



**VISA SUPPORT DOCUMENTS REQUEST**

To: \_\_\_\_\_

Fax: \_\_\_\_\_ Date: \_\_\_\_\_

If Visa Support letter is required, please advise us the following information (full name & separate form for each guest) and fax this to the Hotel:  
+7 495 931 90 20/or 76 or e-mail: moscow.ren.rooms@renaissancehotels.com

***\*\*\* Please note that Visa Support service may be provided only for the guests who have their reservations guaranteed with the credit card.***

Mr. \_\_\_\_/Mrs. \_\_\_\_

Last name \_\_\_\_\_

First name \_\_\_\_\_

Passport number \_\_\_\_\_

Date of birth \_\_\_\_\_ Citizenship \_\_\_\_\_

Arrival date \_\_\_\_\_ Departure date \_\_\_\_\_

Hotel confirmation number \_\_\_\_\_

**IMPORTANT:**

Please note that a 2900 rubles Visa Support Fee will be charged to the credit card provided in the reservation for the guarantee upon issue of a Visa Support Letter by the hotel. This 2900 rubles Fee will be refunded after your arrival in the hotel, but it is non refundable in the event either of your reservation being cancelled or of your non arrival in the hotel.

*I understand and accept that this charge is not refundable, in case of non-arrival or cancellation* \_\_\_\_\_

(Signature of credit card holder)

Date: \_\_\_\_\_

Please provide your fax number \_\_\_\_\_