

**all prices are inclusive of room set-up, parking, audio visual from the list, service charge and taxes**

<u>package pricing</u>						
packages					total guests	
	continental breakfast	mid-morning break	lunch	afternoon break	25-75	76-200
A	✓	✓	✓	✓	\$120	\$117
B	✓	✓	✓		\$100	\$97
C	✓	✓		✓	\$85	\$82
D	✓	✓			\$73	\$70
E		✓	✓	✓	\$99	\$96
F			✓	✓	\$84	\$81

**build your own breaks:**

**continental breakfast**

choose five from the following

fresh orange juice, chilled assorted juices

market fresh sliced fruit

assorted croissants

bagels with cream cheese

assorted fruit yogurts

variety of cold cereals

oatmeals and assorted toppings

soft drinks and mineral waters

fresh brewed Starbuck's coffee & tazo teas

**mid-morning break**

choose two from the following

granola and nutri-grain bars

assorted soft drinks & mineral waters

assorted fruit juices

fresh brewed Starbuck's coffee & tazo teas

**afternoon break**

choose three from the following

freshly baked cookies & brownies

fresh vegetable crudités

fruit & nut trail mix

seasonal cut fruit w/ yogurt dip

assorted soft drinks & mineral waters

fresh brewed Starbuck's coffee & tazo teas

\* any additional items may be added individually to the banquet event order and charged accordingly.

## build your own lunch buffet

### salads | choose one

#### House salad

field greens, candied walnuts, gorgonzola cheese, and balsamic vinaigrette

#### classic caesar salad

hearts of romaine, parmesan cheese, caesar dressing, and toasted croutons

### dessert | choose one

chocolate fudge cake

classic carrot cake

new york cheesecake

### entrees

#### option one | Choose one

pre-made sandwiches to include:

sliced turkey with havarti cheese, grilled vegetables with pesto aioli, and roast beef with cheddar and horseradish spread

roasted strip loin with cabernet reduction and wild mushrooms

#### option two | choose two

baked salmon with portabello mushrooms and chardonnay cream

grilled rosemary chicken with oven-dried tomato sauce

grilled pork loin with portabello mushrooms and brandy reduction

**all meals are served with chef's soup of the day, rolls and butter, appropriate starch, vegetables, starbucks coffee and tazo teas**

A customary 22% taxable service charge and sales tax has been added to prices. None of this service charge is distributed to the service staff

choose three from the following list

or

choose one from the following list

tripod screen with power strip.

flip chart with markers

wired podium microphone

four channel mixer

house sound

laptop audio

power point wireless mouse

white board

wireless internet for all attendees

Wireless microphone with house sound (1 per each 50 ppl)

LCD projector with screen package ( 1 per each 50 ppl)

24 feet of black pipe and drape (1 package per each 50 ppl)

\* any additional items from a la cart menu may be added individually to the banquet event order and charged accordingly.

**internet services** *the internet services included in the meetings...made simple portfolio are intended for usage by attendees for non-demanding tasks such as checking email and basic internet website access and searches. the hotel reserves the right to impose bandwidth restriction. should your internet needs require designated bandwidth, wired connections, or hubs, please consult your Event Management professional for applicable additional fees.*

**menu planning** *current prices are indicated on the enclosed menus are subject to change without notice. the menus contained in the meetings...made simple portfolio may not be revised or modified. should you require menus that differ from those presented in this portfolio, we are pleased to offer our full catering and technology portfolio for your customized needs.*

**shipping** *to assure efficient handling and storage of materials, we suggest that you notify your Sales or Event Management representative of your requirements in advance. as storage space is limited, please have your packages delivered within 48 hours of your function date. please label all packages with the name of the person to receive the package, event date, and the group name. storing, moving, re-packing and shipping before, during, or after your function will accrue additional fees.*

**signage** *signage is limited to (1) sign by your function room. no signs will be permitted in the main lobby. banners are limited strictly to the your registration area. at no time will signs or banners be taped or otherwise affixed to the walls. exception to any of the above must be approved by the hotel management. signage must be professional printed. handwritten signs are not permitted.*

**food & beverage** *no food or beverage, alcoholic or otherwise, shall be brought in to the hotel by patron or attendees from outside sources without special permission of the hotel. the hotel reserves the right to make a charge for such services.*