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Oklahoma City Northwest

fresh



Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

Oklahoma City Northwest



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beverage

Coffee by the Gallon | \$35.00

Orange Juice | \$12.00 pitcher

Apple Juice | \$12.00 pitcher

Energy Drinks | \$4.95 per person

Starbuck Coffee | \$2.95 per person

Bottle Water | \$2.25 per person

Soft Drink | \$2.25 per person

Assorted Pepsi Products





breakfast

Continental Breakfast | \$11.95
blueberry and bran muffins, sliced bagels, plain, whole grain served with butter, cream cheese and preserves. Kellogg's cereals with cold milk, cut seasonal fresh fruit, chilled orange juice and freshly brewed coffee

Enhancements
any item below can be added at the additional charge

scrambled eggs, bacon or sausage and potatoes | \$8.95 per person

oatmeal with brown sugar and raisins | \$2.95 per person

Breakfast Sandwich | \$4.95 per person
eggs, sausage and cheddar sandwich

Fruit Yogurt | \$2.95 per person



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breaks

beverage break | \$6.95 per person
soft drinks, brewed iced tea, and freshly
brewed coffee

coffee and tea service | \$4.95 per person
freshly brewed coffee and a variety of teas

Enhancements

all items below can be added to the breaks
above at the additional charge or sold
separately

fruit yogurt | \$2.95 per person

energy bars | \$2.95 per person

turtle nut brownies | \$2.95 per person

candy bars | \$2.95 per person

Snacks by the dozen

freshly baked cookies | \$24 per dozen

turtle nut brownies | \$24 per dozen



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lunch

bistro choice | \$16.95 per person
choose one item from each section. menu will
be provided in the morning and collected
about 2 hours before lunch

entree selections:

chunk white tuna salad sandwich, low fat mayo,
whole grain bread

caesar wrap with crispy romaine, parmesan,
and grilled chicken

chicken caesar salad: crispy romaine,
parmesan, grilled chicken

half turkey blt sandwich and a cup of broccoli
cheddar soup

side items: potato chips or fresh cut fruit

Chef Choice Dessert

beverages: Pepsi, Diet Pepsi, Sierra Mist,
bottled water, iced tea



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lunch

bistro deli table | \$24.95 per person
garden green salad: with ranch dressing and
caesar dressing, croutons, tomatoes and
shredded parmesan

broccoli cheddar soup

chunk white tuna salad sandwich with low fat
mayo on whole grain bread

sourdough turkey blt sandwich with low fat
mayo

caesar wrap with crispy romaine, parmesan and
grilled chicken

creamy coleslaw

Kettle chips

fresh cut fruit

Chef Choice Dessert

assorted Pepsi products



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lunch

Enhancements

chicken wings | \$3.95 per person
buffalo or thai chili sauce

bbq chicken flatbread pizza | \$2.95 per person

hummus with celery | \$2.95 per person

tortilla chips and salsa | \$1.95 per person

vegetable sticks with ranch dressing | \$1.95 per
person



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technology

LCD Projector with Screen | \$190

TV with VCR/DVD | \$100

Speakers | \$100

Speakerphone | \$50

White Board with Markers | \$50

Projector Screen | \$40

Flip Chart with Markers | \$40
extra flip chart for \$30

Included in the Meeting Room Rate:
Pens and Notepads



Oklahoma City Northwest

flawless



considerations

General Information and Policies

Food and Beverage must be served by the hotel. There is a minimum of 10 people required for all catered lunches. Menu pricing is subject to change.

Guarantees

In order to make your meeting a success, please confirm your guaranteed number of guests 3 business days (72 hours) prior to your event. The expected number will act as the final guarantee number if the guarantee number is not received.

Service Charge and Tax

Food & Beverage subject to Taxable 20% Service Gratuities Charge, Room Rental and Audio/Visual subject to Taxable 20% Service Charge. All items are subject to a 8.375% Sales Tax.

Shipping

If shipping materials to the hotel, please include the company/group name, event manager, and date of meeting on the outside of the package. The hotel can not assume responsibility for the damage or loss of merchandise sent for storage.