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New Orleans Downtown/Convention Center

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Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

New Orleans Downtown/Convention Center



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breakfast

Traditional Continental Breakfast | 13
Assorted breakfast pastries
Muffins and bagels
Preserves, butter and cream cheese
Kellogg's cereals with cold milk
Three kinds of cut seasonal fresh fruit
Assorted fruit yogurt
Chilled orange juice
Freshly brewed coffee and hot teas

Add ons

Oatmeal with brown sugar, raisins and skim milk | 3
Starbucks Coffee | 3
Fried egg, sausage and cheddar muffin sandwich | 5
Scrambled eggs, bacon and crispy potatoes | 6



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lunch

Bistro Choice | 17

Menus provided to guests the morning of the function and picked up one hour prior to lunch break.

(choose one item from each section ~ 20 person max)

Entree selections:

- Roast turkey BLT on sourdough
- Chunk white tuna on whole grain
- Ham and swiss melt on sourdough
- Cheddar French dip with au jus
- Grilled chicken harvest salad
- Soup & sandwich
- Soup & salad

All sandwiches served with coleslaw

Side item:

- Kettle chips
- Fresh fruit cup

Dessert:

- Turtle nut brownie
- Lemon bar

Beverage:

- Bottled Water
- Iced Tea
- Pepsi, Diet Pepsi or Sierra Mist



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lunch

Bistro Market | 22
(Includes ALL of the below ~ ideal for 15+
people)

Mixed garden greens with
tomatoes, cucumber, olives, shredded
Parmesan and croutons
red wine vinaigrette and Caesar dressing

Broccoli cheddar soup

Tuna salad on whole wheat sandwiches

Roast turkey, bacon and swiss sandwiches

Chicken Caesar tortilla wraps

Creamy coleslaw

Kettle chips (individual bags)

Pickles, mustard, mayonnaise and ketchup

Chocolate brownies

Fresh cut fruit



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lunch

New Orleans Kitchen | 20
Garden green salad with
Italian vinaigrette and ranch dressings
Red beans and rice with smoked sausage
Toasted garlic bread
Chocolate brownies and fresh cut fruit

Little Taste of Italy | 21
Garden green salad with
Italian vinaigrette and ranch dressings
Hearty meat or vegetable lasagna
Vegetable medley
Dinner rolls and garlic bread
Chocolate brownies and freshly cut fruit

New Orleans Chicken Breast | 22
Garden green salad with
Italian vinaigrette and ranch dressings
Dusted & seared chicken topped with crawfish
cream sauce
Cajun potatoes & petite green beans
Dinner rolls with butter
Chocolate brownies and freshly cut fruit



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breaks

Coffee & Tea Service | 5
Freshly brewed coffee and assorted tea

Beverage Service | 6
Freshly brewed coffee and assorted tea
Assorted chilled fruit juices
Bottled water
Iced tea
Soft drinks

Refreshment Break | 8
Freshly brewed coffee and assorted tea
Assorted chilled fruit juices
Bottled water
Iced tea
Soft drinks
Whole fruits
Freshly baked cookies

Add ons
Starbucks coffee | 3
Energy drinks | 4
Energy bars | 3.50
Granola bars | 3.50
Brownies or lemon bars | 3.5



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breaks

School Time Break | 9
Assorted cookies and brownies
Snack bars
Whole fresh fruit
Bottled juices, water and soft drinks
Freshly brewed coffee and assorted tea

Junk Food Junky | 11
Assorted bite sized chocolate candy bars
Plain & peanut M&Ms
Oreo cookies
Assorted chips (individual bags)
Bottled juices, water and soft drinks
Freshly brewed coffee and assorted tea

Mardi Gras Mambo | 12
(available during Mardi Gras season)

Plain or fruit filled king cakes
New Orleans pecan pralines
New Orleans original Zapp's potato chips
Bottled juices, water and soft drinks
Freshly brewed coffee and assorted tea



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dinner

Chicken Breast New Orleans | 24
Garden green salad with
Italian vinaigrette and ranch dressings
Dusted & seared chicken topped with crawfish
cream sauce
Cajun potatoes & petite green beans
Dinner rolls with butter
Chocolate brownies and freshly cut fruit

Shrimp Pasta Alfredo | 28
Garden green salad with
Italian vinaigrette and ranch dressings
Delectable gulf shrimp sauteed in fresh garlic
and seasonings tossed into a creamy pasta
dusted with freshly grated Parmesan cheese
Dinner rolls and garlic bread with butter
Chocolate brownies and freshly cut fruit

Convention Center Steak Night | 36
Garden green salad with
Italian vinaigrette and ranch dressings
6 oz filet mignon with Madeira demi glace
Garlic mashed potatoes
Seasoned vegetable medley
Dinner rolls with butter
Chocolate brownies and freshly cut fruit



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reception

Cocktail Party Package | 16-30
Fully stocked bar(s) featuring your favorite brands. Charges reflect per person, per hour based on unlimited consumption. Guaranteed number in attendance required for party packages.

One Hour Package | 16 per person

Two Hours | 22

Three hours | 27

Four Hours | 30

Hosted Bar Pricing

Soft Drinks | 3

Bottled water | 3

Domestic beer | 5

Imported Beer | 6

House wine | 6

Mixed drinks | 7

Both packages utilize all top shelf premium liquor

A \$75 bartender fee will be applied to each bar



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technology

LCD Projector | 150

Lavalier microphone | 150

Wireless handheld microphone | 100

Wired handheld microphone | 75

Conference speaker phone | 75

DVD Player | 50

Flip chart with pad and markers | 40

Laser pointer | 25

Set up fee | 30 per hour

Additional audio visual items available upon request



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considerations

General Information and Policies

Food and beverage must be purchased and served by the hotel. Printed menus are for general reference and our event staff will be happy to customize menus to meet your specific needs. Menu pricing is per person and subject to change.

Guarantees

In order to ensure your meeting is a success, please confirm your guaranteed number of guests three days (72 hours) prior to your event. The expected number will act as the final guarantee number if the guarantee number is not received.

Service Charges and Tax

All food and beverage are subject to a 19% service charge and 9.75% state sales tax. A \$100 labor charge will be assessed for fewer than 15 guests.

Shipping

If shipping materials to the hotel in advance of your meeting, please include the company/group name, event manager and date of meeting on the outside of the package. The hotel can not assume responsibility for the damage or loss of merchandise sent for storage.

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