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Grand Rapids Airport

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Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

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## breaks

AM Break | \$5.95 per person  
bottled water and soft drinks  
coffee and tea service

enhancements | \$1 per item  
freshly baked cookies  
orange, cranberry and apple juice

enhancements | \$2 per item  
bagels with cream cheese  
muffins  
fresh danish  
granola bars  
roasted nuts, individual packets  
fresh fruit  
yogurt





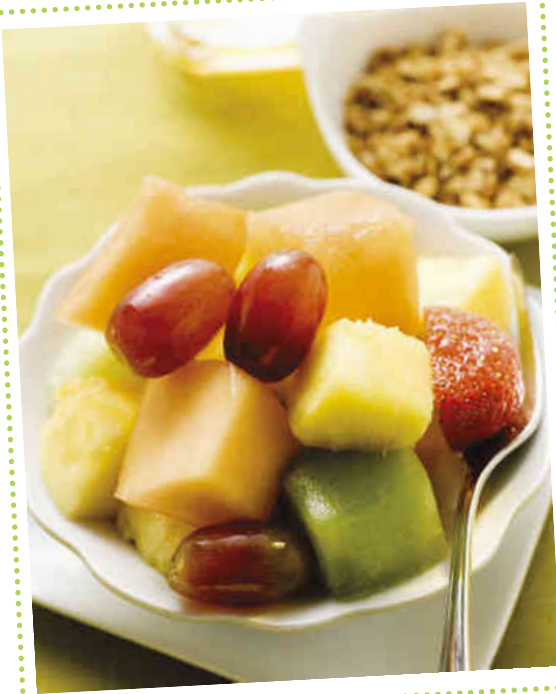
## breaks

PM Break | \$6.95 per person  
bottled water and soft drinks  
coffee and tea service  
freshly baked cookies

enhancements | \$1 per item  
bags of potato chips or pretzels  
nutrigrain bars  
assorted granola bars  
candy bars  
chex mix  
whole fruit

enhancements | \$2 per item  
brownies  
roasted nuts, individual packets  
individual fruit yogurt  
chips and salsa





## breakfast

Continental Breakfast | \$6.95 per person  
assorted muffins  
assorted sliced bagels  
fresh danish or cinnamon Rolls  
english muffins  
butter, cream cheese, and preserves  
fresh fruit  
orange, apple and cranberry juice  
coffee and tea service

enhancements | \$2 per item  
fruit yogurt  
cereals with cold milk  
oatmeal with brown sugar and raisins



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## breakfast

Hot Breakfast Table | \$8.95 per person

\* Served in Courtyard Cafe\*

assorted muffins

assorted sliced bagels

fresh danish, or doughnuts

butter, cream cheese and preserves

fresh fruit

assorted kellogg cereals

scrambled eggs

breakfast potatoes

sausage or bacon

waffles

oatmeal

chilled milk, skim and 2%

orange, apple and cranberry juice

coffee and tea service





## lunch

Working Boxed Lunch | \$9.95 per person  
assorted deli sandwiches  
country ham, and roasted turkey breast  
lettuce, tomato, cheese, onions and condiments  
chips  
whole fresh fruit  
freshly baked cookies  
lemonade and ice tea

Deli Table | \$11.95 per person  
assorted deli sandwiches  
country ham, and roasted turkey breast  
lettuce, tomato, cheese, onions and condiments  
assorted potato chips  
fresh garden salad bar  
lemonade and ice tea





## lunch

Pasta Table | \$15.95 per person  
 minimum of 15 people  
 choose two of the following  
 penne pasta with marinara sauce  
 fettucini alfredo  
 cheese tortellini  
 lasagna

freshly baked garlic bread  
 garden salad  
 lemonade and ice tea

Fajita Fiesta Bar | \$15.95 per person  
 minimum of 15 people  
 grilled chicken and grilled steak  
 grilled onions, and green pepper  
 refried beans and spanish rice  
 tortillas  
 sour cream, letuce, and tomato  
 tortilla chips and salsa  
 lemonade and ice tea

Backyard Barbeque | \$15.95 per person  
 minimum of 15 people  
 hamburger and hot dog combination  
 assorted chips  
 condiments  
 choose two of the following  
 fresh garden salad bar, macaroni salad, potato  
 salad, baked beans  
 or coleslaw  
 lemonade and ice tea





## dinner

hors d'oeuvres  
serves up to 15 people

cheese and cracker tray / \$40

vegetable tray with dip / \$40

fruit tray with dip / \$50

tortilla chips with salsa / \$30

pita bread with dips / \$50  
hummus and spinach dip



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## **lunch**

enhancements | \$1 per item  
freshly baked cookies  
soda cans

enhancements | \$2 per item  
brownies  
cheesecake with fruit  
apple pie  
pumpkin pie

enhancements | \$3 per item  
broccoli and cheddar soup  
chicken noodle soup  
tomato soup  
beef stew





## dinner

Fajita Fiesta Bar | \$17.95 per person  
minimum of 15 people  
grilled chicken and steak  
grilled onions, and green pepper  
refried beans  
spanish rice  
tortillas  
sour cream, lettuce and tomato  
tortilla chips and salsa  
lemonade and ice tea

Backyard Barbeque Bar | \$17.95 per person  
minimum of 15 people  
hamburger and hot dog combination  
chips  
condiments  
choose two of the following  
garden salad, potato salad, macaroni salad,  
baked beans or coleslaw  
lemonade and ice tea

Deli Table Buffet | \$17.95 per person  
minimum of 15 people  
choose two of the following  
penne pasta with marinara sauce  
fettucini alfredo  
cheese tortellini  
lasagna

freshly baked garlic bread  
fresh garden salad bar  
lemonade and ice tea



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**dinner**

enhancements | \$1 per item  
freshly baked cookies  
soda cans

enhancements | \$2 per item  
brownies  
cheesecake with fruit  
apple pie  
pumpkin pie  
chef's choice





## technology

screen | \$30

flip chart with markers | \$40

LCD Projector | \$150

tv/ vcr/ dvd unit | \$50

dry erase board with markers | \$15

speaker phone | \$30  
phone charges will apply

powerstrips | \$5 each

extension cords | \$3 each

wireless internet | complimentary



## considerations

### General Information and Policies

The Courtyard Grand Rapids Airport offers a beautiful 550 square foot meeting room with easy access from our lobby area. In addition, this room has outdoor access to a scenic patio area for quiet breaks.

Food and Beverage must be purchased and served by the hotel. Printed menus are for general reference and our event staff would be happy to customize menus to meet your specific needs. Menu pricing is subject to change.

### Guarantees

In order to make your meeting a success it is necessary to confirm your guaranteed number of guests three days ( 72 hours) prior to your event. The expected number will act as the final guarantee number if the guaranteed number is not recieved.

### Service Charge and Tax

All items including: food, beverage and equipment are subject to a 22% service charge and a 6% state sales tax. These charges are no included in pricing menus.

### Shipping

If shipping materials to the thotel, please include the company/ group name and date of meeting on the outside of the package. The hotel can not assume responsibility for the damage or loss of merchandise sent for storage.

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