

Joy

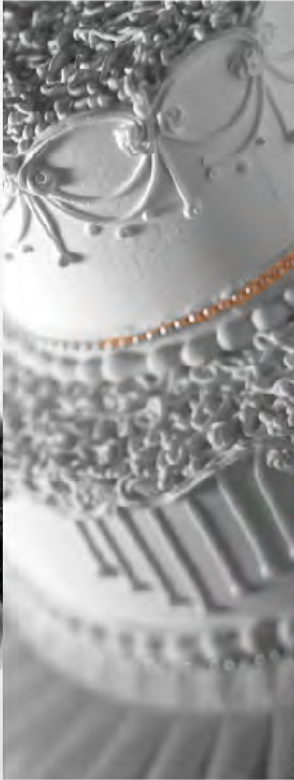
YOUR DREAM WEDDING SM



rehearsal



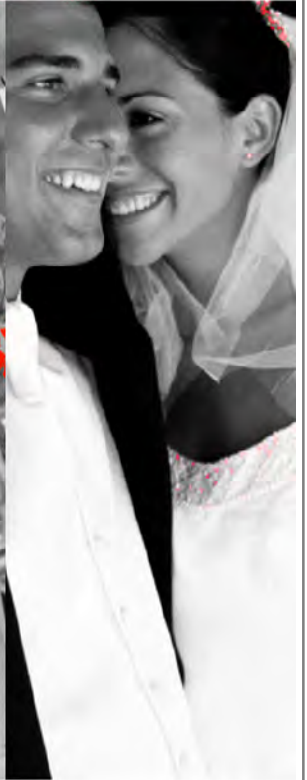
ceremony



afternoon



evening



enhancements

brunch

our hotel

West Des Moines Marriott
1250 Jordan Creek Parkway
West Des Moines, IA 50266
515-267-1500
www.westdesmoinesmarriott.com

rehearsal

ceremony

afternoon

evening

enhancements

brunch

our hotel



Congratulations On Your Engagement!

As your guest list is being written, your wardrobe being fitted and the cake being baked, we want to take a moment and say, Congratulations!

As the planning has begun, count on the West Des Moines Marriott to help you step by step.

Every aspect of your wedding will display superior service and hospitality. Whether it's an intimate family gathering or a large social event, we have the wedding knowledge and the personal touch to comb through every detail.

Our packages are laid out in such a way that is easy for you to relax, budget and plan every element. With our packages we also include discounted sleeping rooms for your family and friends and a complimentary suite for the Bride and Groom.

At the West Des Moines Marriott, we bring something extra to every wedding reception - a tradition of getting to know you, taking time to care and our precise attention to detail.

We enjoy every moment of your wedding almost as much as you do!

*Jack Boettcher
Director of Events Manager
515-457-3202*

*Janelle Schmidt
Special Events Manager
515-457-3201*

Fax: 515-267-8444



West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500



rehearsal

ceremony

afternoon

evening

enhancements

brunch

our hotel

relax

and enjoy

Our award winning chefs will work with you to create a wonderful dinner for family and friends. We'll handle all of the details so you can relax before your special day.



Frequently Asked Questions

West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500

rehearsal

ceremony

afternoon

evening

enhancements

brunch

our hotel

How do I reserve a ballroom? (Deposits)

We can hold a date on a tentative basis (with no deposit) for up to 72 hours. To hold a date on a definite basis, we require a \$500.00 non-refundable advance deposit and a signed contract. The \$500.00 deposit will go towards your total Food and Beverage Minimum.

Is there a Room Rental?

No. Instead of room rental we have Food and Beverage Minimums that must be met. The Food and Beverage Minimum does include all food and beverage that is hosted. We also apply any "extras" (i.e. lighted backdrop, chair covers) to the Minimum. Tax and service charge are applied as well. Food and Beverage Minimums vary depending on the ballroom, seasons, holidays, etc. Please ask your catering professional for the Food and Beverage Minimums for your wedding date.

When should I set up a Room Block for my out-of-town guests?

Number of blocked rooms and rate is based on availability at time of booking. You will need to decide approximately how many sleeping rooms that you will need before a contract is sent out, as this information is included in your contract. Most wedding receptions block 15-25 sleeping rooms for the night of the reception (blocking approximately half that number for the night before). The room block is released 3 weeks prior to the wedding; the bride and groom have no financial obligation for any rooms not booked.

Do I have to provide my own decorations?

The hotel will provide the following decorations: Centerpiece, (cannot alter), Mirror and 3 Votives Per Table. Any additional decorations such as floral centerpieces or other décor are the responsibility of the guest. Please remember that any sprinkled decorations, such as, confetti or glitter are prohibited. The West Des Moines Marriott does not permit tapered candles. All flames must be enclosed in glass. All guest items must be removed from the ballroom upon completion of the reception.

Do I receive a Complimentary Bridal Suite for the night of the reception?

Yes. All wedding packages include a complimentary King Suite for the Bride and Groom on the night of the reception. The King Suite can be upgraded to a Jacuzzi King Suite for \$69.00 on a space available basis. The hotel will make the reservation for you.

When do I need to decide the menu for my wedding?

You will need to decide your menu approximately two months before your wedding. The hotel holds Menu Tasting Receptions three times a year. You will be invited to the Menu Tasting closest to your Wedding. At the Menu Tasting you will be able to customize your menu. You will be able to sample all of the entrees with assorted sauces, potato/rice selections and vegetable choices for your wedding packages. Please keep in mind that all sauces on the menus can be substituted.

When do I need to give my final meal count?

Guaranteed numbers are due four days prior to the event. This includes guaranteed number of Adult Meals, Children's Meals, and Special Menu Meals. The guarantee may not be lowered once it is submitted. Limited changes to the menu are allowed two weeks out from the event.

When is the balance due on my reception? (Payments)

All estimated charges are due four days prior to event based on guaranteed numbers. We accept all forms of payment. However, we ask that a credit card authorization form be completed at the time of the contract signing so that any outstanding charges can be applied following the reception. A final statement will be sent the week after the wedding.

Can I see what the ballroom will look like before my reception?

Yes! There is a wedding scheduled at the hotel almost every Saturday. Just call ahead to find out available times and we will arrange a time for you to take a quick peek at how the room will be set for your own wedding. We prefer that you stop by during set-up times, as we do not want people interrupting an actual wedding reception.



West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500



rehearsal

ceremony

afternoon

evening

enhancements

brunch

our hotel

it's about
tradition

We can accommodate every wish and family tradition for your ceremony, offering spectacular venues to make your wedding fairy tale perfect.



rehearsal

ceremony

afternoon

evening

enhancements

brunch

our hotel



Saying "I DO"

The ceremony is the point when dreams become reality!

The location and the lighting only add to the magic!

Consider one of the West Des Moines Ballrooms for your ceremony! The detailing, the on-site wedding coordinator and attention to detail that a ceremony needs.

We have two standard packages to choose from. These packages are designed separately from your reception due to the specifics that go with each of the events.

Rose Package

If space allows consider having your ceremony and reception in the same room. Layout and detailing would be specific to what would work for your ceremony, your timing and your number of guests. Having it all in one room can add not only a sense of intimacy but of simplistic elegance. Pricing is packaged as an addition to your Food and Beverage

Minimum. Pricing varies from \$500 to \$1000.

Diamond Package

Creating a life of its own! Keeping the ceremony, lighting and décor separate from the reception is something to consider. With doing so, we would look at attendance, space and timing. Pricing is based upon set-up/tear down requirements and length of ceremony.

Pricing additional to your Minimum and ranges from \$1000 - \$4000.

Ceremony Only

Please see our Certified Wedding Planners for specifics on just having your Ceremony at the

West Des Moines Marriott.



West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500



rehearsal

ceremony

afternoon

evening

enhancements

brunch

our hotel

taste and style

Your celebration may include a champagne brunch, bountiful lunch buffet or more formal sit down lunch. Whichever you choose, our wedding event planners will help you fashion a fantastic menu that you and your guests will savor.



rehearsal

ceremony

afternoon

evening

enhancements

brunch

our hotel

package | hors d'oeuvre | lunch | beverage

Afternoon Reception

A mid-day reception is a way of keeping it light and adding that touch of style to an afternoon affair.

Food and Beverage Minimums reflect seasons, holidays and length of reception.

Carving Stations

Turkey Breast: Served with Mayonnaise and Honey-Mustard

with Petite Pan Rolls : \$240.00 (Serves 40 guests)

Baked Bourbon Glazed Ham: Served with Mayonnaise and Honey Mustard

with Petite Pan Rolls: \$250.00 (Serves 45 guests)

Pork Loin: Served with Mayonnaise and Honey Mustard with Petite Pan Rolls

: \$240.00 (Serves 25 guests)

Roast Beef Tenderloin: Served with Mayonnaise and Honey Mustard with

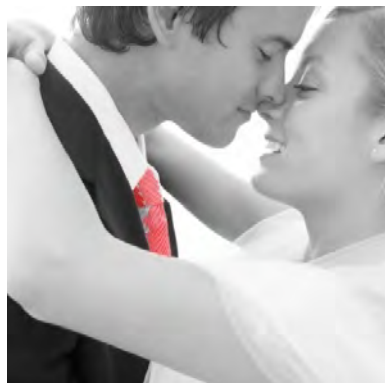
Petite Pan Rolls : \$288.00 (serves 20 guests)

For additional food options please see your

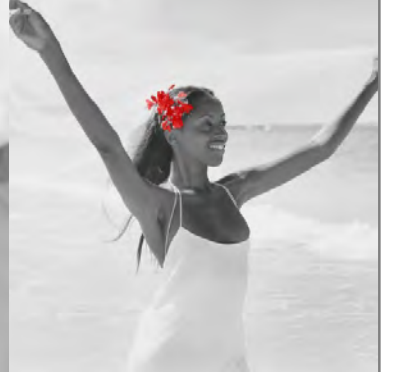
Catering Professional!



Please add an additional 22% service charge and 6% sales tax to all menu prices.



West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500



rehearsal

ceremony

afternoon

evening

enhancements

brunch

our hotel

experience

with sensitivity

When it comes to tying the knot, Marriott Certified Wedding Planners are an important part of your special day. Our expert wedding event planners provide complimentary services, handling all of the event details and working closely with you and your wedding planner to ensure the perfect wedding.



Wedding Dinner Package

Plated Meal

West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500

rehearsal | ceremony | afternoon | **evening** | enhancements | brunch | our hotel

package | hors d'oeuvre | dinner | beverage



Plated Dinner Menu

Included in Plated Meal

Iced Tea/Water

Your Choice of Potato or Rice

Fresh Seasonal Vegetables

Wedding Cake Cutting Service

Coffee Service

Additional Options:

Tier 1

Garden Green Salad

Fresh Dinner Rolls

Champagne Toast

(Included)

Tier 2

Western Salad

Petite Bran Rolls

Strawberry Accented Champagne Toast

(Add \$3.00 per person)

Tier 3

Strawberry Sweetheart Salad

Focaccia and Baguette Breads

Strawberry Accented Champagne Toast

Chocolate Covered Strawberry Favor

(Add \$6.00 per person)

Please add an additional 22% service charge and 6% sales tax to all menu prices.



Wedding Dinner Package For Plated Meal (cont.)

West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500

rehearsal | ceremony | afternoon | evening | enhancements | brunch | our hotel

package | hors d'oeuvre | dinner | beverage

Plated Dinner Menu

Chicken

<i>Sautéed Breast of Chicken with Boursin Cream Sauce</i>	\$23.00
<i>Pistachio Encrusted Chicken Breast with Portabella Cream</i>	\$25.00

Pork

<i>Herb Roasted Pork Loin with Apple Chutney</i>	\$23.00
<i>Hand cut Boneless Chop with Dijonnaise</i>	\$25.00

Beef

<i>Marinated Flank Steak Marsala with Roasted Garlic and Wild Mushroom Demi</i>	\$27.00
<i>Roast Strip Loin with Forestiere Sauce</i>	\$29.00
<i>Petite Shoulder Tenderloin with Di Burgo</i>	\$26.00

Fish

<i>Salmon with a Whole Grain Honey Mustard Sauce</i>	\$27.00
--	---------

Combination Plates

<i>Duet of Marinated Flank Steak Marsala and Chicken with Boursin Cream Sauce</i>	\$32.00
<i>Duet Petite Shoulder Tenderloin with Di Burgo and Shrimp Scampi</i>	\$37.00
<i>Duet of Hand cut Boneless Chop and Marinated Flank Steak</i>	\$35.00



Please add an additional 22% service charge and 6% sales tax to all menu prices.



Wedding Dinner Package For Buffet Meal

West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500

rehearsal ceremony afternoon evening enhancements brunch our hotel

package | hors d'oeuvre | dinner | beverage

Buffet Dinner Menus

Water/Iced Tea

Marriott Mixed Green Salad with Choice of Two Dressings

Seasonal Market Style Fresh Fruit

Cous Cous Salad

<Two Entrées>

Your Choice Potato or Rice

Fresh Seasonal Vegetables

Fresh Dinner Rolls and Butter



Meal Options

(Please Note: All sauces/meats and can substituted)

<i>Sautéed Breast of Chicken Piccata and Roasted Pork Loin with Rosemary Sauce</i>	<i>\$30.00</i>
<i>Sautéed Breast of Chicken Marsala and Marinated Flank Steak Au Poivre</i>	<i>\$32.00</i>
<i>Roasted Pork Loin Dijonnaise and Marinated Flank Steak Foresitere</i>	<i>\$33.00</i>
<i>Roasted Pork Loin Jardinière and Roasted Strip Loin Bordelaise</i>	<i>\$36.00</i>
<i>Roasted Strip Lion Au Poivre and Salmon with Whole Grain Honey Mustard Sauce</i>	<i>\$38.00</i>

Please Note:

Buffets available for a 2 hour maximum

Buffet will be replenished until each guest has gone through the buffet line once

Please add an additional 22% service charge and 6% sales tax to all menu prices.



rehearsal ceremony afternoon **evening** enhancements brunch our hotel

package | hors d'oeuvre | dinner | beverage

Hors D'Oeuvres
Cold: (Butler Passed)

<i>Assorted Canapes</i>	<i>\$2.75 per piece</i>
<i>Bruschetta</i>	<i>\$3.25 per piece</i>
<i>Shrimp Cocktail</i>	<i>\$3.50 per piece</i>
<i>Mini Fruit and Cheese Kabobs</i>	<i>\$3.50 per piece</i>
<i>Cherry Tomatoes Stuffed with Herb Cream Cheese</i>	<i>\$3.25 per piece</i>

Hot: (Butler Passed)

<i>Toasted Ravioli</i>	<i>\$2.75 per piece</i>
<i>Italian Meatballs</i>	<i>\$2.75 per piece</i>
<i>Miniature Crab Cakes</i>	<i>\$4.00 per piece</i>
<i>Chicken Strips</i>	<i>\$2.75 per piece</i>
<i>Boursin Cheese Stuffed Mushrooms</i>	<i>\$3.25 per piece</i>
<i>Chinese Eggs Rolls</i>	<i>\$3.25 per piece</i>
<i>Smoked Chicken Quesadillas</i>	<i>\$3.25 per piece</i>

Displays

<i>Market Style Cheese Display with Crackers</i>	<i>\$5.00 per person</i>
<i>Market Style Vegetable Crudite with Dill Dip</i>	<i>\$4.25 per person</i>
<i>Seasonal Market Style Fruit Display</i>	<i>\$4.25 per person</i>
<i>Antipasto Display</i>	<i>\$7.50 per person</i>
<i>Spinach and Artichoke Dip in an Artisan Bread Bowl</i>	<i>\$ 4.50 per person</i>

Late Night Snack

<i>Chex Mix Medley</i>	<i>\$18.00 Per Pound</i>
<i>Large Assorted Pizzas</i>	<i>\$16.00 Per Pizza</i>
<i>Taco or Nacho Bar</i>	<i>\$9.50 Per Person</i>
<i>Mixed Nuts</i>	<i>\$18.00 Per Pound</i>

Please add an additional 22% service charge and 6% sales tax to all menu prices.



Wedding Beverage Services

West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500

rehearsal ceremony afternoon evening enhancements brunch our hotel

package | hors d'oeuvre | dinner | beverage

All Alcoholic Beverages Must Be Purchased and Distributed by The Hotel.

All guests must show proof of age identification

Marriott Standard Premium - Gordon Vodka, Gordon Gin, Bacardi Rum, Jim Beam Bourbon, J&B Scotch,

Canadian Club Blended Whiskey, Jose Cuervo Gold Tequila

Marriott Standard Top Shelf- Absolut Vodka, Taqueray Gin, Captain Morgan, Dewars Scotch, Jack Daniels Bourbon, Crown Royal, Cuervo 1800 Tequila

Standard Premium Host Bar

Cocktails \$4.00

Imported Beer \$3.75

Domestic Beer \$3.00

Non-Alcoholic Beer \$3.00

Mineral Water \$1.75

Soft Drinks \$1.75

Standard Top Shelf Host Bar

Cocktails \$4.75

Imported Beer \$3.75

Domestic Beer \$3.00

Non-Alcoholic Beer \$3.00

Mineral Water \$1.75

Soft Drinks \$1.75

Standard Premium Cash Bar

Cocktails \$4.50

Imported Beer \$4.25

Domestic Beer \$3.50

Non-Alcoholic Beer \$3.50

House Wine \$4.75

Soft Drinks \$1.75

Standard Top Shelf Cash Bar

Cocktails \$5.25

Imported Beer \$4.25

Domestic Beer \$3.50

Non-Alcoholic Beer \$3.50

House Wines \$4.75

Soft Drinks \$1.75

Domestic Kegs (Bud Light or Miller Lite) - \$225.00 per keg (1 Keg = 150 glasses of beer)

One Glass of Host Wine Served with Dinner - \$5.25 per glass

Bottles of Stone Cellars Chardonnay, Merlot and Cabernet-Shiraz, Pinot Grigio - \$24.00 per bottle

(1 Bottle = 5 glasses of wine)

Non-Alcoholic Sparkling Cider - \$20.00 per bottle

Host Standard Premium Drink Tickets: \$4.50 per ticket

Host Standard Top Shelf Drink Tickets: \$5.00 per ticket

** Groups with less than 75 people will be charged a \$75.00 bartender fee*

Please add an additional 22% service charge and 6% sales tax to all menu prices.

****Please add an additional 22% service charge and 6% tax to all menu prices****



West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500



rehearsal

ceremony

afternoon

evening

enhancements

brunch

our hotel

unique details

We offer unparalleled services that your guests will appreciate, from valet parking and spacious guestrooms to private pre-reception areas, breathtaking indoor and outdoor ceremony venues and specialty linens and chair covers, as well as many other wedding extras such as distinctively designed place cards, cake boxes and guest books. Marriott can create a day that's special for everyone.



rehearsal

ceremony

afternoon

evening

enhancements

brunch

our hotel



Enhancements Included in the Package

Complimentary King Suite for the Bride and Groom

Special Invitation for up to 6 Guests to our Menu Tasting Receptions

White or Black Table Cloths with White Linen Napkins

Hotel Centerpieces Available with Mirror and 3 Votive Candles Per Table

Standard Champagne Toast (all adults over 21)

Head Table Vases for Bridal Bouquets

Non-Alcoholic Fruit Punch - Served in a Silver Punch Bowl

White Glove Butler-Passed Hors D' Oeuvres Service (optional)

Dance Floor

White Skirted Head Table with White Chair Covers

Gift Table, DJ Table,, Punch Table and Guest Book Table

White Skirted Cake Table

Cake Cutting Service

High and Low Cocktail Tables

Placement of two items per guest setting on table

Wireless Microphone for the Toasts and Introductions

Discounted Sleeping Room Rates for your overnight guests





Finishing Touches

White Chair Covers - \$3.00 per chair

*Magnificent Ice Sculptures - beginning at \$250.00**

Head Table Uplighting - \$75.00

Lighted Backdrop Behind Head Table - \$12.00 per foot

Cake Table Lighting Package - \$50.00

Additional Napkin Colors available - starting at \$1.00 each

Additional Table Cloth Colors available - starting at \$15.00 per table cloth

Silver Accent Water Fountain: \$50.00

Video Presentations Include: Screen, Projector and DVD or Laptop - \$250.00

All special decorative set-up will be assessed a fee of \$35.00 plus tax per hour.



Please add an additional 22% service charge and 6% sales tax to all menu prices.

West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500



rehearsal

ceremony

afternoon

evening

enhancements

brunch

our hotel

distinctive touches

We take great pride in providing exceptional food and drink, service and atmosphere. We offer many services to make wedding receptions special, such as great wine selections, distinctive menus, unique ice carvings, beautiful floral displays and dramatic lighting. It's your wedding reception... and our opportunity to impress you.





Brunch and Gift Opening Options

Gift Opening

A ride down the elevator and a short walk to one of our banquet rooms for an easy gift opening the morning after the reception. Complimentary room rental, our thank you for having your special day at the WDM Marriott.

(With Approval from your Catering Professional, food and beverage is allowed to be brought in)

Gift Opening with Continental Breakfast

Add in a simple hotel provided breakfast for your guests, while you're opening your gifts. We have basic continentals that give just enough for everyone to enjoy reminiscing about the night before. Continentals range

from \$8-up (per person).

Gift Opening with CK's Buffet

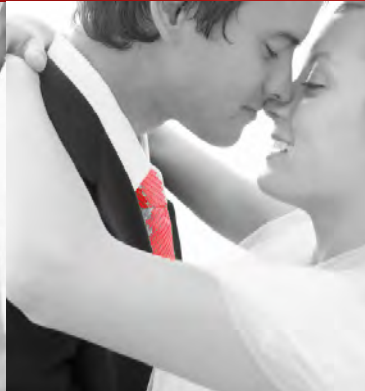
The restaurant's gourmet buffet is ready for you and your family to enjoy as you relax the morning after the wedding. Let CK's serve you and take

care of the mess. Our servers will set up a beverage station in the complimentary private banquet room as your guests go through the buffet and bring their meal back to the room. This option can be paid for by the

individual or as a group.



West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500



rehearsal

ceremony

afternoon

evening

enhancements

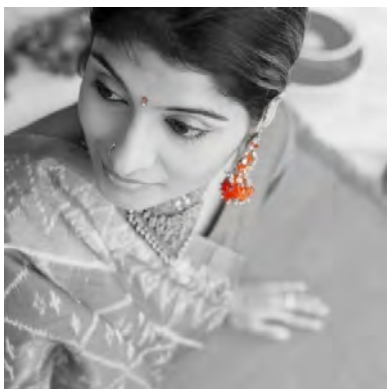
brunch

our hotel

romance and memories

The ceremony and reception are just the beginning. Let the romance continue. Imagine a gorgeous honeymoon suite with champagne, chocolate covered strawberries and breakfast in bed. Choose from our romantic honeymoon packages, available at more than 2,500 hotels and resorts worldwide for a unique destination wedding.





Rooms

Our comfortable rooms are just the beginning to enjoying your sleep here at the West Des Moines Marriott. The down feather bed and queen or king size bed are made specifically with our guests in mind. With your wedding package you will receive a discounted rate for your guests who book up to 3 weeks in advance.

As a part of your Wedding Reception Package the Bride and Groom you will receive a complimentary suite for the night of the wedding. You are welcome to upgrade to a Jacuzzi suite for \$69. (based on availability)

The West Des Moines Marriott is neighbored to two great Marriott properties that can provide additional room needs. The Spring Hill Suites and Fairfield Inn and Suites are great accommodations to offer your guests a few options for their stay. Please see your Marriott Wedding Professional to be connected to our Sales Team at either property.

Our complimentary airport shuttle does run for all three properties as well. This shuttle will travel on the hour (7am-11pm) to and from the airport, upon request.

Please consult your Wedding Professional if you have any additional questions or concerns.



Ballroom Information

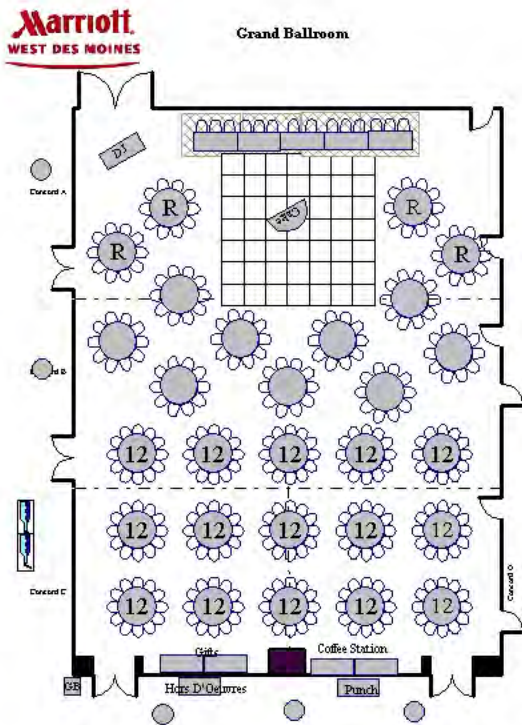
	<u>Number of People</u>	<u>Dimensions</u>	<u>Sq. Ft.</u>	<u>Ceiling</u>
Grand Ballroom	325	59'x78'	4,602	12'
West Des Moines Ballroom	190	45'x66'	2,970	9'

West Des Moines Marriott | 1250 Jordan Creek Parkway, West Des Moines, IA 50266 | 515-267-1500

rehearsal ceremony afternoon evening enhancements brunch our hotel

Grand Ballroom

325 People



West Des Moines Ballroom

190 People

