bread

Club Ciabatta

Smoked turkey, ham, bacon, lettuce, tomato, red onion, American cheese & sun-dried tomato mayonnaise on ciabatta roll

De Loin

Marinated pork loin thinly sliced, smoked gouda, lettuce, tomato, red onion & balsamic mayonnaise on ciabatta roll

Chicken Fajita Wrap

Marinated chicken, onions, peppers, cheese, lettuce, tomatoes & ranch dressing

Packages

Chicken Cordon Bleu Wrap

Fried chicken breast, smoked ham, Swiss cheese, lettuce, tomatoes & honey mustard

Smoked Turkey Club Wrap

Smoked turkey, bacon, American cheese, lettuce, tomato & sun-dried tomato mayonnaise

Design your own

Your choice of one bread: Deli, Hoagie, Kaiser, Wrap or Low-Carb Wrap

Your choice of filling: Vegetarian, Roast Beef, Turkey, Ham, Chicken Salad, or Tuna Salad, and American & Provolone Cheeses

All Boxed Lunches Include:

Your choice of one side item: Pasta, Macaroni or Potato Salad or Fruit Cup, Cookie, Sweet & Unsweetened Iced Tea with Ice (sugar, sweetener & lemon), Beverage Cups, Napkins, Utensils & Napkins

Packages

Package #2: Deluxe Deli Lunch | \$14.50

Deli Sandwich Tray

Assorted Sandwiches neatly displayed

- OR -

Deli Tray

Assorted Meats & Cheeses displayed on a tray
including Assorted Rolls & Breads

Both Tray Items Include:

Your choice of one side item: Pasta, Macaroni or
Potato Salad or Fruit Cup, Lettuce, Tomato, Onions,
Mayonnaise & Mustard, Cookie, Sweet &
Unsweetened Iced Tea with Ice (sugar, sweetener &
lemon), Plates, Beverage Cups, Utensils & Napkins

Packages

Package #3: Basic Deli Lunch | \$11.50

Deli Sandwich Tray

Assorted Sandwiches neatly displayed

- OR -

Deli Tray

Assorted Meats & Cheeses displayed on a tray
including Assorted Rolls & Breads

Both Tray Items Include:

Your choice of one side item: Pasta, Macaroni or
Potato Salad or Fruit Cup, Lettuce, Tomato, Onions,
Mayonnaise & Mustard, Plates, Utensils & Napkins

Packages

Package #4: Specialty Bars | \$14.95

8 person minimum order

Baked Potato & Chef Salad

Served with cheddar cheese, sour cream, butter, bacon bits, croutons, smoked turkey, ham and a fresh garden salad, assorted dressings & dinner rolls

Soup/Salad & Sandwich

Your choice of soup or salad served with assorted sandwich tray, chips and side condiments

Pork Barbeque

Eastern or Western Style Barbeque Chopped or Pulled served with baked beans, Carolina slaw, potato chips, extra sauce & buns

Fajita Bar

(2 per person)

½ Chicken ½ Steak, served with Mexican rice, refried beans, tortilla chips, sautéed peppers & onions, soft shells, lettuce, tomatoes, sour cream & cheddar cheese

Taco Bar

(2 per person)

Your choice of Chicken or Beef, hard or soft shells, Mexican rice, refried beans, tortilla chips, salsa, lettuce, tomatoes, sour cream & cheddar cheese

Packages

Pasta

Includes fresh garden salad, penne & Rotini pastas, marinara, meat & Alfredo sauces, bread & butter

Baked Ziti

Your Choice of Formaggio (no meat) or Bolognese (meat) Sauces, ricotta & parmesan cheeses topped with mozzarella cheese, baked, fresh garden salad, butter, extra sauce on the side

All Specialty Bars Include:

Your choice of One Dessert: Assorted Cookie & Brownie Tray or Chocolate, Strawberry or Tropical Parfait or Fresh Fruit Tray with Pina Colada Dip or Banana Pudding

Sweet & Unsweetened Iced Tea with Ice (sugar, sweetener & lemon)

Plates, Beverage Cups, Utensils & Napkins

Packages

Package #5: Southern Buffet

8 person minimum order

Choose One Meat | \$14.95

Choose Two Meats | \$16.25

Fresh Garden Salad

Your choice of One or Two Meat Entrees:

Bone-In Chicken Pieces

Your choice of flavoring: fried, barbeque, seasoned or honey

Boneless Breast of Chicken

Your choice of flavoring: teriyaki, lemon pepper or marinated & grilled

Marinated Sirloin Tips with White Rice

Marinated Chicken Tips with White Rice

Baked Honey Ham

Packages

Your choice of Two Side Items:

Green Beans with Chopped Roasted Red Pepper,
Green Bean Almondine
Glazed Baby Carrots
Buttered Corn
Sugar Snap Pea and Baby Carrot Medley
Mixed Squash Medley
Steamed Broccoli and Cauliflower Medley
Grilled Or Steamed Asparagus
New Potatoes with Butter and Parsley
Mashed Potatoes with Butter (*Gravy Optional*)
Red Smashed Potatoes with Garlic
Potato Au Gratin
Rice Pilaf
White Rice with Fresh Parsley
Spanish Rice
Macaroni and Cheese

Packages

All Southern Buffets Include:

Your choice of One Dessert: Assorted Cookie & Brownie Tray or Chocolate, Strawberry or Tropical Parfait or Fresh Fruit Tray with Pina Colada Dip or Banana Pudding

Sweet & Unsweetened Iced Tea with Ice (sugar, sweetener & lemon)

Plates, Beverage Cups, Utensils & Napkins

Packages

Package #6: SouthPark Buffet

8 person minimum order

Choose One Meat | \$17.95

Choose Two Meats | \$19.25

Fresh Garden Salad

Your choice of One or Two Meat Entrees:

Pecan Encrusted Chicken Breast
with Brown Sugar Cream Sauce

Boneless Chicken Breast in White Wine Sauce

Spinach & Artichoke Stuffed Chicken Breast

Grilled Sirloin Steak with Sherry Mushroom Sauce

Pecan Encrusted Pork Tenderloin

Roast Beef Au Jus

Packages

Your choice of Two Side Items:

Green Beans with Chopped Roasted Red Pepper,
Green Bean Almondine
Glazed Baby Carrots
Buttered Corn
Sugar Snap Pea and Baby Carrot Medley
Mixed Squash Medley
Steamed Broccoli and Cauliflower Medley
Grilled Or Steamed Asparagus
New Potatoes with Butter and Parsley
Mashed Potatoes with Butter (*Gravy Optional*)
Red Smashed Potatoes with Garlic
Potato Au Gratin
Rice Pilaf
White Rice with Fresh Parsley
Spanish Rice
Macaroni and Cheese

Packages

All SouthPark Buffets Include:

Your Choice of One Dessert:
Assorted Gourmet Brownie Tray
Assorted Cheesecake Slices
Apple, Peach or Blueberry Cobbler

Sweet & Unsweetened Iced Tea with Ice
(sugar, sweetener & lemon)

Plates, Beverage Cups, Utensils & Napkins

Technology

Available Complimentary:

4' x 4' Screen

Whiteboard w/ Markers

Flipcharts w/ Markers

Wireless High Speed Internet Access

Power Strip/Extension Cord

Speaker Phone

TV with VCR/DVD | \$50.00

LCD Projector | \$150.00

Overhead Projector | \$50.00

High Speed Internet Access (Initial) | \$200.00

Additional Internet Access | \$50.00 (per line)

Considerations

General Information and Policies

Catering will be ordered from our partners at Waiters Choice Catering. All packages are priced per person. Please provide 24 hours notice in the event of cancellation. Some catering requests require an 8 person minimum order on menu selections. Should the guarantee fall below 8 people you will be financially responsible for the difference.

Menu pricing is subject to change without notice.

Guarantees

In order to make your meeting a success please confirm your guaranteed number of guests 3 business days (72 hours) prior to your event. The expected number will act as the final guarantee number if the guarantee number is not received.

Service Charge and Tax

All food and beverage prices are subject to a 20% service charge and 8.25% State Sales Tax.

Shipping

If shipping materials to the hotel, please include the company/group name, event manager and date of meeting on the outside of the package. The hotel can not assume responsibility for the damage or loss of merchandise sent for storage.