



**Conference Packages
Courtyard by Marriott
Düsseldorf Seestern**


COURTYARD[®]
Marriott

Conference Pates

We offer you the following conference packages, which can be booked with a minimum of 10 people.

Seestern “Deluxe” – Conference Package

Full-day: 55 €

Half-day: 49 € (includes one coffee break)

- conference room according to the number of attendees
- morning coffee break
- unlimited conference beverages
- lunch (business lunch, buffet or menu) including one soft drink
- afternoon coffee break
- standard technique (projector, screen, flip chart, notepads and pens)

Seestern “Superior” – Conference Package

Full-day: 59 €

Half-day: 53 € (includes one afternoon break)

In addition to the „Seestern“ – Conference Package a Welcome-Coffee for you and your attendees is offered.

You can also order our Nespresso coffee machine exclusively for your conference room; we charge 2,50 € per cup of coffee.

Room Rentals

Room	Size	Room Rentals per day	Minimum number of attendees per room
1 section	55 m ²	350 €	10 persons
1 section	65 m ²	425 €	15 persons
2 sections	110 m ²	700 €	25 persons
2 sections	130 m ²	850 €	30 persons
3 sections	195 m ²	1275 €	60 persons

The minimum number of attendees applies according to each conference room.

If the number of attendees do not meet the minimal requirements, the room rental charges will apply.





Business Suites

Are you planning a conference on a smaller scale?

Then our four business suites, with separated bed- and conference room on the 12th floor, are just the thing for you:

- suitable for meetings up to 10 persons
- including one magnetic-pinboard and a flip chart
- Nespresso coffee machine (charges apply)
- closet

The room rental is 150,00 € per day
(overnight stay available upon request).



A Coffee Break according to your wishes

You can add additional snacks to your conference package:

Hearty variations for 1,20 € a piece (to your choice):

- Small Chiabatta rolls with tomato & mozzarella, Bresso-herbcheese or antipasti
- Wrap filled with chicken breast and Guacamole
- Pretzel rolls staffed with cheese or ham
- Small meatballs with BBQ-Sauce

Sweet variations for 1,30 € a piece (to your choice):

- Muffins
- Brownies
- Donuts
- Cake
- Amerikaner
- Berliner

Lite variations for 1,50 € a piece (to your choice):

- fruit yoghurt
- Bircher-muesli
- fruit salad
- yoghurt drinks

Conference Equipment

The following conference equipment are included in our conference package:

- 1 video projector (2000 lumen; resolution 600x800)
- 1 flip chart incl. paper and pens
- 1 Pin Board
- 1 screen 2,5 x 2,5 metres

The following technical equipment can be booked additionally:

• video projector (2000 lumen; resolution 600x800)	150,00 € per day
• 1 flip chart incl. pads and ballpens	15,00 € per day
• 1 Pin Board	15,00 € per day
• overhead projector	50,00 € per day
• screen 2,5 x 2,5 m	15,00 € per day
• TV, Video und DVD player	87,00 € per day
• CD- and cassette recorder	26,00 € per day
• Meeting Stationary case	35,00 € per day
• conference phone	50,00 € per day
• technical equipment for a video-conference	available upon request
• interpreter service	available upon request

Further technical equipment is available upon request.

Go Wireless:

We offer internet access starting from 12,50 € per day / attendees.

Reduced Group Rates are available with a minimum of 5 attendees.



We are looking forward to your request!

Contact person for Event Planning:

Nadine Hinkel

Event Supervisor

0211-59591321

nadine.hinkel@courtyard.com

Ashley Walter

Event Coordinator

0211-59591315

ashley.walter@courtyard.com

On-Site contact person:

Duncan Nichol

F&B Servicemanager

0211-59591356

duncan.nichol@courtyard.com

Retrieved: December 2010, prices apply to request and availability



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- Click on the link to be directed to our website
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and you're finished!

Your benefits:

- Simplifies and accelerates your online-reservation
- Reservation links are free of charge
- You can book around the clock
- You and your attendees can book the requested room easily with just one E-Mail

Green Events, the green Business Class

Courtyard by Marriott Hotels SPIRIT TO PRESERVE

- Reduction/compensation of CO2 emissions
- Protection of the rainforests through the "Juma Amazonas Rainforest Project"
- Reduction of energy consumption
 - Widespread use of ENERGY STAR®-certified electrical appliances
 - Use of energy-saving lighting equipment
- Reduction of water consumption
 - Water-efficient sanitary facilities
 - Towels and bed linen used time and time again
- Use of renewable energy resources
- Avoidance of waste or recycling
- Use of environmentally friendly products
- Our employees participate actively in protecting the environment – worldwide

Green Meetings and Events

Environmentally friendly materials, facilities and table decorations

- Paperless quotes and invoices plus display boards, everything electronic
 - Online event planning and menus
 - Use of recycled/recyclable or FSC* paper/whiteboards instead of flipcharts
 - Drinks in environmentally friendly bottles or carafes
 - Use of local and seasonal products, including organic and fair trade products, such as fair trade coffee
 - Recycling of waste in the events area
 - Less table linen: less of a burden on the environment
 - Snacks and coffee breaks largely free of packaging
 - Opportunity to offset CO2 through the "Juma Amazonas Rainforest Project"
- * Forest Stewardship Council

Courtyard by Marriott Duesseldorf Seestern Hotel

- Uses only post-consumer paper
- Motion sensor and timed light switches in several offices and storage rooms
- Florescent lighting throughout guest rooms
- Buying of tickets for public transport
- Ecological organisation of coffee breaks

Learn about Marriott's Green Events by visiting eventsbymarriott.eu.

