



© 2011. Marriott International. All Rights Reserved.

Ventura - Simi Valley

fresh



## Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

Ventura - Simi Valley



fresh



## breakfast

Options:

Boardroom: Minimum 10 people  
Main Room: Minimum 20 people

Continental Breakfast Table | \$8.25  
Assorted muffins, bagels, butter and cream  
cheese, fresh fruit, preserves

Coffee, tea and juice

Hot Breakfast Table | \$14.00  
Fluffy scrambled eggs, bacon, sausage,  
breakfast potatoes, assorted muffins & breads,  
bagels, cream cheese, butter, preserves,  
seasonal fresh fruit, Kellogg cereals, chilled milk

Coffee, tea, juice, and milk



Ventura - Simi Valley



fresh



## breaks

AM Break | \$5.75

Fresh cut fruit, bottled water, soft drinks,  
coffee and tea

PM Break | \$6.75

Courtyard Cookies, bottled water, soft drinks,  
coffee and tea

### Enhancements

Enhancements may be added with an  
additional per person price:

Muffins

Cookies

Roasted nut packets

Brownies

Potato Chips

Candy Bars

Energy Drinks



Ventura - Simi Valley



fresh



## lunch

Bistro Choice: Menu One | \$14.95  
 Maximum of 20 people for this option: Choice of one entree, one side, one dessert, and one drink. Menus provided to guests in the morning and picked up one hour prior to lunch.

### Entree Selections

Roast turkey BLT on sourdough bread with mayo

Chunk white tuna on a whole grain loaf with mayo

Caesar wrap stuffed with grilled chicken

Side items: Potato chips or mixed fruit  
 Dessert: Turtle nut brownie or Courtyard cookies

Beverages: Pepsi soft drinks, bottled water, iced tea





## lunch

Bistro Deli Market Table | \$20.95  
Minimum of 20 people for this option:  
Broccoli cheddar soup

Tuna salad on whole grain bread

Roast turkey BLT

Caesar wrap with grilled chicken

Creamy coleslaw

Potato chips

Chocolate brownies

Fresh cut fruit



Ventura - Simi Valley



fresh



## **lunch**

Bistro Lunch Table | \$29.95  
Minimum of 20 people for this option:  
Broccoli Cheddar soup

Pepperoni Pizza

BBQ Chicken Wings

Thai Chicken Wings

Perfect Caesar Salad

Creamy coleslaw

Potato chips

Chocolate brownies

Fresh cut fruit



Ventura - Simi Valley



fresh



## **lunch**

### Lunch Enhancements

Additional per person cost to add any of the following to a lunch table menu:

Caesar salad | \$4.00

Romaine lettuce with creamy caesar dressing and parmesan cheese

Additional soup | \$3.75

Grilled chicken quesadilla | \$9.95

Served with salsa and sour cream

Cheddar french dip | \$9.95

Roast beef with sharp cheddar & au jus

Tortilla Chips | \$2.50

Served with salsa and sour cream

Chicken wings | \$6.95

buffalo or thai spiced

Hummus | \$5.50

Served with crudites

Spinach artichoke dip | \$5.50

Served with crudites or tortilla chips





## dinner

Dinner Bistro Table | \$35.95

Minimum of 20 people for this option:

Broccoli cheddar soup

Perfect Caesar Salad

BBQ Chicken Wings

Herb roasted chicken

Fluffy mashed potatoes

Vegetable medley

Rolls and butter

Chocolate brownies

Fresh cut fruit

Substitutions

Additional options or substitutions may be made upon request.



Ventura - Simi Valley

fresh

  
COURTYARD<sup>®</sup>  
Marriott



## dinner

Specialty Tables  
Minimum of 20 people for these options:

Mexican Table | \$35.95  
Tortilla chips with pico de gallo  
Perfect Caesar Salad  
Chicken or Beef Fajitas  
Cheese Enchiladas  
Spanish Rice  
Pinto Beans  
Dessert Option

Served with tortillas, lettuce, tomatoes, cheese,  
onions, sour cream and guacamole

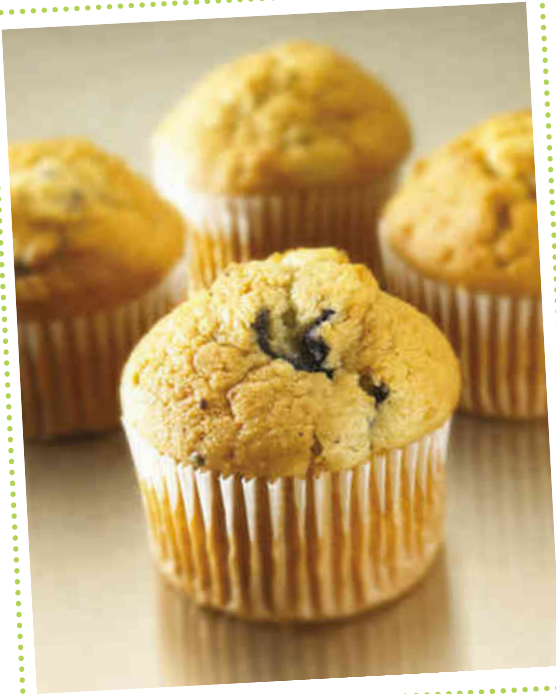
Italian Table | \$35.95  
Garden & Caesar salads  
Beef or Vegetable Lasagna  
Baked Ziti  
Garlic Bread  
Dessert Option



Ventura - Simi Valley



fresh



## package

\$55 per person inclusive:  
10 person minimum for the Boardroom  
20 person minimum for the Main Room

Continental Breakfast  
Assorted muffins, bagels, butter and cream  
cheese, fresh fruit, preserves, orange juice,  
coffee, and tea

Bistro Lunch Options  
May choose between:

The Bistro Deli Market Table Menu  
or  
The Bistro Lunch Table Menu

PM Break  
Courtyard Cookies  
Fresh cut fruit  
Coffee, decaf, and tea

All Conference Packages include:  
Tax & Gratuity  
Room Rental  
Wi-Fi Internet



Ventura - Simi Valley

fresh

  
COURTYARD<sup>®</sup>  
Marriott

## considerations

### DEPOSITS

A Deposit of one-half the estimated amount of your event is required to guarantee space for your function.

### GUARANTEED PRICES

In response to uncontrollable changes in food, beverage and operating expenses, all prices quoted are subject to change. Prices will be guaranteed six months in advance, and only when a signed contract is executed and a deposit has been received.

### GUARANTEE AND GUEST COUNT

The guarantee is required 3 business days prior to your event. The guaranteed guest count will be the minimum number of meals charged. If no guarantee is received by the catering department, the Courtyard Simi Valley will be prepared to provide meals for up to 5% over the guaranteed guest count. Any entree required above 5% will be charged 1 time the current menu price.

### SERVICE AND LABOR CHARGE

18% service charge and 8.25% (current Ventura County sales tax) will be added to all food, beverage and rental items. If a change in the original room set-up is requested on the day of the function a labor charge will be added to the banquet check.

### PAYMENT

Final payment must be made 3 business days prior to event. Payment must be in the form of cash, credit card, cashier's check or money order only. Final payment by personal check must be made 14 days in advance.

Ventura - Simi Valley



fresh