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Portland Southeast

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Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovating catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

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breakfast

-Continental Breakfast- | \$11 per person
Blueberry and chocolate muffins, bagels with cream cheese, assorted jellies, jams and creamery butter, whole fruit, orange juice, apple juice, coffee and tea service.

Enhancements | priced per person

Granola Bars \$2

Fruit yogurts \$2.25

Hot Oatmeal service \$3

Assorted Cereals with cold milk \$2

Starbucks Coffee \$2

Individual Coffee Cakes \$2.50

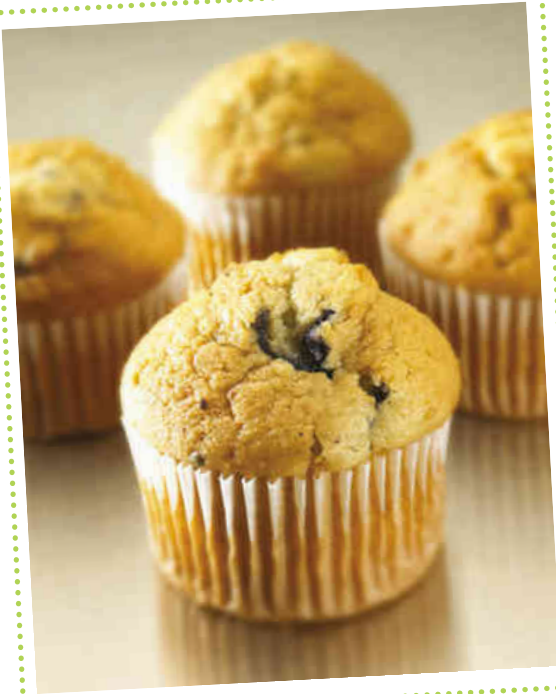
Egg, Cheese and Sausage muffins \$5



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breakfast

-Bistro Breakfast Table- | \$16 per person
Scrambled eggs, breakfast potatoes, sausage patties, assorted muffins, bagels with cream cheese, preserves and creamery butter, fresh fruit, fruit juice selection, coffee and specialty teas.

Enhancements | priced per person

- Fruit yogurt \$2.25
- Hot Oatmeal service \$3
- Turkey Canadian Bacon \$2
- Hickory Smoked Bacon \$2
- Starbucks Coffee \$2
- Assorted cereals with milk \$2



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breaks

Beverage Service | \$4.50 per person
Freshly brewed regular and decaffeinated coffees with assorted hot teas.

Refreshing Break | \$8 per person
Freshly brewed regular and decaffeinated coffee, specialty teas, soft drinks and fresh whole fruit.

Enhancements | priced per person

- Muffins \$2.50
- Cookies \$2.50
- Brownies \$3
- Fruit yogurts \$2.25
- Fiesta Snack Mix \$3
- Granola bars \$2
- Market Candy Bars \$3
- Assorted Chips \$2
- Soft drinks \$2.50
- Fruit Juices \$3
- Energy drinks \$4
- Bottled water \$2.50
- Starbucks Coffee \$2



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lunch

-The Bistro Choice- | \$16 per person
 Perfect for smaller groups, choose your meal and we will deliver it to your meeting room. Guests have a choice of sandwich or entree salad with a side of chips or fresh fruit. Served with a cold beverage and dessert. For groups of 15 or less.

-Sandwich Selections-
 Roasted Turkey BLT
 Chicken Caesar Wrap
 Chunk Tuna on Wheat
 Cheddar French Dip

-Salad Selections-
 Grilled Chicken Caesar Salad
 Asian Chicken Salad
 Seasonal selection





lunch

-Soup and Salad Bar- | \$16 per person
 Soup of the day, Caesar salad, mixed greens, tomatoes, black olives, scallions, bacon bits, diced chicken, Monterey jack cheese, Cheddar cheese, garlic croutons and dressings. Cookies and brownies for dessert.

-The Market Table- | \$18 per person
 Mixed green or Caesar salad with a trio of sandwiches, fresh mixed fruit, and a selection of chips and assorted desserts.

-The Bistro Table- | \$19 per person
 Mixed green or Caesar salad, soup of the day, a trio of sandwiches, creamy coleslaw, assorted chips, soft drinks and choice of desserts.

Enhancements | priced per person

- Chips and Salsa \$1
- Vegetables with Ranch Dip \$2
- Hummus Dip with Pita chips \$2
- BBQ Chicken Pizza \$2
- Chicken Wings \$3
- Homestyle Chicken Tenders with Ranch \$3
- Additional Soup selection \$2



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lunch

Southwest Table | \$21
Grilled Chicken with Peppers and Onions
Fresh Mixed Fruit
Black Bean Salad
Soft Flour Tortillas
Crisp Corn Chips
Shredded Lettuce, Monterey Jack, Diced
Tomatoes, Sour Cream and Salsa
Chefs choice of dessert

Table Italia | \$23
Grilled Chicken Pesto Pasta
Fresh Fruit al Fresco
Tossed Caesar Salad
Artisan Ciabatta rolls with butter
Lemon Iced Pound Cake for dessert

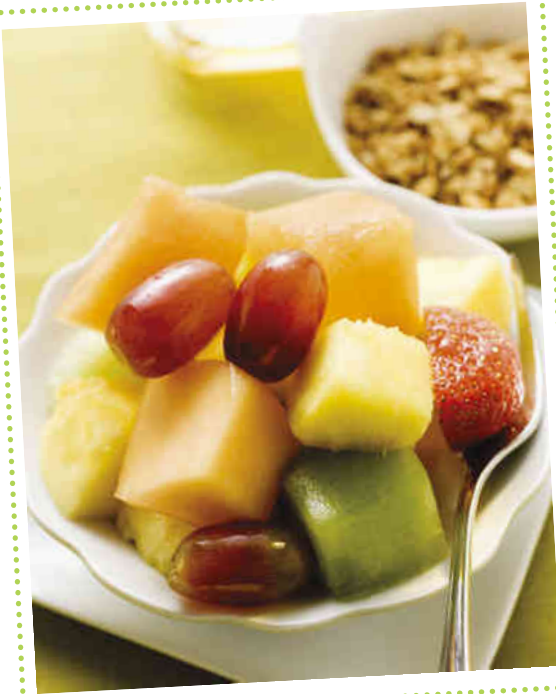
Enhancement | \$3 per person
Baked Vegetable Ziti



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package

All Day Deluxe Package | \$17 per person
Deluxe Continental-Assorted pastries and muffins, whole fruit, coffee and tea.

-Mid Morning Coffee Refresh-
PM Refreshment Break-Soft drinks, bottled water, fresh baked cookies, coffee and tea.

All Day Healthy Package | \$19 per person
Healthy Continental-Fresh mixed fruit, yogurts, muffins, coffee and tea.

-Mid Morning Coffee Refresh-
Healthy Break-Bottled water, fruit juices, granola bars, whole fruit, coffee and tea.

Enhancements | priced per person

Cookies \$2

Brownies \$3

Fruit yogurts \$2

Fiesta Snack Mix \$3

Granola bars \$2

Fruit Juices \$2

Market Candy Bars \$3

Assorted Chips \$2

Starbucks Coffee \$2



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package

All Day V.I.P. Package | \$21 per person
V.I.P. Continental-Bagels with cream cheese, fresh fruit, granola bars, fruit juices, coffee and a selection of specialty teas.
-Mid Morning Coffee Refresh-
Executive Break-Soft drinks, bottled water, assorted chips, fresh baked cookies, coffee and a selection of specialty teas.

Enhancements | priced per person
Muffins or Scones \$2
Brownies \$3
Fruit yogurts \$2
Fiesta Snack Mix, individual packets \$3
Market Candy Bars \$3
Starbucks Coffee \$2



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dinner

Italian Table | \$25 per person
Grilled Chicken Pesto Pasta
Spaghetti Marinara
Antipasta Platter
Fresh Fruit al Fresco
Tossed Caesar Salad
Artisan Ciabatta rolls with butter
Lemon Iced Pound Cake for dessert

Enhancement | \$3 per person
Baked Ziti with Vegetables, Marinara and
Mozzarella cheese



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dinner

Bistro Barbecue Table | \$28 per person

Roasted Pork Loin with BBQ glaze

Vegetable Platter with Ranch Dip

Creamy Coleslaw or Garden salad

Redskin Mashed Potatoes

Texas Garlic Toast

Broccoli Cheddar soup

Turtle Brownies for dessert

Enhancement | \$2 per person

Bacon wrapped Chicken breast with Cheddar
and Tomato



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dinner

Pacific Coast Table | \$29 per person
Baked Salmon with Herbs and Dijon
Cheese and Cracker platter
Tossed Caesar salad
Wild Rice blend
Roasted Vegetable Medley
Artisan Ciabatta rolls
Lemon Iced Poundcake for dessert

Enhancement | \$3 per person
Shrimp Linguini with Basil and fresh Tomato

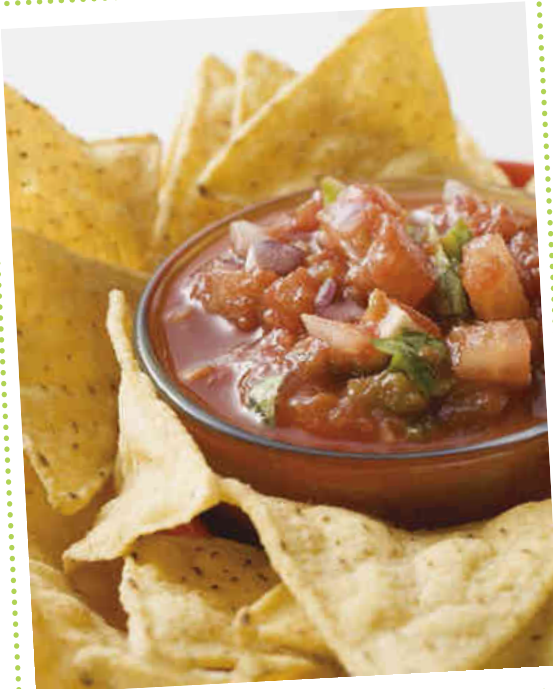
This table is offered for groups of 25 persons or more.



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reception

-Hosted Bar- | bartender fee \$75 per bar
 Requested Brands \$6.00
 Premium Brands \$6.50
 Imported Beers \$5.50
 Microbrews \$5.50
 Domestic Beers \$5.00
 House Wine by the Glass \$6.50
 Soft Drinks/Bottled Water \$2.50

-No Host Bar- | bartender fee \$75 per bar
 Requested Brands \$6.00
 Premium Brands \$6.25
 Imported Beers \$5.50
 Microbrews \$5.50
 Domestic Beers \$5.00
 House Wine by the Glass \$6.00
 Soft Drinks/Bottled Water \$2.00

Requested Brands
 Smirnoff Vodka, Gordon's Gin, Bacardi Silver Rum, Grant's Scotch, Jim Beam Bourbon, Canadian Club Whiskey, Cuervo Gold Tequila, Kahlua and Bailey's Liqueurs.

Premium Brands
 Absolut Vodka, Tanqueray Gin, Captain Morgan Rum, Crown Royal, Dewars White Label Scotch, Maker's Mark Bourbon.

Top Shelf Brands
 Any top shelf brand may be added at our current bar pricing.



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reception

Wine Service

-White Wine-

Beringer, White Zinfandel \$26/btl

Brancott, Sauvignon Blanc \$34/btl

Meridian, Pinot Grigio \$29/btl

Clos Du Bois, Chardonnay \$32/btl

-Red Wine-

Estancia, Cabernet Sauvignon \$34/btl

Clos Du Bois, Merlot \$32/btl

Estancia, Pinot Noir \$34/btl

-Sparkling-

Martinelli's Apple Cider \$10/btl

Domaine Ste. Michele, Brut \$29/btl



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reception

Hummus Platter | \$60
Served with Pita Chips, Carrot & Celery sticks.

Vegetable Platter | \$90
Garden fresh vegetables with cool Ranch dip.

Fresh Fruit Platter | \$90
Fresh Honeydew, Cantaloupe, Pineapple and Strawberries with yogurt dip.

Meat & Cheese Board | \$120
Assorted Deli meats with sliced Swiss, Cheddar & Havarti, accompanied with silver dollar rolls and condiments.

Oven Roasted Turkey Breast | \$175
Served with soft rolls and cranberry sauce.

Slow Roasted Top Round | \$250
Choice Top Round of Beef with silver dollar rolls, creamy horseradish sauce and au jus.



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technology

AUDIO VISUAL

Easle with Flipchart Pad \$25

Podium \$25

VHS or DVD Player \$40

Speakerphone \$55

LCD Projector \$150

First Power Strip Complimentary

Additional Power Strips \$5 each

PACKAGES

32" LCD flat screen TV with DVD player \$75
A/V Unlimited-LCD Projector or TV with Easle,
Flipchart, Speakerphone \$195



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considerations

BANQUET INFORMATION

All prices are subject to 20% service charge and applicable state and local taxes. All prices are subject to change without prior notice.

Guarantees-

The hotel sales office must receive the exact number of attendees 72 hours prior to the event. This number will be considered the guarantee and cannot be lowered. If no guarantee is received, the expected figure provided to the hotel when planning the event will become the guarantee.

Menu Selection-

Menu selection, room set-up and other special requirements must be finalized no later than 7 days prior to the event.

Food and Beverage-

Food and beverage may not be brought into the hotel's public areas or banquet space by patrons or their guests. In addition, due to license restrictions and the county of Clackamas health regulations, the removal of any food and beverage from the hotel premise is prohibited.

Payment-

Payment shall be made at the conclusion of the event unless credit has been established with the hotel. Credit applications must be submitted to the hotel three weeks prior to the event.

Preferred Outside Vendors-

Enterprise Rent-A-Car (503) 653-2200, Peter Corvallis Productions (503) 222-1664, Professional Ice Carvings (503) 654-0075, West Coast Drape (503) 650-2880, Morrows Flowers (503) 659-8506.

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