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Oklahoma City Airport

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## Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovating catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

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## breakfast

coffee and juice | 6.95 per person  
coffee, herbal teas & a variety of fruit juices

assorted muffins and coffee | 7.25 per person  
coffee & herbal teas served with an assortment  
of muffins

assorted breads and coffee | 8.25 per person  
coffee & herbal teas served with an assortment  
of breakfast breads

continental breakfast I | 9.50 per person  
coffee, herbal teas and fruit juices served with  
an assortment of breakfast breads

continental breakfast II | 10.25 per person  
coffee, herbal teas and fruit juices served with  
sliced fresh fruit and assorted breakfast breads

hot breakfast table | 11.95 per person  
all-you-can-eat hot breakfast table including  
cooked to order omelets, french toast,  
breakfast breads, fresh fruit, cereal, cooked to  
order eggs, bacon and more. served in our  
Courtyard Cafe



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## breaks

pop & java | 5.50 per person  
assorted soft drinks & coffee

mini grandma | 5.75 per person  
assorted soft drinks & freshly baked Otis  
Spunkmeyer cookies

circus time | 6.00 per person  
freshly-popped popcorn, snack mix or pretzels  
& assorted soft drinks

sugar rush | 6.00 per person  
assorted soft drinks & bite size chocolate bars

the grandma | 6.25 per person  
coffee, assorted soft drinks & freshly baked  
Otis Spunkmeyer cookies

executive meeting maker | 13.50 per person  
pre-meeting  
coffee, herbal teas & fruit juices  
served with an assortment of breakfast breads

mid-morning  
coffee & herbal tea replenishment

mid-afternoon  
coffee & herbal tea, assorted soft drinks &  
freshly baked cookies



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## breaks

a la carte items

herbal teas | 3.00 per person  
freshly brewed coffee & herbal teas.

assorted soft drinks | 3.00 per person

bottled spring water | 3.00 per person

Otis Spunkmeyer cookies | 16.00 per dozen

coffee shuttle | 17.50  
one and a half gallons of freshly brewed 100%  
Barista coffee also available in decaffeinated

iced tea shuttle | 17.50  
freshly brewed iced tea



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## **lunch**

soup & sandwich table | 12.95 per person  
assorted breads, sliced ham & turkey  
lettuce, tomato, onions & pickles  
potato salad  
chef's choice soup of the day  
assorted chips  
chef's choice dessert

grilled chicken table | 14.95 per person  
boneless grilled chicken (seasoned)  
lettuce, tomato, onions & pickles  
potato salad  
vegetable medley  
chef's choice dessert

italian table | 14.95 per person  
lasagna & garden salad  
assorted dressings  
garlic bread  
chef's choice dessert

boxed lunches | varies  
served from Jason's Deli

lunches are served with ice tea & water



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## technology

audio visual equipment  
included in the meeting room rental price  
pull down screen  
podium  
display table (on request)  
pens & note pads

overhead projector | 25.00

speaker phone | 30.00

flip-chart with markers | 35.00

dry erase board | 35.00

tv/vcr with cart | 75.00

lcd projector | 275.00

additional equipment is available for rent with a  
24 hour notice  
please contact sales department



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## considerations

### General Information and Policies

Food and beverage must be purchased from and served by the hotel. Please contact sales department for customization. Menu pricing is subject to change. Lunch prices are based on a 15 person minimum.

### Guarantees

In order to make your meeting a success please confirm your guaranteed number of guests 3 business days (72 hours) prior to your event. The expected number will act as the final guarantee number if the guarantee number is not received.

### Service Charge and Tax

All food and beverage prices are subject to a 20% service charge and a 8.375% state sales tax.

### Shipping

If shipping materials to the hotel, please include the company/group name and date of the meeting on the outside of the package. The hotel can not assume responsibility for the damage or loss of merchandise sent for storage.