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RENAISSANCE®
MOSCOW HOTEL
Great Russian Traditions

To: _____
From: RESERVATIONS DEPARTMENT
Moscow Renaissance Hotel
Tel: +7 495 931 90 00
Fax: +7 495 931 90 20 (during weekends +7 495 931 90 76)

Date: _____

AIRPORT PICK UP AUTHORIZATION FORM

We are pleased to assist you with taxi service providing the Ford Mondeo car along with **Black and White taxi** – official partner of **Renaissance Moscow Hotel!** In order to book a transfer for you please fill in all the fields below.

Guest Name *		
Contact Details *	Mob. Tel:	
	E-mail:	
	Fax:	
Date *		
Flight details *	#	
	From	
	Arrival time	
	Arriving to (airport)	

There will be a charge of **3300 RUB** for the taxi from the airport to the hotel. This charge will be added to your room account on your arrival.

If you would like to book a taxi from the hotel to the airport, please contact our concierge desk in the hotel lobby at least one day before your departure.

IMPORTANT:

Please be informed that in case of late cancellation (less than 30 min. prior to arrival time) your credit card mentioned in the booking as a guarantee will be charged for the amount of 1100 rubles. In case of no-show the whole amount 3300 rubles will be charged. Please send you cancellation request to zakaz@bwtaxi.com.

I understand and accept that this charge is not refundable in case of non-arrival or late cancellation

(Signature of credit card holder)

Looking forward to having you with us!