



GELSENKIRCHEN

MEETINGS IN THE HEART OF THE RUHR

We are looking forward to your requests for meetings, events, incentives and conferences.

Please do not hesitate to contact us by phone +49 234 893955 9 or by email reservierung@sales-ebc-res.de.

We are looking forward to hearing from you!

THE HOTEL

Select Service in detail

Arrival	Access to the Courtyard by Marriott Gelsenkirchen is quick and easy. Just 500m away from exit Gelsenkirchen Buer of highway BAB2 the hotel, which was built in 2006, is situated vis-à-vis of the renowned VELTINS-Arena "auf Schalke". 19 outdoor parking spaces and 68 garage parking spaces are available to our guests at a charge.
Guest rooms	198 guest rooms including 5 suites All guest rooms and suites offer a spacious working desk, Courtyard DREAMY bedding, a chair with side table, refrigerator and in-room safe, air condition, 2 phones with modem connection (on night stand and desk), W-LAN with HSIA, Sat TV, Pay TV, iron and ironing board, smoke detectors and sprinklers, soundproof windows (tilt opening possible).
Gastronomy	Restaurant green olive/ ca. 125 seat Harry´s Hotelbar samt Patio/ ca. 60 seats Terrace/ ca. 200 seats
Gym	Use of the in-house gym and sauna area is provided free of charge for our guests. It features a Finnish sauna, Turkish steam bath, a solarium (at a charge) and a selection of cardio equipment. Massages can be arranged by a mobile masseuse
Incentives	The Metropolis Ruhr offer exciting event locations, comfortable arrival, and diverse cultural activities. Browse through the offers at Ruhr Tourismus GmbH and please feel free to ask us directly - we are happy to assist you.

[VELTINS-Arena „auf Schalke“](#)

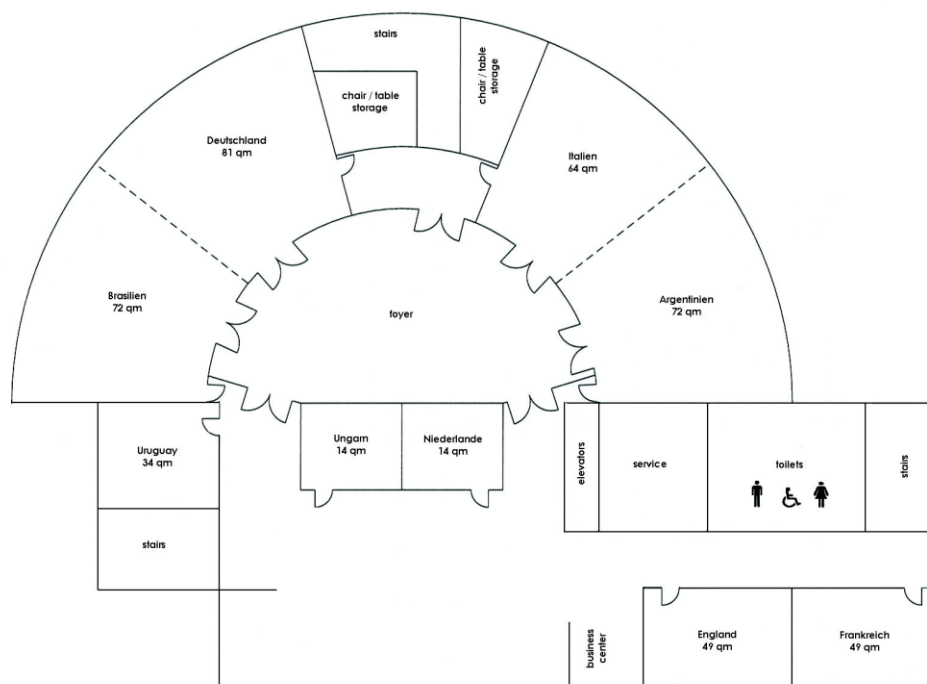
Apart from soccer and major events the arena has developed a remarkable profile. It has become a site for meetings and anniversaries, conventions or corporate events and even weddings. We are happy to make reservations for you.

MEETING ROOMS

Capacities for 5 up to 150 persons

Located on the first floor the 9 modern and versatile meeting and event rooms are characterized by their elegant and welcoming atmosphere. Conferences and meetings as well as festive banquets, gala dinners, receptions and private festivities can be arranged in a special frame here. All meeting rooms (except board rooms) feature daylight and darkening options and are air conditioned.

Raum Meeting Room	Dimensionen L x B x H	qm/ sqm	Theater Theatre	Parlament Schoolroom	Block Conference	U-Form U-Shape	Empfang Reception	Runde Tische Rounds	Miete € Rent €
Deutschland	9 x 9 x 3	81	80	30	18	20	70	40	415
Brasilien	9 x 8 x 3	72	80	30	18	20	80	40	405
Deutschland & Brasilien	9 x 17 x 3	153	150	80	30	30	150	100	850
Argentinien	9 x 8 x 3	72	60	30	18	20	60	40	350
Italien	9 x 7 x 3	63	60	25	16	18	60	40	310
Argentinien & Italien	9 x 15 x 3	135	130	60	30	30	150	100	740
Frankreich	7.4 x 6.7 x 3	49	40	18	12	12	20	30	220
England	7.4 x 6.7 x 3	49	40	18	12	12	20	30	220
Niederlande	3.7 x 3.8 x 3	14	*	*	6	*	*	*	95
Ungarn Uruguay/ Boardroom	3.7 x 3.8 x 3	14	*	*	6	*	*	*	95
Boardroom	5 x 6 x 3	34	*	*	10	*	*	*	210



Courtyard by Marriott Gelsenkirchen

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[Facebook.com/MarriottRuhrgebiet](https://www.facebook.com/MarriottRuhrgebiet)

CONFERENCE RATES

All our following conference package charges are bookable for a minimum of 5 participants

All inclusive

€ 58,40/ person and day

- Allocation of a meeting room fitting the number of participants
- Standard meeting equipment
- A.M. Coffee break with coffee, tea and snack at your choice (e.g. hearty or fish)
- Lunch incl. 1 soft drink (0,2l) and 1 cup of coffee/tea; depending on the number of guests we offer a 3 course menu or a buffet at chef's choice
- P.M. Coffee break with coffee, tea and a snack at your choice (e.g. sweet or healthy)
- Unlimited mineral water and apple juice in the meeting room

Classic package

€ 40,40/ person and day

- Allocation of a meeting room fitting the number of participants
- Standard meeting equipment
- A.M. Coffee break with coffee, tea and pastry
- Lunch; depending on the number of guests we offer a 3 course menu or a buffet at chef's choice
- P.M. Coffee break with coffee, tea and sheet cake or Danish

At your request we can offer you unlimited mineral water and apple juice in the Classic package as well (surcharge € 6,00 per person and day).

Meeting healthily and vitally

We provide you with fresh fruit for your participants during the time of your meeting in our conference floor foyer.

Standard meeting equipment

Our packages include 1 projection screen, 1 video projector, 1 pinboard, 1 flipchart with paper, 1 moderation case, 1 nametag/participant, 1 notepad and 1 ball pen per participant.

ADDENDUM

Room rates

In combination with our mentioned meeting delegate rates.

We would like to draw your attention to the fact that our delegate rates are calculated the way that the room rent is only covered if room size and number of participants are in proportion. Should this not be the case due to availabilities or requirements of the host we are entitled to charge additional room rent.

In order to make this more transparent for your understanding we have divided our meeting rooms into different categories according to room sizes. Furthermore we have assigned a minimum number of participants to each category. If this minimum is not reached additionally room rent will be charged. The deviation of actual number of participants and minimum number of participants is the basis for the calculation and will be multiplied by EUR 20.00 per day. The result is the additional room rent per day.

Categories	Room sizes	minimum number of participants
Category I	34 sqm - 49 sqm	10 persons
Category II	63 sqm - 81 sqm	15 persons
Category III	135 sqm - 153 sqm	25 persons

Example:

You have booked a category II room but have only 14 people participating in your event thus falling 1 person short of the required minimum number of participants for a category II room and an additional room rent of EUR 20.00 per day will be charged (1 person deviation x EUR 20.00 = EUR 20.00 additional room rent per day).

EQUIPMENT

Modern, audiovisual, up to date

Our room fees as well as the conference rates include the following standard equipment:
1 video projector, 1 projection screen, 1 pinboard with 1x paper, 1 flipchart with paper, 1 moderation case, 1 name tag for each participant and 1 notepad, 1 ball pen

We are happy to provide you with the following additional equipment at a charge:

Slide projector (revolving)	€ 20,00/ day
Flipchart incl. pen and paper	€ 11,00/ day
Flipchart paper	€ 8,50/ pad
Color copies (DIN A4)	€ 2,10/ piece
Foil copies (DIN A4)	€ 1,10/ piece
Standard copies (DIN A4) (20 copies free per event)	€ 0,60/ piece
Laserpointer	€ 10,00/ day
Microphones	€ 155,00/ day
mobile projection screen(210 x 280)	€ 35,00/ day
Moderation case extra	€ 15,50
Overhead projector	€ 16,00/ day
Pinboard	€ 8,50/ day
Pinboard paper	€ 5,50/ piece
Technician on request	€ 45,00/ day
Video projector	€ 145,00/ day

All of our event facilities provide a phone connection for direct dial telephone, Modem and ISDN access. Please let us know if you need a phone to be present in the room when booking your event. We charge EUR 0,40 per telephone unit.

In cooperation with professional suppliers of the region we are happy to provide you with the latest media and communication equipment on your request. Please do not hesitate to ask us, we are happy to assist you.

COFFEE BREAKS

Standard is stagnation

At the Courtyard by Marriott Gelsenkirchen you are free to choose the flavour of your coffee breaks by yourself*. Please choose from the following, extensive offers of sweet, hearty, healthy or spicy snacks:

Kiosk (sweet)

This snack can contain mini-muffins, mini-donuts, a mixed bag of wine gums and licorice, mini-candy bars, small chocolate-covered cream cakes, selection of mini-icecream or the like.

Vitalis (vital)

This snack can contain small fruit spits, fruit cocktails, yoghurts, buttermilkshakes in long drink glass with fruit, muesli bars, vegetable sticks with dip or the like.

Bavarian snacks (hearty)

This snack can contain Bavarian meat loaf, savory cheese spread, pretzels (with butter), smoked sausages, selection of cheeses, ham, bread with lard or the like.

North Sea coast (fish)

This snack can contain bagel halves with smoked salmon, tuna, trout or shrimps, warm mini-hash browns with strips of smoked salmon, small grilled fish spits or the like.

Ruhr (spicy)

This snack can contain a small portion of Currywurst, small wraps, warm mini-meat balls, minced meat in puff pastry, open sandwiches or the like.

Trendy (Asian)

This snack can contain wraps, yakitori spits, dim sum, spring rolls or the like.

* Choice of coffee break is only available in combination with our All inclusive meeting package.

FOR FIT BREAKS

Sitting all day puts enormous stress on your spine and makes you feel burnt out...

Even if you do not sense it certain muscles will be overstrained while others are not used at all. In the long run this can cause damage to the spinal discs or cause tension. Your body will feel tired, weak and lethargic. This is why we recommend taking some time even during work for a few short exercises. Why not use the breaks in your events to relax your body and mind?

medicos.AufSchalke offers relaxation breaks which can be easily integrated into your event schedule in order to heighten the attention and perception of the participants.

Package 1/ Duration 15 minutes clear your head, relax your eyes

€ 10,-/ participant (head & eye gymnastics)

Endless seminars and presentations put a lot of strain on your eyes and cause the concentration to dwindle away as your neck tenses. With these exercises you can refresh your mind and relax the eyes and facial muscles. Jaw and cheek muscles can easily be relaxed as well as the circumorbital ring muscles, forehead and temple muscles. Under stress and in times of heightened concentration these muscles are tensed. However, this mostly happens unconsciously. With head and face gymnastics these muscles will be strained thus strengthened and relaxed - your mind will be relaxed and receptiveness is brought back.

Package 2/ Duration 15 minutes awaken the spirit, clear tensions, recharge energy

€ 10,-/ participant (Gymnastics for back, shoulders and legs)

Have you been standing or sitting all day, too much work and stress and your body hurts? Especially the neck, shoulders, back, hips, upper thighs, calves and feet are prone to painful tensions and require distension in order to be kept elastic. By using relaxing exercises which are designed to reduce stress and help regenerate the flow of energy your participants will be brought back in shape. Furthermore the exercises add to supplying the body with oxygen and give new energy to body and mind.

We are happy to make reservations for your fit breaks with the trained professionals of the adjacent healthcare centre [medicos-AufSchalke](#). Please do not hesitate to ask us.

General Terms and Conditions for Events

Applicability

1. These Terms and Conditions govern contracts for the rental of the hotel's conference, banquet, and convention rooms for events such as banquets, seminars, conferences, etc., as well as all other associated services and goods provided by the hotel.
2. The hotel's prior written consent is required if the rooms, areas, or display cases are to be rented or sublet to a third party, or if invitations are issued for introductory interviews, sales promotions, or similar events.
3. The event organizer's terms and conditions apply only if this is expressly agreed in writing.

Conclusion of contract; parties; liability

1. The contract is made by force of the hotel's application acceptance (confirmation) to the event organizer. They are the parties to the contract.
2. If the customer/orderer is not the event organizer, or if a commercial agent or organizer is being used by the event organizer, then these parties are liable together with the event organizer as joint and several debtors for all obligations originating in the contract.
3. The hotel is liable for its obligations originating in the contract. Its liability is limited to defects of performance attributable to intent or gross negligence on the part of the hotel, except in the area typical for the performance. In addition, the event organizer is obligated to notify the hotel in due time if there is a possibility extraordinarily extensive damage may be incurred.

Services, prices; payment

1. The hotel is obligated to render the services ordered by the event organizer and agreed by the hotel.
2. The event organizer is obligated to pay the hotel's prices agreed for such services. This also applies to services and expenses of the hotel to third parties incurred in connection with the event.
3. Value-added tax as required by law is included in the agreed prices. If the period between conclusion of the contract and the event exceeds four months and if the price generally charged by the hotel for such services increases, then the agreed price may be raised to a reasonable degree, not to exceed ten percent.
4. Invoices from the hotel not stating a due date are due and payable in full within ten days of receipt. In case of delayed payment the hotel is entitled to charge interest at a rate of 4 points over the current basic rate or the equivalent interest rate of the European Central Bank. The event organizer and the hotel reserve the right to prove lower or higher actual damages, respectively.
5. The hotel is entitled to require a reasonable advance payment at any time. The amount and date of the advance payment may be agreed in writing in the contract.

Rescission by the hotel

1. If the advance payment is not made even after a reasonable grace period set by the hotel has expired with warning of rejection having been given, then the hotel is entitled to rescind the contract.
2. Furthermore the hotel is entitled to rescind the contract for justifiable cause, examples being:
 - If acts of God or other circumstances beyond the hotel's control render fulfillment of the contract impossible;
 - If events are booked using misleading or false representation of major facts such as the event organizer or purpose;
 - If the hotel has good reason to assume that the event might jeopardize the hotel's smooth operations, security, or public reputation without these being attributable to the hotel's sphere of dominion or organization;
 - If there is an infringement of item Applicability (2) above.
3. The hotel must inform the event organizer without delay that it is exercising its right of rescission.
4. The event organizer does not derive any right to compensatory damages from the hotel, except in cases of intentional or grossly negligent behavior on the part of the hotel.

Rescission by the event organizer (cancellation)

1. In the event of rescission by the event organizer, the hotel is entitled to charge the agreed rent if further rental is no longer possible.
2. If the event organizer cancels between the eighth and fourth week prior to the date of the event, the hotel is entitled to charge - in addition to the agreed rent - 35 percent of lost food sales (70 percent of food sales for any later cancellation).
3. Food sales are calculated using the following formula: menu price banquet times the number of persons. If no price had yet been agreed for the menu, the least expensive three-course menu in the current set of event offerings is used.
4. This is taken to cover expenses which are saved per items (2) and (3) above. The event organizer and the hotel reserve the right to prove lower or higher actual damages, respectively.

1. Every change in the number of participants must be communicated to our banquet department at least three business days before the start of the event. Such change must be approved by the hotel. Diminutions stated after this period will not be considered for the invoice.
2. If there is an upward change, charges will reflect the actual number of participants.
3. If the number of participants changes by more than ten percent, the hotel is entitled to reset the agreed prices and to exchange the confirmed room reservations unless this is unacceptable to the event organizer.
4. If the event's agreed starting or ending times change without the hotel's prior written consent, the hotel may charge for the added cost of stand-by service, unless the hotel bears blame.

Bringing food and beverages

The event organizer may not bring food or beverages to events. Exceptions must be agreed in writing with the banquet department. In such cases a charge will be made to cover overhead expenses.

Technical facilities and connections

1. To the extent the hotel obtains technical and other facilities or equipment from third parties for the event organizer at the event organizer's request, it does so on behalf, by authority, and on the account of the event organizer. The event organizer is responsible for the careful handling and proper return of the equipment. The event organizer releases the hotel from all third-party claims arising from the provision of the facilities or equipment.
2. Written consent is required for using the event organizer's electrical systems on the hotel's electrical circuit. The event organizer is liable for malfunctions of or damage to the hotel's technical facilities caused by using such equipment, to the extent the hotel is not at fault. The hotel may charge a flat fee for electricity costs incurred through such usage.
3. The event organizer is entitled to use own telephone, telefax, and data transfer equipment with the hotel's consent. The hotel may charge a connection fee.
4. If suitable equipment of the hotel's goes unused because the event organizer's own equipment is connected, a charge may be made for lost revenue.
5. Malfunctions of technical or other equipment provided by the hotel will be remedied immediately whenever possible. To the extent the hotel was not responsible for such malfunctions, payment may not be withheld or reduced.

Loss of or damage to property brought in

1. Objects for exhibit or other items including personal property brought into the event rooms/hotel are there at the risk of the event organizer. The hotel assumes no liability for loss, destruction, or damage to or of such objects, excepting cases of gross negligence or intent on the part of the hotel.
2. Decorations brought in must conform to the fire code. The hotel is entitled to require official evidence thereof. Due to the possibility of damage, the hotel must be asked before objects are assembled or installed.
3. Objects for exhibit and other items must be removed immediately following the end of the event. If the event organizer fails to do so, the hotel may remove and store them at the event organizer's expense. If the objects remain in the room used for the event, the hotel may charge rent for the period they remain there. The event organizer and the hotel reserve the right to prove lower or higher actual damages, respectively.

Event organizer's liability for damage

1. The event organizer is liable for all damage to building or furnishings caused by participants in or visitors to the event, employees, other third parties associated with the event organizer, and the event organizer him- or herself.
2. The hotel may require the event organizer to provide reasonable security (e.g., insurance, security deposits, sureties).

Final provisions

1. Changes or supplements to the contract, the application acceptance, or these Terms and Conditions for Events should be made in writing. Unilateral changes and supplements by the event organizer are invalid.
2. Place of performance and payment is the location of the hotel's registered office.
3. In the event of litigation the courts at the location of the hotel's registered office have exclusive jurisdiction for commercial transactions, including disputes regarding checks and bills of exchange. To the extent a party fulfills the requirement of the German Code of Civil Procedure, section 38, subsection 1, and does not maintain a general domestic venue, the courts at the location of the hotel's registered office have exclusive jurisdiction.
4. The contract is governed by and construed in accordance with German law.
5. Should individual provisions of these General Terms and Conditions for Events be invalid or void, the validity of the remaining provisions remains unaffected thereby. Moreover, the statutory provisions apply.