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Courtyard Dulles Town Center

fresh



## Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

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## breakfast

continental breakfast | 9  
blueberry and chocolate muffins; sliced bagels,  
plain, sesame  
butter, cream cheese and preserves; Kellogg's  
cereals with cold milk  
3 kinds of cut seasonal fresh fruits  
chilled orange juice  
fruit yogurt  
coffee and tea service.

add on's

oatmeal with brown sugar, raisins and skim  
milk | 2

freshly baked hot cinnamon buns | 2

croissants | 2

fried egg, sausage and cheddar muffin  
sandwich | 4

scrambled eggs, bacon and potatoes | 5

Starbucks coffee | 2



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## lunch

bistro choice | 15

choose one item from each section  
 menus will be provided to guest the morning of  
 the function and picked up one hour prior to  
 lunch break. available for meetings of 20  
 people or fewer.

beverages:

pepsi, diet pepsi, sierra mist, bottled water,  
 iced tea

entree selections:

roast turkey blt: toasted sourdough with lowfat  
 mayo

chunk white tuna:

lowfat mayo, whole grain loaf

ham and swiss melt: grain mustard, pickles,  
 tomato on sourdough

caesar wrap:grilled chicken

cheddar french dip: roast beef, sharp cheddar,  
 au jus

harvest salad: apples, cheddar, cranberries,  
 walnuts, grilled chicken

soup and salad: mug of broccoli soup with  
 small harvest salad

all sandwiches served with coleslaw

side items:

kettle chips or fresh fruit cup

dessert selections:

turtle nut brownie or lemon bar



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## **lunch**

bistro market | 18  
garden greens with red wine vinaigrette and  
caesar dressing; croutons, tomatoes, cucumber,  
olives and shredded parmesan

broccoli cheddar soup

tuna salad on whole wheat  
roast turkey and swiss with bacon and  
tomatoes on sourdough chicken caesar tortilla  
wrap

creamy coleslaw  
kettle chips (individual bags)  
pickles  
mustard, mayonnaise, ketchup

chocolate brownies and fresh cut fruit



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## breaks

coffee & tea service | 3.50  
freshly brewed coffee & assorted tea

add on's

Starbucks coffee | 2

coffee, tea & beverage service | 5  
soft drinks and iced teas  
bottled water  
freshly brewed coffee & assorted tea

add on's

refreshment break | 7  
whole fruits  
cookies  
soft drinks and iced teas  
bottled water  
coffee and tea service

add on's

energy bars | 2.50

granola bars | 2.50

brownies or lemon bars, roasted nuts,  
individual packets | 2.50



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## technology

Overhead Projector | 75

Extension Cord/Power Strip | 5

LCD Projector | 85

Flip Chart/Markers | 25

TV | Complimentary

Speaker Phone | 25



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## considerations

### General Information and Policies

Food and beverage must be purchased and served by hotel. Printed menus are for general reference and our event staff would be happy to customize menus to meet your specific needs. Menu pricing is subject to change.

### Guarantees

In order to make your meeting a success please confirm your guaranteed number of guest 3 business days (72 hours) prior to your event. The expected number will act as the final guarantee number if the guarantee number is not received.

### Service Charge and Tax

All food and beverage prices are subject to a 22% service charge and 5% state sales tax.

### Shipping

If shipping materials to the hotel, please include the company/group name, event manager and date of meeting on the outside of the package. The hotel can not assume responsibility for the damage or loss of merchandise sent for storage.

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