

It's A New Meeting

When every detail must be perfect, you can count on our advanced facilities and expert meeting professionals to deliver a productive and successful outcome.

- 100 % Recycled Note Pads
- Complimentary LCD Monitor for Presentations
- Pens & Pads made from Recycled Materials
- Complimentary Bottled Water
- Complimentary Display of Seasonal Fruit
- On-Line Event Menus - Catering Providing by Courtyard by Marriott
- Complimentary High Speed Internet Access
- Food Made Fresh and Numerous Healthy Options for a Productive Meeting
- Banquet Chairs are 2 inches larger with Back Flexible Support
- Classroom Banquet Table are Linen less
- Receive Special Rates when you Reserve a Meeting Room for your Special Event
- Marriott Reward Opportunities!



| <u>Meeting Room / Details</u> | <u>LxW</u> | <u>Sq. Ft.</u> | <u>Theater</u> | <u>Classroom/ Crescent</u> | <u>Conference/ Hallow Square</u> | <u>U-Shape</u> | <u>Banquet</u> | <u>Half Day Rental</u> | <u>Full Day Rental</u> |
|-------------------------------|-------------|----------------|----------------|----------------------------|----------------------------------|----------------|----------------|------------------------|------------------------|
| Reading/ Wyomissing Room | 25.5 x 55 | 1,419 | 125 | 60 | 45 | 40 | 80 | \$255 | \$460 |
| Reading Room | 28.5 X 27.5 | 709 | 60 | 25 | 24 | 18 | 40 | \$180 | \$310 |
| Wyomissing Room | 28.5 X 27.5 | 709 | 60 | 25 | 24 | 18 | 40 | \$180 | \$310 |
| Berkshire Room | 25.6 x 30.2 | 773 | 60 | 25 | 24 | 18 | 40 | \$180 | \$310 |

All food, beverage and A/V prices are subject to a 21% service charge and 6% State Sales Tax.

150 North Park Road ● Reading, PA 19610 ● 610-378-1137 ● www.courtyardreading.com