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Seattle Federal Way

fresh



Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

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breakfast

bistro continental | \$11.95 per person
cereal with milk,
yogurt,
sliced bagels, butter, cream cheese, preserves,
assorted muffins,
whole fruits,
apple juice and orange juice,
coffee and tea service



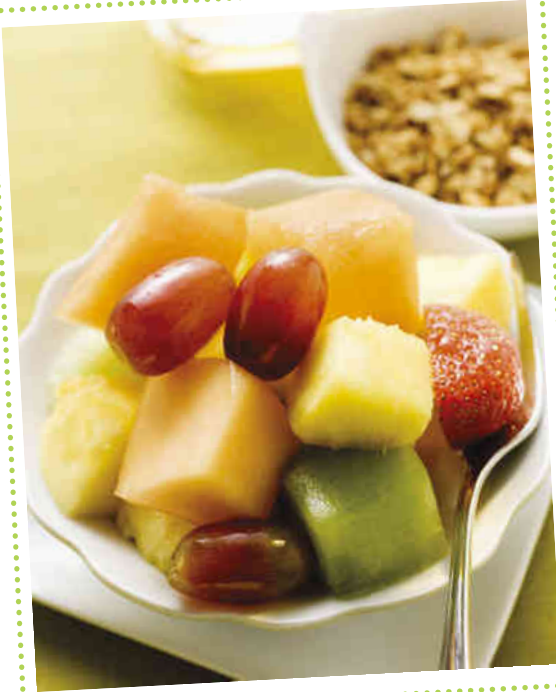
bistro deluxe continental | \$14.95 per person
sliced bagels, butter, cream cheese, preserves,
assorted muffins,
warm egg muffin sandwich with sausage &
cheese,
whole fruits,
apple juice and orange juice,
coffee and tea service



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breakfast

breakfast enhancement | \$3.50 per person
french toast

enhancement for bistro deluxe | \$3.00 per person
Cereal with Milk,
or Yogurt

healthy option enhancements
healthy start sandwich, \$7.15 per person
egg whites, turkey Canadian bacon, spinach,
havarti cheese
on English Muffin

Granola yogurt parfait, \$3.25 per person
fresh fruit cup, \$3.95 per person

beverage enhancements | \$3.95 ea
Starbucks coffee and teas
Naked Juice

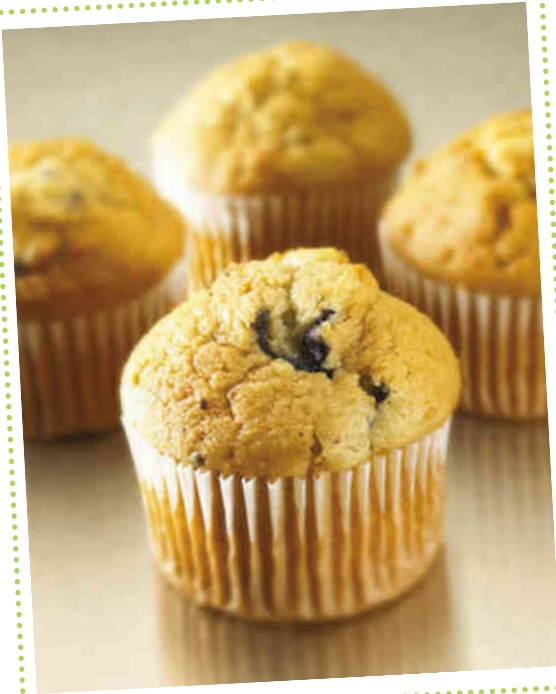
additional breakfast options
assorted muffins, \$25.00 per dozen
sliced bagels, butter, cream cheese, preserves,
\$30.00 per dozen



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breakfast

hot breakfast table | \$17.00 per person
 * for larger portions, add \$3.00 per person

assorted muffins,
 blueberry scones,
 sliced bagels, butter, cream cheese, preserves,
 Kellogg's cereals
 scrambled eggs
 breakfast potatoes
 bacon

chilled 2% and low fat milk,
 orange juice,
 coffee and teas

enhancements
 french toast, \$3.50 per person

\$3.95 each
 Starbucks coffee & teas
 Naked juice,

healthy option enhancements
 healthy start sandwich, \$7.15 per person
 egg whites, turkey Canadian bacon, spinach,
 havarti cheese on English muffin
 whole fruit, \$1.50 per person
 yogurt, \$2.50 per person
 Granola yogurt parfait, \$3.25 per person
 fresh fruit cup, \$3.95 per person



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breaks

bistro coffee break | \$5.95 per person
freshly brewed coffee, decaffeinated coffee
and tea
assorted Pepsi soft drinks and water

bistro am-pm breaks | \$8.95 per person
freshly brewed coffee, decaffeinated coffee
and tea
granola bars and trail mix
assorted Pepsi soft drinks and water

enhancements

\$3.25 per item

yogurt granola parfait

brownies

lemon bars

\$3.95 per item

coffee cake

Naked juice

Red Bull energy drink

Starbucks coffee and teas

brownies by the dozen, \$30.00 per doz.
lemon bars by the dozen, \$30.00 per doz.
cookies by the dozen, \$28.00 per doz
coffee cake by the dozen, \$35.00 per doz



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lunch

bistro choice | \$17.95 per person

*pre-order lunch option for up to 15 attendees - menus will be provided to guests the morning of the event and picked up two hours prior to lunch break.

entree selections - select one

- o roast turkey blt on sourdough
- o chunk white tuna on whole grain loaf
- o caesar wrap with grilled chicken
- o cheddar french dip with au jus
- o hummus wrap with tomato, cucumber and lettuce
- o half turkey blt with small side salad (choice of ranch or vinaigrette dressing on the side)

o seasonal salad, ask your server

*all sandwiches served with coleslaw

side items - select one

- o kettle chips
- o fresh fruit cup

dessert - select one

- o chocolate brownie
- o lemon bar
- o dessert of the day

beverages:

assorted Pepsi soft drinks, bottled water, iced tea



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lunch

bistro market | \$18.95 per person
salad selection - select one
mixed green salad with ranch or vinaigrette
dressing,
or
caesar salad

sandwiches - select three
o roast turkey blt on sourdough
o chunk white tuna on whole grain loaf
o caesar wrap with grilled chicken
o cheddar french dip with au jus
o grilled buffalo chicken with ranch dressing,
lettuce, tomato
o hummus wrap with tomato, cucumber and
lettuce

dessert of the day

beverages:
assorted Pepsi soft drinks, bottled water, iced
tea



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lunch

bistro table | \$21.95 per person
 soup selections - select one
 signature broccoli three cheese
 or seasonal soup

salad selection - select one
 o mixed greens with ranch or vinaigrette
 dressing
 o caesar with parmesan and croutons

sandwich selections - select two
 o roast turkey blt on sourdough
 o chunk white tuna on whole grain loaf
 o caesar wrap with grilled chicken
 o cheddar french dip with au jus
 o grilled buffalo chicken with ranch dressing,
 lettuce, tomato
 o hummus wrap with tomato, cucumber and
 lettuce

sides: individual bags of potato and pita chips

dessert of the day

beverages:
 assorted Pepsi soft drinks, iced tea

enhancements
 buffalo or thai sweet chili wings, dipping sauce,
 \$3.50 per person
 hummus with pita chips, \$3.50
 vegetable sticks with ranch, \$2.00



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package

deluxe meeting package | \$35.00 per person

breakfast

blueberry and chocolate muffins

lemon pound cake

sliced bagels

butter, cream cheese and preserves

fresh cut fruit

fruit yogurt

orange and apple juices

coffee and tea service

mid-morning

coffee and tea service

bottled water

assorted Pepsi soft drinks

mid-afternoon

brownies and lemon bars

coffee and tea service

bottled water

assorted Pepsi soft drinks



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package

complete meeting package | \$56.00 per person
Includes LCD support package

breakfast

blueberry and chocolate muffins
lemon pound cake, sliced bagels
butter, cream cheese and preserves
fresh cut fruit, yogurt
orange and apple juices, coffee and tea

mid-morning

coffee and tea service
bottled water, assorted Pepsi soft drinks

bistro market lunch

salad selection - select one
mixed green salad or caesar salad
sandwiches - select three
o roast turkey blt on sourdough
o chunk white tuna on whole grain loaf
o caesar wrap with grilled chicken
o cheddar french dip with au jus
o grilled buffalo chicken with ranch dressing,
lettuce, tomato
o hummus wrap with tomato, cucumber and
lettuce

iced tea and Pepsi soft drinks

mid-afternoon

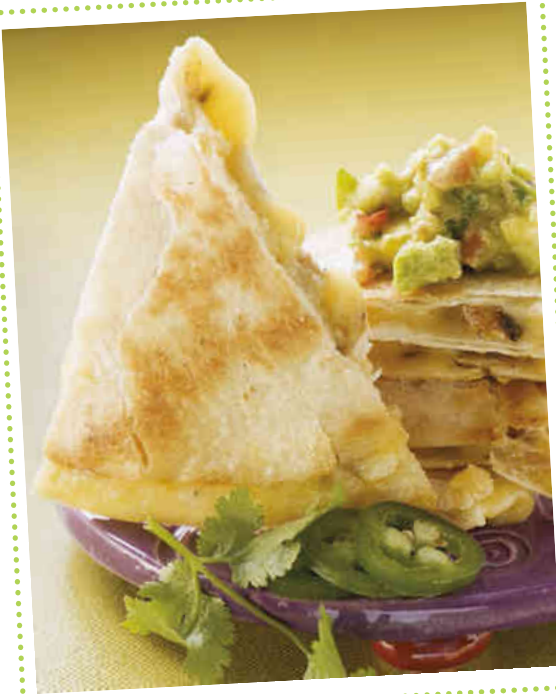
dessert of the day
coffee, tea and Pepsi soft drinks



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reception

hot hors d'oeuvres

- spinach and artichoke dip, \$3.50 per person
- grilled chicken quesadilla, \$4.00 per person
- grilled chicken satay, \$3.00 ea
- sesame beef skewer, \$3.50 ea
- northwest crab cake, \$4.00 ea
- coconut crusted shrimp with dipping sauce, \$36.00/doz

cold hors d'oeuvres

- olive tapenade crostini, \$2.50 ea
- tomato basil bruschetta, \$2.50 ea
- hummus & pita chips, \$3.00 per person
- jumbo shrimp with pineapple relish, \$36.00/doz

*butler passed, with a \$75 attendant fee for 2 hour minimum (\$25 each additional hour)



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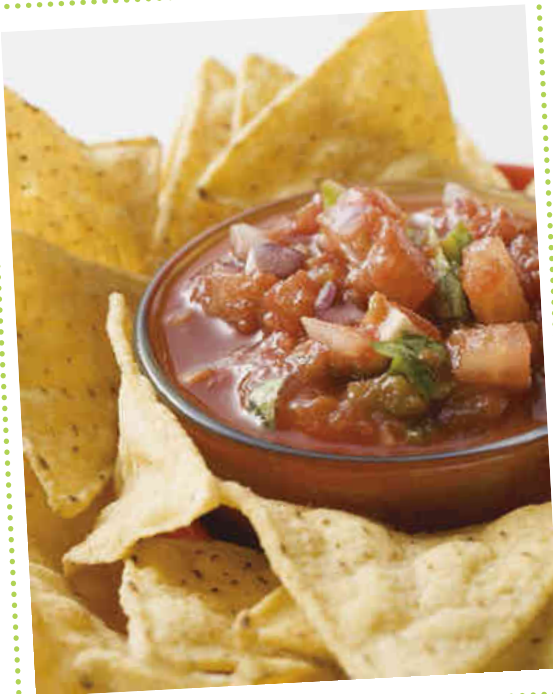
reception

platters
domestic & international cheese display served
with assorted crackers and sliced baguettes
\$10.95 per person

fruit tray
\$5.00 per person

vegetable tray with dip
\$5.00 per person

bread and spreads display: artichoke and
spinach dip, hummus and pita chips, and sliced
baguettes
\$8.95 per person





reception

hosted bar
beverages sold as follows on per drink basis:

top shelf mixed brands, \$9.00
premium mixed brands, \$8.00
domestic beer, \$5.00
imported beer, \$6.50
craft beer, \$6.50
house wine/glass, \$6.00
soft drinks, \$2.50

cash bar
top shelf brands, \$10.00
premium mixed brands, \$9.00
domestic beer, \$5.50
imported beer, \$6.75
craft beer, \$6.75
house wine/glass, \$7.00
soft drinks, \$3.00

bartender fee
\$100 for first 2 hours,
\$25.00 per hour there-after



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reception

package bar
4 hour maximum
includes unlimited consumption of menu liquor brands, beer, house wine and soft drinks.

first hour top shelf, \$15.50 per person
(each additional hour top shelf,
\$10.00 per person)

first hour premium, \$13.50 per person
(each additional hour premium,
\$8.00 per person)

package based on two drinks per person per
hour.

Bartender fee
\$100 for first 2 hours,
\$25.00 per hour there-after



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reception

wines by the bottle

whites

Meridian Pinot Grigio, \$34.00
Brancott Sauvignon Blanc, \$38.00
Clos Du Bois Chardonnay, \$36.00

Beringer White Zinfandel, \$30.00

reds

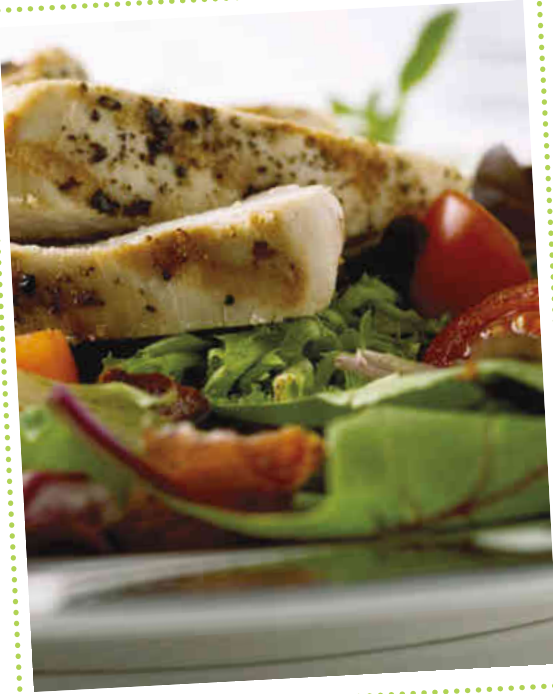
Estancia Pinot Noir, \$38.00
La Crema Pinot Noir, \$50.00
Clos Du Bois Merlot, \$38.00
Robert Mondavi Merlot, \$50.00
Estancia Cabernet Sauvignon, \$38.00
Franciscan Cabernet Sauvignon, \$50.00



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dinner

little italy | \$31.95 per person
caesar salad with creamy caesar dressing
minestrone soup

choice of two
chicken penne pasta with creamy alfredo
three cheese ravioli with marinara sauce
meat and vegetable lasagna

focaccia bread
chef's choice of desserts
coffee, tea, and iced tea

pacific rim | \$34.95 per person
mixed green salad with asian dressing

vegetable spring rolls with sweet thai chili
sauce
mandarin orange chicken
stir-fried soba noodles with vegetables
steamed white rice

fortune cookies
chef's choice of dessert
coffee, tea and iced tea



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dinner

create your own table | \$39.95 per person
minimum of 25 people

dinner rolls with butter

salad options - select one

- o caesar salad
- o garden tossed salad with dressings
- o mixed greens with walnuts, dried cranberries and feta with balsamic vinaigrette

entree - select two

- o grilled salmon fillets with lemon dill sauce
- o chicken with tuscan tomato ragu
- o chicken with beurre blanc sauce
- o petite filet mignon with peppercorn sauce

starch - choose one

- o roasted red potatoes with herbs
- o wild rice pilaf

chef's choice of seasonal vegetable

chef's choice of dessert

coffee, tea and iced tea



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technology

XGA LCD projector package | \$300.00
package includes: 1700 lumen projector, projection table, 8' projection screen, power cord and strip.

LCD support package | \$100.00
package includes: projection table, 8' projection screen, power cord and strip
* multimedia speakers: \$25.00, for use with laptop presentations

complete Internet access package | \$150.00
package includes: wireless internet access, power cords & strips for up to 14 people.
please ask about pricing for 15 people or more.

basic PA system package | \$150.00
package includes: 2 speakers, mixer, & hand held microphone.

deluxe PA system package | \$320.00
package includes: 2 speakers, mixer, & wireless lavalier microphone.

* for additional microphones, an additional 4 channel mixer is required: \$75.00

please ask pricing for larger mixers and additional wireless microphones.



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flawless





technology

flip chart package | \$50.00
package includes: easel, flip chart paper,
assorted markers and masking tape.

TV/DVD/VCR Package | \$150.00
package includes: 25" color video monitor, VHS
player/DVD player combo, wheeled TV cart,
power cord and strip.

CD Player | \$30.00

dance floor 12'x12' and 15'x15'
please ask about pricing, pricing varies through
rental companies.

* price will include rental, delivery, and setup
fee.

technology rental
all audio visual subject to delivery and AV
technician fees, when applicable.



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flawless



considerations

Items provided complimentary for all meetings:

Ice water, refreshed throughout the day upon request, note pads and pens, assorted hard candy.

Menu and technology prices do not include 20% gratuity and current 10% sales tax.

Pricing and taxes are subject to change without notice.

Cake Cutting: \$2.50 per person and includes the banquet server, knife/serving knife, plates and forks.

Cake for special events may be brought into hotel from outside caterer. It must be accompanied with a copy of the receipt of purchase. Home-baked and home-cooked desserts are not allowed.

Bartender fee, \$100, charged for all bars, hosted or cash.

Corkage fee: \$10 per bottle wine, \$2 per bottle beer.

Specialty wine/beer may be brought into the hotel.

Personal bottles of hard liquor is prohibited and will be confiscated.

Additional audio visual or product ordered from an outside vendor is subject to a 20% service charge.

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