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Portland Hillsboro

fresh



Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

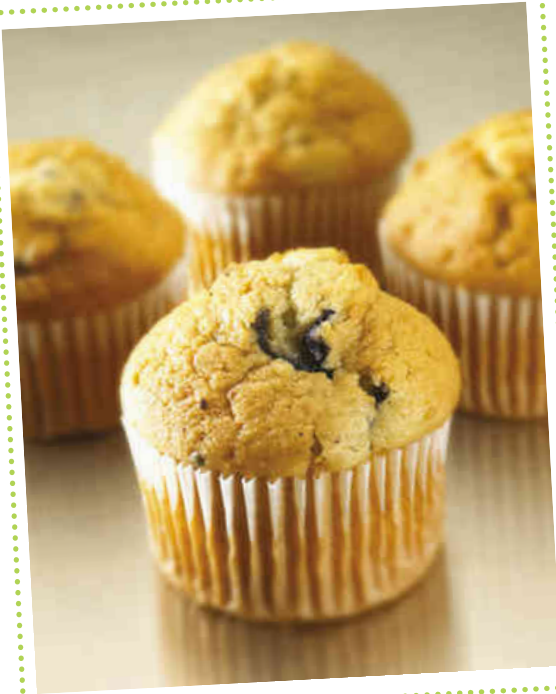
Looking forward to serving you soon,

The Courtyard Events Team

Portland Hillsboro



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breakfast

-Continental Breakfast- | \$10.00 per person
 Fresh baked goods, bagels with cream cheese and preserves, whole fruit, orange juice, apple juice, cranberry juice, coffee and tea service.

Enhancements | priced per person

- Fruit yogurt \$2.00
- Warm cinnamon buns \$2.00
- Hot oatmeal service \$2.00
- Egg muffin sandwiches \$4.25
- Croissant or Coffee Cake \$1.75
- Cereals with cold milk \$2.00
- Breakfast potatoes \$3.25
- Scrambled eggs \$3.25
- Bacon or sausage \$4.25
- Starbucks Coffee \$2.00



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breakfast

-Breakfast Table- | \$15.00 per person
Scrambled eggs, breakfast potatoes, bacon or sausage, fresh baked goods, bagels with cream cheese and preserves, fresh fruit, assorted cereals with milk, fruit juice selection, coffee and tea service.

Minimum of 20 Guests

Enhancements | priced per person

Fruit yogurt \$2.00

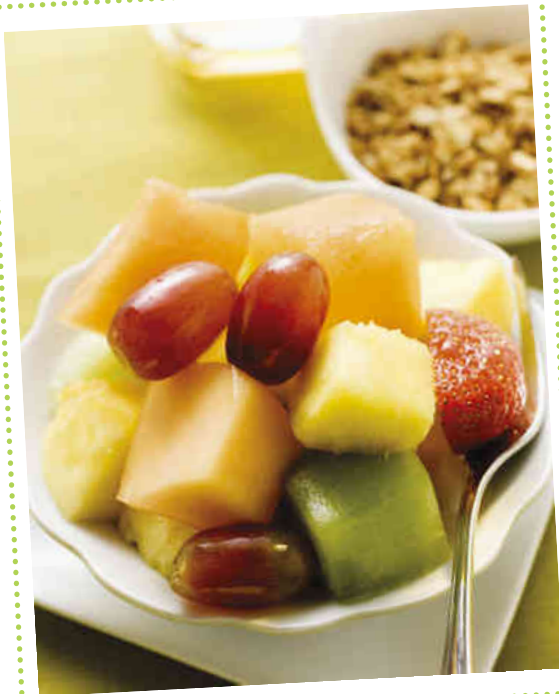
Warm cinnamon buns \$2.00

Hot oatmeal service \$2.00

Egg muffin sandwiches \$4.25

Croissant or Coffee Cake \$1.75

Starbucks Coffee \$2.00



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lunch

-The Bistro Choice- | \$15.50 per person
Perfect for smaller groups, choose your meal and we will deliver it to your meeting room. Guests have a choice of a hot sandwich, cold sandwich, freshly made salad with a side of chips or fresh fruit, cold beverage and dessert.

For Groups of 20 or Less

-Sandwich Selection-

Roasted Turkey BLT
Chicken Caesar Wrap
Chunk Tuna on Whole Wheat
Cheddar French Dip

-Salad Selections-

Grilled Chicken Caesar Salad
Tart Apple Salad
Bacon Ranch Salad

-Dessert Selections-

Turtle Nut Brownie
Lemon Pound Cake

-Beverage Selections-

Pepsi
Diet Pepsi
Sierra Mist
Iced Tea
Bottled Water



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lunch

-Soup and Salad Bar- | \$14.00 per person
 Soup of the day, Caesar salad, mixed greens, tomatoes, black olives, scallions, bacon bits, diced chicken, monterey jack cheese, cheddar cheese, garlic croutons and dressings. Assorted dessert selection. Served with a selection of chilled beverages.

Minimum of 10 Guests

-The Bistro Market- | \$16.00 per person
 Mixed greens or Caesar salad with a trio of half sandwiches, fresh fruit, selection of chips and assorted desserts. Served with a selection of chilled beverages.

Minimum of 20 Guests

-The Bistro Table- | \$17.00 per person
 Mixed greens or Caesar salad, soup of the day, a trio of half sandwiches, creamy coleslaw, selection of chips and assorted desserts. Served with a selection of chilled beverages.

Minimum of 20 Guests

Enhancements | priced per person

Veggies with Ranch Dip \$1.00

Hummus Dip with Pita Chips \$2.00

BBQ Chicken Pizza \$2.00

Chicken Wings \$3.00

BBQ Pork Riblets \$3.00



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breaks

-Beverage Service- | \$4.25 per person
Freshly brewed regular and decaffeinated
coffees with assorted hot teas.

Enhancements | priced per person
Soft Drinks \$2.25
Orange, Apple or Cranberry Juice \$2.25
Iced Teas \$2.25
Energy Drinks \$4.25
Bottled Water \$2.25
Starbucks Coffee \$2.00



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breaks

-Refreshment Breaks- | \$7.50 per person
Freshly brewed regular and decaffeinated coffee, assorted hot teas, soft drinks, bottled water and fresh whole fruit.

Enhancements | priced per person

Muffins or Coffee Cake \$2.25

Cookies \$2.25

Brownies \$2.50

Fruit yogurt \$2.00

Roasted nuts, individual packets \$3.25

High energy cereal bars \$2.75

Orange, Apple or Cranberry juice \$2.25

Iced Teas \$2.25

Market Candy Bars \$2.75

Assorted Chips \$1.75

Starbucks Coffee \$2.00



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snacks

-Beverages -

- Freshly Brewed Regular, Decaffeinated Coffee and Hot Tea \$24 per gallon
- Assorted Juices \$2.25 each
- Assorted Soft Drinks \$2.25 each
- Iced Teas \$2.25 each
- Bottled Water \$2.25 each

-Morning-

- Assorted Pastries \$26 per dozen
- Bagels & Cream Cheese \$22 per dozen
- Assorted Breakfast Breads \$18 per loaf
- Whole Seasonal Fruit \$20 per dozen
- Protein Bars \$38 per dozen
- Granola Bars \$24 per dozen
- Fresh Fruit Platter \$3.50 per person

-Afternoon-

- Turtle Brownies \$28 per dozen
- Fresh Baked Cookies \$26 per dozen
- Protein Bars \$38 per dozen
- Granola Bars \$24 per dozen
- Assorted Candy Bars \$32 per dozen
- Fresh Fruit Platter \$3.50 per person
- Chips & Dips \$3.25 per person
- Popcorn \$10 per bowl



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package

-The Complete Package- | 49.00 per person
Your guests will enjoy a stress free meeting
with The Complete Package.

Light Breakfast - Pastries, fresh sliced fruit,
yogurt, juice, coffee and tea.

Mid Morning Break - Granola bars, assorted soft
drinks and bottled water.

Lunch - Choose either our Soup and Salad Bar
or The Bistro Market.

Mid-Afternoon Break - Fresh baked cookies
and a refresh of iced beverages.

This package includes meeting room rental,
wireless internet for all guests, dry erase board,
flip chart and projection screen.

Minimum of 30 Guests

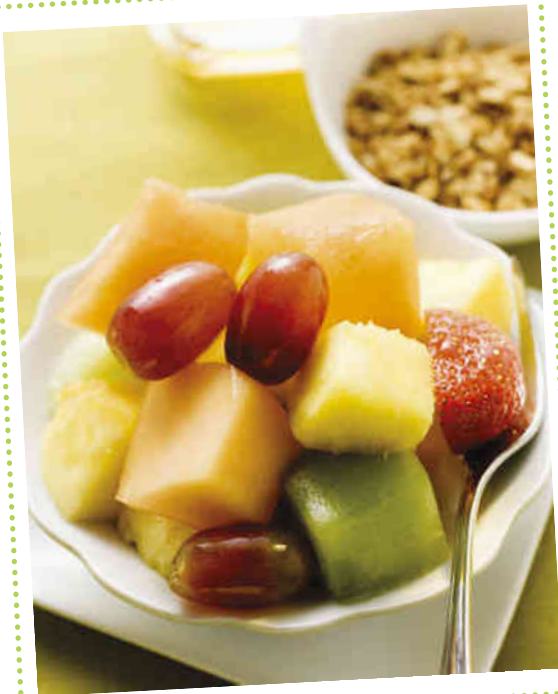
-Audio Visual Enhancement-
LCD Projector \$200.00 per day



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package

-All Day Deluxe Package- | \$17.00 per person
Deluxe Continental - Fresh baked goods, whole fruit, coffee and tea.

-Mid Morning Coffee Refresh-

-PM Refreshment-

Soft Drinks, bottled water, fresh baked cookies, coffee and tea.

-All Day Healthy Package- | \$19.00 per person
Healthy Continental - Fresh sliced fruit, yogurt, muffins, coffee and tea.

-Mid Morning Coffee Refresh-

-PM Healthy Break-

Bottled water, fruit juices, granola bars, whole fruit, coffee and tea.

Enhancements | priced per person

Coffee Cake \$2.25

Cookies \$2.25

Brownies \$2.50

Fruit yogurt \$2.00

Roasted nuts, individual packets \$3.25

High energy cereal bars \$2.75

Orange, Apple or Cranberry juice \$2.25

Iced Teas \$2.25

Market Candy Bars \$2.75

Assorted Chips \$1.75

Starbucks Coffee \$2.00



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package

-All Day V.I.P. Package- | \$21.00 per person
V.I.P. Continental Breakfast - Breakfast breads, fresh fruit, high energy cereal bars, fruit juices, coffee and tea.

-Mid Morning Coffee Refresh-

-PM Executive Break-
Soft drinks, bottled water, assorted snack chips, fresh baked cookies, coffee and tea.

Enhancements | priced per person

Coffee Cake \$2.25

Brownies \$2.50

Fruit yogurt \$2.00

Roasted nuts, individual packets \$3.25

Iced Teas \$2.25

Market Candy Bars \$2.75

Starbucks Coffee \$2.00



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dinner

-Herb Chicken Buffet- | \$17.00 per person
Chicken breast roasted with lemon tarragon seasoning. Served with mixed green salad, rolls and butter, seasonal vegetables and garlic mashed potatoes.

Minimum of 25 Guests

-BBQ Ribs Buffet- | \$18.00 per person
Tender pork ribs smothered in barbeque sauce. Served with mixed green salad, rolls and butter, seasonal vegetables and garlic mashed potatoes.

Minimum of 25 Guests

-Pasta Italiano Buffet- | \$19.00 per person
Fettuccine and penne pasta with Alfredo, marinara or meat sauce. Served with parmesan chicken, Caesar salad and garlic bread.

Minimum of 25 Guests

-Grilled Salmon Buffet- | \$24.00 per person
Grilled salmon lightly seasoned topped with lemon beurre blanc. Served with mixed green salad, rolls and butter, seasonal vegetables and rice pilaf.

Minimum of 25 Guests

Dessert | Add \$2.00 per person

Choose one of the following:

Carrot Cake, Chocolate Cake, Lemon Pound Cake or Turtle Nut Brownie.



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reception

-Chicken Wings- | \$34.00

Served with Choice of: Thai sweet chili, Classic buffalo or BBQ Sauce.

-Classic Meatballs- | \$40.00

Served with Choice of: BBQ, Honey BBQ or Teriyaki Sauce.

-Crudite Platter- | \$69.00

Fresh cut vegetables, olives and served with Chef's specialty sauce.

-Fresh Seasonal Fruit Platter- | \$75.00

Fresh seasonal fruits served with honey yogurt dipping sauce.

-International Cheese Platter- | \$90.00

Assorted cheeses, gourmet crackers and red grapes.

-Poached Prawns- | \$60.00

Tiger prawns served with cilantro-lime cocktail sauce.

-Spinach and Artichoke Dip- | \$57.00

Served with pita chips.

Above Platters Serve Approximately 25 Guests



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-Hosted Bar- | bartender fee \$50 per hour
 Requested Brands \$7.00
 Premium Brands \$8.00
 Craft Beers \$5.50
 Imported Beers \$5.50
 Domestic Beers \$5.00
 House Wine by the Glass \$7.00
 Soft Drinks \$2.25
 Bottled Water \$2.25

-No Host Bar- | bartender fee \$50 per hour
 Requested Brands \$7.00
 Premium Brands \$8.00
 Craft Beers \$5.50
 Imported Beers \$5.50
 Domestic Beers \$5.00
 House Wine by the Glass \$7.00
 Soft Drinks \$2.25
 Bottled Water \$2.25

Requested Brands

Smirnoff Vodka, Gordon's Gin, Bacardi Silver Rum, Grant's Scotch, Jim Beam Bourbon, Canadian Club Whiskey and Cuervo Gold Tequila.

Premium Brands

Absolut Vodka, Tanqueray Gin, Captain Morgan Rum, Crown Royal, Dewars White Label Scotch, Maker's Mark Bourbon, 1800 Tequila, Kahlua and Bailey's Liqueurs.



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-White Wine by the Bottle-
Beringer White Zinfandel \$26
Brancott Sauvignon Blanc \$36
Meridian Pinot Grigio \$32
Clos du Bois Chardonnay \$34

-Red Wine by the Bottle-
Estancia Cabernet Sauvignon \$36
Clos du Bois Merlot \$34
Estancia Pinot Noir \$36

-Sparkling by the Bottle-
Martinelli's Non-Alcoholic Apple Cider \$10
Domaine Ste. Michele Brut \$29

-Corkage Fee- | \$12.00 per bottle



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technology

AUDIO / VISUAL

In Focus Projector \$200

TV / DVD \$50

Overhead Projector \$25

Speaker Phone \$25

Flipchart Pad \$25

COMPLIMENTARY

Presentation Board (dry erase board)

Pull Down Screen

Podium

Wireless / Wired Internet

Room Rental

Full Day \$500

(Eight Hour Rental of the Stucki Room, which includes full setup up to 85ppl)

Half Day \$250

(Four Hour Rental of the Stucki Room, which includes full setup up to 85ppl)



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considerations

Banquet Information

All prices are subject to 20% service charge and applicable state and local taxes. All prices are subject to change without prior notice.

Guarantees

The hotel catering office must receive the exact number of attendees 72 hours prior to the event. This number will be considered the guarantee and cannot be lowered. If no guarantee is received, the expected figure provided to the hotel when planning the event will become the guarantee.

Menu Selection

Menu selection, room set-up and other special requirements must be finalized no later than 7 days prior to the event.

Food and Beverage

Food & Beverage may not be brought into the hotel's public areas or banquet space by patrons or their guests.

Payment

Payment shall be made at the conclusion of the event. A completed credit application or credit card must be on file to finalize an event.

Solicitation Policy

The Courtyard by Marriott - Portland Hillsboro has a strict "No Soliciting" policy that protects our employees and our guests from the promotion of services or products.

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