

# R

## RENAISSANCE®

THE STANFORD COURT HOTEL  
SAN FRANCISCO

### 2011 MEETING PLANNER RESOURCE GUIDE

Welcome to The Stanford Court Renaissance San Francisco Hotel. We look forward to coordinating your upcoming events. From an intimate Board Meeting for 12 people, a busy 3 day conference for 100 people, to a lavish Cocktail Reception and Dinner Dance for 300 people, our friendly staff of experienced professionals is eager to assist you with every detail, from A to Z, to make your event memorable.

We have organized this "Meeting Planner Resource Guide" to assist you in the planning process; to introduce The Stanford Court Renaissance and our wonderful "City by the Bay," San Francisco.

Thank you for selecting The Stanford Court Renaissance San Francisco Hotel for your event. We assure you that your event will be memorable and successful in every way and that your attendees will leave San Francisco and The Stanford Court Renaissance with fond memories. If you have any further questions, we may be reached at:

**The Stanford Court Renaissance San Francisco Hotel**  
**905 California Street**  
**San Francisco, CA 94108**  
**(415) 989-3500**

Phone: Toll-Free California: (800) 622-0957  
Outside California: (800) 227-4736  
Facsimile: Sales/ Event Planning: (415) 986-8195  
Guest Room Reservations / Concierge: (415) 732-4005  
Hotel Guests: (415) 391-0513

[www.stanfordcourt.com](http://www.stanfordcourt.com)

**TABLE OF CONTENTS**  
**THE STANFORD COURT RENAISSANCE SAN FRANCISCO HOTEL**

---

Accommodations.....	4
Accounting.....	4
Amenities.....	4
Americans with Disability Act.....	5
Attendance Guarantee.....	5
Audio Visual.....	5
Banners and Signs.....	5
Bell Desk.....	6
Business Center.....	6
Check Cashing.....	6
Check-In and Check-Out.....	6
Chef in Attendance and Cake Cutting.....	6
Coat Room.....	6
Computer Equipment (refer to Audio Visual).....	7
Concierge.....	7
Decorations.....	7
Deposits and Credit.....	7
Destination Management.....	7
Dietary Requirements.....	7
Early Departures.....	8
Emergency.....	8
Engineering Services.....	8
Entertainment.....	8
Event Planning, Catering, Banquets Miscellaneous Information.....	8-9
Faxes / Fax Machines.....	9
Food & Beverage Service Charge, Surcharge.....	9
Foreign Languages / Interpretations.....	9-10
Frequently Called Numbers.....	10
Guest Services and Amenities.....	10
Health Club Facilities.....	11
Hotel and Physical Security.....	11-12
Housekeeping.....	12
Keys for Meeting Rooms.....	12
Laundry Services.....	12
Linen.....	12
Liquor Laws.....	12-13
Loading Dock, Shipping and Receiving (refer to Shipping and Receiving).....	13
Lost and Found.....	13
Marriott Rewards.....	13-14
Medical Assistance.....	14

Off-Premise Catering.....	14
Parking.....	14
Pet Policy.....	14
Phones / Telephone Lines / Internet Access .....	14-15
Photography.....	15
Postal Services.....	15
Pre-and-Post-Event Meetings.....	15-16
Prices .....	16
Reservations.....	16
Reader Board.....	16
Restaurants and Lounges at The Stanford Court Renaissance.....	16
Room Deliveries.....	17
Rollaway Beds.....	17
Room Service .....	17
Safe Deposit Boxes.....	17
Security.....	17
Shipping and Receiving.....	17-18
Staging / Platforms.....	18
Hotel Suites .....	18
Tax Rates.....	18-19
Themed Catering.....	19
<b>SAN FRANCISCO</b>	
<hr/>	
Attractions and Activities.....	19-21
Microbreweries.....	21
Parks.....	21-22
San Francisco Visitor and Convention Bureau.....	22
Shopping.....	22
Skiing .....	22
Sports .....	22
Tours .....	22-23
Weather / Climate.....	23
<b>TRANSPORTATION</b>	
<hr/>	
Taxis, Airport Shuttles, Limousines .....	23-25
San Francisco International Airport.....	25-26
Directions.....	26-27
Car Rental.....	27
Ground Transportation.....	27
<b>MISCELLANEOUS</b>	
<hr/>	
Area Hotels.....	27
Banks .....	28
Beauty Salons and Spas.....	28
Child Care Services.....	28
Floral Arrangements.....	28
Golf Courses .....	28-29

Places of Worship.....	29
Restaurants.....	29-37

**APPENDIX**

Guest Rooms.....	38
Hotel Logo.....	38
Meeting Space and Capacity.....	38

**ACCOMMODATIONS**

Turn-of-the-century hotel with Tiffany-style glass-domed carriage entrance. 393 graciously appointed guest rooms feature spacious dressing rooms, plush robes, high-speed STSN Internet access, two phones with voice mail, and data ports, cable TV with remote control, pay-per-view movies, deluxe marble bathrooms with heated towel racks, hair dryer, iron/ironing board and overnight shoe-shine service.

**ACCOUNTING**

The Stanford Court Renaissance Accounting Department is ready to assist you with all your billing and credit needs. You may reach The Stanford Court Renaissance Accounting Department at (415) 989-3500, extension 2018.

The Stanford Court Renaissance San Francisco Hotel strictly adheres to the following credit policy:

The Stanford Court Renaissance will accept checks, cash, credit card, or direct bill as method of payment. Payment should be received at least two weeks prior to your event. Direct billing will be granted to approved applicants only.

Clients who would like to establish Direct Billing for their group are required to complete a credit application. The application must be received at the hotel at least four weeks prior to the event. The group must have at least three good hotel references within the past year. A good reference is one that has been paid within 30 days and is similar in dollar amount to the one being requested.

Clients who would like to establish credit, but do not have current hotel references, may complete a Credit Card Authorization form to establish an account and begin a credit history with us. Should the client be unable to provide the necessary Credit Card Authorization information, the Hotel will request full prepayment.

Our credit terms are 30 days, and are non-negotiable. Direct bill applications must be updated yearly.

**AMENITIES**

The Stanford Court Renaissance San Francisco Hotel offers a wide variety of amenities to suit any occasion. Create the perfect gift with our special “Amenity of the Month”, a fine wine, festive champagne, exquisite chocolates, or luscious seasonal fresh fruit. Our Room Service staff will deliver amenities at a time you specify.

Please contact your Event Manager to arrange for amenities and deliveries.

---

**AMERICANS WITH DISABILITIES ACT**

---

The Stanford Court Renaissance has thirteen completely ADA accessible rooms. Our accessible rooms include:

Bedrooms featuring:

Lowered Peep Hole  
Lowered Closet Shelf and Bar  
Telephone Alerting Devices  
Door Alerting Devices

Bathroom featuring:

Roll-in showers  
Bathtub Stools  
Bathtub Guardrails  
Raised Toilet  
Detachable Shower Head

Other special services include:

Closed Caption TV  
TDD

Please alert your reservation agent of any special needs when making your reservation, or contact the hotel directly at (415) 989-3500.

---

**ATTENDANCE GUARANTEE**

---

To ensure the success of your event, it is necessary that you provide us with the exact number of guests in attendance for each function, at least three business days prior. This number will become your guarantee, not subject to reduction. In lieu of a guarantee, the greater number of your contracted attendance or actual number of guests in attendance will become your guarantee. The Hotel will accommodate 5% over your guaranteed number, up to a maximum of 25.

---

**AUDIO VISUAL EQUIPMENT AND SERVICES**

---

Since 1937, Swank Audio Visual has been setting the standard for event technology services within the hotel, resort, meeting and conference center industry. Whether your function is an intimate gathering or large convention, Swank will provide creativity, confidence and comfort while delivering flawless execution with a hospitality approach. With expertise in pre-production design (including 3-D renderings and set creation), computer data projection, theatrical and stage lighting, concert sound systems, live multi-camera switching, digital audio capture/CD recording, multi-image presentation, video conferencing, highlight video capture and editing, it is our mission to turn ordinary meetings into extraordinary events. With Swank's full-service support, proactive training, technical knowledge and the absolute best equipment, the onsite team will deliver the spectacular.

Please contact Rodolfo Cabrera-Rosales for more information and a customized proposal at 415.989.3500, extension 2814 or [rcabrera-rosales@swankav.com](mailto:rcabrera-rosales@swankav.com).

---

**BANNERS AND SIGNS**

---

Banners and signs must be professionally printed and approved by your Event Manager. Our engineering staff will hang banners and signs; 24-hour notice is required. Placement of Banner and/or Signs must be approved by your Event Manager.

---

**BELL DESK**

---

Our Bell Desk is located in the main lobby and our staff is always happy to assist guests with any request. Some guest services include:

- Transporting luggage to and from guestrooms
- Storing luggage
- Delivering packages, mail, faxes, and gifts

You may reach the Bell Desk at (415) 989-3500, extension 52

---

**BUSINESS CENTER**

---

Fully-loaded computer workstations with high-speed (full T-1) Internet access

B+W & Color Copying/Printing

Large printing jobs (to include binders, etc.)

Fax

Transcription & DTP Services

Shipping

Poster-making abilities

---

**CHECK CASHING**

---

Guests may cash checks up to \$100 per day. Marriott Rewards Silver Members may cash up to \$200 per day, Gold, Platinum, and Platinum Premier Members may cash up to \$500 per day. A valid driver's license or photo ID from any state is required. No second party checks will be cashed.

---

**CHECK-IN AND CHECK-OUT**

---

Check-in time is 4:00 p.m. Early check-in is subject to availability. Please notify your reservation agent of your request. Check-out time is 12:00 p.m., please confirm a late check-out time with a front desk agent. Late check-out without a front desk confirmation may result in a half-day or full-day charge. Video check-out and voicemail check-out are available to maximize check-out efficiency. Video check-out is through our in-room Television system. To check-out via voicemail, please dial extension 2999 and leave your name and room number.

---

**CHEF IN ATTENDANCE AND CAKE CUTTING**

---

The fee for a uniformed chef in attendance at Activity Stations and Carving Stations is \$225 per chef per hour. Our Wedding Package includes a specialty wedding cake provided by a hotel-approved Pastry Chef. Your Event Manager will be happy to assist you with arrangements for all other cake needs for your events. For cakes brought from a vendor not arranged by the Hotel, a cake-cutting fee will apply. Please speak with your Event Manager for further details.

---

**COAT ROOM**

---

To ensure the security of your guest's belongings, may we recommend a Coat Attendant at a fee of \$275 for the first four hours, with additional hours at an overtime fee. Please consult with your Event Manager.

---

**COMPUTER EQUIPMENT**

---

Please refer to the Audio Visual section on page 5.

---

**CONCIERGE**

---

The Stanford Court Renaissance is proud of our exceptional Concierge services. There will be someone to assist you daily from 7:00AM – 10:00PM. Here are just a few of the services our Concierge staff, including Clefs d’Or members can provide:

- Restaurant reservations
- Ticket finder
- Transportation and car rental arrangements
- Licensed and Bonded Babysitter services
- Spa & Massage appointments

You may contact our Concierge at (415) 989-3500, extension 51.

---

**DECORATIONS**

---

Your Event Manager is available to arrange your special decorating needs. The following services may be arranged from a hotel-approved vendor at additional cost.

- Linen rental (if other than hotel-provided linen)
- Design professionals
- Floral arrangements and centerpieces
- Themed props and decorations
- Balloon Drops, Arches and Bouquets
- Furniture rentals

---

**DEPOSITS AND CREDIT**

---

Events are confirmed on receipt of deposit. Unless prior credit is established, prepayment is required for all events.

---

**DESTINATION MANAGEMENT**

---

The following companies are available to arrange your transportation, tours, and special events:

Benchmark Destination, Inc.	(415) 776-1051	<a href="http://www.benchmarkdestinations.com">www.benchmarkdestinations.com</a>
Maximize Events	(415) 762-9773	<a href="http://www.maximizeevents.com">www.maximizeevents.com</a>
PRA Destination Management	(415) 397-6300	<a href="http://www.pra.com">www.pra.com</a>

---

**DIETARY REQUIREMENTS**

---

Please advise your Event Manager of any special meal requests, such as kosher, vegetarian, vegan menus or special dietary preferences, modifications, allergies or restrictions.

---

**EARLY DEPARTURES**

---

Upon making a reservation, receiving a confirmation and checking into The Stanford Court Renaissance, guests will be asked to confirm the day of departure. At this time, any necessary changes may be made to the departure date.

---

**EMERGENCY**

---

In case of an emergency dial "0". The operator will take the necessary action steps required.

For more information about specific medical facilities, please refer to the medical section on page 16.

---

**ENGINEERING SERVICES**

---

Our Engineering Department provides the following services for guests:

- Climate Control
- Electrical needs in guest rooms/meeting rooms
- Maintenance
- Exhibit services
- Phone and Fax lines, High Speed Internet Access

Please be aware that our Engineering Department is not able to lend equipment and/or tools to our guests. All vendors are required to provide their own materials and equipment for installation.

---

**ENTERTAINMENT**

---

Your Event Manager is available to arrange your entertainment needs, from bands to DJ's, offering a wide variety of music styles to suit your audience. Following are a few hotel-approved vendors:

**DJs**

Tommy Fullove..... (415) 730-6675

**Live Entertainment**

Larry Lynch and the Mob..... (510) 215-SONG

Bay Music & Entertainment..... (415) 982 8000

Nova Jazz..... (415) 519-9888

Associated Entertainment Consulting..... (650) 348-7972

---

**EVENT PLANNING / CATERING / BANQUETS MISCELLANEOUS INFORMATION**

---

Our experienced team of Event Planning professionals offers a wide variety of services to create a unique and memorable event. Your Event Manager will be delighted to assist you with your menu selection and presentation, meeting room sets, table settings and room decorations including floral centerpieces, linen, decorative props and themed events, staging, lighting, and technical and electrical requirements. Our Executive Chef is available to provide for any special requests, including any dietary considerations.

### **Miscellaneous Banquet Equipment / Items:**

Podium  
Risers  
Dance Floor  
Easels

Please inquire with your event manager for pricing and availability.

### **Food and Beverage Miscellaneous Information:**

We suggest the following quantities for consideration when planning your food & beverages needs:

1+½ to 3 Beverages per Person for a 1+½ Hour Reception

4-6 Hors d'oeuvre Per Person for a 1+½ Hour Reception

Estimated Wedding Costs - \$145-\$200 per Person

Wine & Champagne Bottles – 4 Glasses per Bottle

Banquet Glasses – 6 Ounce Glasses – 4 Ounce Servings (16 Servings Per Gallon)

Bar Labor – \$250 per Bartender

### **FAXES / FAX MACHINES**

---

Hotel guests may receive faxes at no charge. Our guest fax number is (415) 391-0513; faxes may be picked up at the front desk at any time. Faxes that have not been picked up by 9:00 p.m. will be delivered to the guest at no charge.

The Business Center fee for incoming faxes is \$1.00 per page. The fee for sending faxes domestic is \$3.00 for the first page, and \$1.00 for any additional pages. The fee for sending faxes international is \$5.00 for the first page, and \$2.00 for any additional pages. Fax machines may be rented through our in-house Audio Visual department. Please refer to the Audio Visual section, page 5 for further information.

### **FOOD & BEVERAGE SERVICE CHARGE & SURCHARGE**

---

Service charges will be assessed as follows:

- Banquet functions: add 22 % service charge
- Room Service: add 15 % gratuity on the food total and \$3.00 Delivery Charge
- California assesses 9.5 % tax on service charges

Buffet serviced meals require a minimum number of (20) guest in attendance. For groups below that minimum, a supplemental surcharge of \$250 will apply. Additional labor fees may apply for delays to the contracted start and end times of your event.

### **FOREIGN LANGUAGES / INTERPRETATION**

---

The Stanford Court Renaissance takes pride in its diverse employees; our staff members speak many different languages including Cantonese, French, German, Italian, Japanese, Korean, Mandarin,

Portuguese, Russian, Spanish, Tagalog and Vietnamese. The AT&T Language Line is also available; please dial (800) 874-9426 for assistance.

<b>FREQUENTLY CALLED NUMBERS</b>	<b>EXTENSION</b>
Swank Audio Visuals .....	2814
Bell Desk (Dry Cleaning & Valet).....	52/2106
Business Center .....	2816
Catering/Sales.....	2002
Concierge.....	51
Door Attendants.....	2107
Engineering.....	2112
Event Planning/Banquets.....	2047 / 2161
Fitness Center.....	7165
Front Desk .....	59
Garage.....	56
Housekeeping.....	2062
Lobby Bar.....	2069
Private Dining.....	2326
Reservations (in-house).....	2076
Room Service.....	50

#### **GUEST SERVICES AND AMENITIES**

- Complimentary chauffeur service to Financial District, Union Square shopping, restaurants, and theaters
- Complimentary coffee/tea and newspaper with wake-up call
- No surcharge for 800 number, collect or credit card phone calls
- State-of-the-art business center, conveniently located in the hotel's lower level
- Complimentary fitness center
- Experienced concierge staff, including Clefs d'Or members
- Multilingual staff, including German, French, Italian, Spanish, Portuguese, Russian, Japanese, Cantonese, Mandarin, Tagalog, Korean, and Vietnamese
- International currency exchange available at bank rates
- Guest room dining
- 24-hour laundry and valet service
- Complimentary overnight shoeshine
- Valet Parking, indoor garage
- Babysitter on call
- Safe deposit boxes, front desk
- Complimentary USA Today
- Credit cards honored: American Express, Visa, MasterCard, Discover, JCB International

## **HEALTH CLUB FACILITIES**

---

Our on-site Fitness Center is open 24 hours. Treadmills, Stairmasters, and free weights are available. Guests may access the Fitness Center with their room key. Full spa, golf, tennis and sailing nearby.

## **HOTEL AND PHYSICAL SECURITY**

---

### **Security Staff:**

- Director of Loss Prevention
- Security supervisor
- Security 24 hours per day/ 7 days per week

### **Fire/Life Safety:**

- Pyrotronics XL 3 Advanced Protection System
- Building fully sprinkler equipped
- All standard fire extinguishers ABC (CO 2 in kitchen facilities)
- Staff Evacuation Trained (training ongoing)
- Director of Loss Prevention and Engineering staff are California Certified Fire/Life Safety Directors
- Six (6) fire hose/extinguisher cabinets per guest floor
- Dry stand pipe system(s) on each floor and in each evacuation stairwell
- ABC fire extinguishers at each evacuation stairwell exit
- Two (2) concrete evacuation stairwells each with a smoke ventilation window system
- Evacuation signage requisite positioned on all floors
- Visual/audio alarms on all floors in every hallway
- Smoke detectors throughout the hotel, per fire code
- Assigned emergency response teams (engineering/security)
- Select staff member's CPR / First Aid trained
- Emergency medical/fire department response time is sub-five (5) minutes
- Hotel doctor advisement available
- First aid kits available throughout the hotel
- Fire Marshall inspection ratings consistently high

### **Earthquake:**

- Building sits firmly on bedrock
- Suffered NO DAMAGE during the 1989 earthquake
- Staff evacuation (as is necessary) trained
- Emergency power generator operates on natural gas and is readily available (uninterrupted during the 1989 earthquake)
- Professional earthquake kits on all floors
- Hotel extremely well equipped with survival needs

### **Nearest Hospital:**

St. Francis Hospital-900 Hyde Street, between Bush and Pine Streets.

Phone: **(415) 353-6000**

Emergency entrance located on 1150 Bush Street, between Hyde and Leavenworth Streets

---

## **HOUSEKEEPING**

---

Our housekeeping department is available assist you with a variety of guestroom requests from 6:00AM – 1:00AM, including:

- Extra towels, pillows, and blankets
- Rollaway beds and cribs
- Refrigerators
- Turn-down service

Check-in time is 4pm. Early check-in and VIP check-in may be requested, based on availability. Cribs and refrigerators are complimentary, based on availability.

---

## **KEYS FOR MEETING ROOMS**

---

We are happy to provide you with private keys to your meeting rooms, office, or hospitality room. Please advise your Event Manager if you require keys.

---

## **LAUNDRY SERVICES**

---

The Stanford Court Renaissance has full laundry and dry cleaning services. Same day as well as overnight services are available. Items are placed in your closet on hangers if you are out at time of delivery. Hours:

**Regular Service** (Monday – Sunday)

In by 9:00 a.m., returned by 6:00 p.m. / In by 11:00 a.m., returned by 7:30 p.m.

**Overnight Service** (Monday – Sunday)

In by 9:30 p.m., returned next morning by 7:00 a.m., 50 % surcharge

**Special Service** (Monday – Sunday) 9:00 a.m. – 6:00 p.m.

1-Hour Pressing, 50% surcharge / 4-Hour Express, 50% surcharge

For services, please dial extension “52”

---

## **LINEN**

---

To enhance your event, we offer linens in several colors and sizes. Please consult with your Event Manager for any special requirements.

---

## **LIQUOR LAWS**

---

There are several California laws that prohibit the sale, purchase and distribution of alcoholic beverages to anyone under 21 years of age. In order to prevent sales and/or service of alcoholic beverages to individuals under the age of 21, the licensee, agent, or employee has the right to refuse to sell or serve alcoholic beverages to anyone who is unable to produce adequate written proof of identity and age. Commonly acceptable forms of ID's are:

- Valid driver's license
- Valid state-issued ID card
- U.S. active military ID

- Passport
- Alien registration card or green card

It is unlawful for any person under 21 years of age to show or present false or fraudulent written identification or use identification other than his or her own to order, purchase, attempt to purchase, receive, or serve alcoholic beverages.

It is the policy of The Stanford Court Renaissance to not allow a server to accept alcohol as a gratuity. The licensee, agent, or employee has the right to refuse to sell or serve alcoholic beverages to anyone who he/she feels may have exceeded acceptable alcohol levels, or may be under the influence of a controlled substance.

---

### **LOADING DOCK, SHIPPING AND RECEIVING**

---

Please refer to the “Shipping and Receiving” section on pages 20-21.

---

### **LOST AND FOUND**

---

All employees are instructed to return “Lost and Found” items to The Housekeeping Department. The items are kept in a secure storage room. Items will be held as follows:

Non-Valuable items:	90 days
Valuable items:	90 days or longer, based on the estimated value

Cash, credit cards and jewelry are kept in a safe for additional security.

---

### **MARRIOTT REWARDS / MEETING PLANNER POINTS**

---

#### **Marriott Rewards Program:**

The Stanford Court Renaissance honors the Marriott Rewards Program, which offers exclusive privileges to its participants. As a Member, you earn points redeemable for complimentary hotel stays, frequent flyer miles, merchandise and services, each time you stay at any of Marriott’s hotels worldwide. Frequent travelers also enjoy “elite level” benefits including upgrades, special bonuses, gifts and other exclusive privileges.

#### **Meeting Planner Program:**

- Members earn Marriott Rewards Points for groups occupying 10 or more guest rooms in a single night
- Qualifying Catering charges include food, beverage, and room rental
- Excluded Catering charges that include taxes, gratuities, and service fees
- Members may earn 3 points per U.S. dollar on qualifying event revenues, to a maximum of 50,000 Marriott Rewards Points per event
- Members may earn airline miles with their points, if “receive miles” was selected for the meeting
- Members may not earn both points and miles for the same event

We offer exclusive levels of service to our members who travel most frequently with Marriott. For more information please see our website: [www.marriott.com](http://www.marriott.com)

---

### **MEDICAL ASSISTANCE**

---

Should a guest require immediate medical assistance, the hotel operator may be reached by dialing "0" from any house phone. The hotel operator will call "911" to request an ambulance. The staff of The Stanford Court Renaissance does not transport guests needing medical attention, nor does it assume responsibility for expenses incurred. The hotel will recommend a physician, who then is able to arrange further treatment, if necessary.

The nearest hospital is St. Francis Hospital, located at 900 Hyde Street, between Bush and Pine. The emergency entrance is located on Bush Street, between Hyde and Leavenworth. Telephone number: (415) 353-6000

---

### **OFF-PREMISES CATERING**

---

For events you wish to arrange away from The Stanford Court Renaissance, your Event Manager will work closely with you to create a unique and unforgettable event with our industry specialists, including transportation, menu selection, theme decorations, entertainment and technical advice.

---

### **PARKING**

---

Please consult with your Event Manager on anticipated parking needs for your guests at least one month prior to your event. Parking for hotel guests is \$45 per night plus tax, for non-hotel guests, \$8 per hour, maximum of \$45 plus tax. Oversize vehicles are an additional \$10 on top of the normal rate. Information and rates are subject to change and are confirmed one month prior to your event.

Alternative parking garages within a 3 block radius of the Hotel:

Masonic Garage: 415 474-1567, Crocker Garage: 415 346-5565, Brocklebank Garage: 415 391-2160, Mark Hopkins Garage: 415 392-3434, Fairmont Garage: 415 772-5000

---

### **PET POLICY**

---

Pets allowed, Non-Refundable sanitation fee is \$25. Please contact hotel for details.

---

### **PHONES / PHONE LINES / INTERNET ACCESS**

---

The phone system at The Stanford Court Renaissance provides guests with these services:

**Voice Mail Box**

**Wakeup Calls**

**AT & T Language Line**

Please consult your Event Manager to arrange for the following:

#### **House Phone**

**\$50 (per phone) per day**

- For in house use only. May not be used for Fax Machines or Computers
- Incoming and Outgoing calls are handled through the Hotel switchboard

#### **Dial 9 Extension**

**\$50 per extension per day plus usage**

- Must dial 9 to place outside call
- Incoming calls are received through the Hotel switchboard
- May not be used for Fax Machines
- Recommended for retrieving e-mails and for Internet access only
- Not recommended if computer must receive incoming calls
- Toll charges are posted to the extension number

#### **D.I.D. Extension**

##### **\$150 per extension per day plus usage**

- DID stands for direct inward dialing.
- Outside calls received direct to extension. Dial "9" for outgoing calls.
- Recommended for Fax Machines. Toll charges are included.

#### **Outside Line (added)**

##### **\$250 (per line) installation, plus per day and plus usage**

- No restrictions, 2 weeks advance notice required
- Up to the client to arrange

#### **Speaker Phone**

##### **\$150 each per day plus usage (plus cost of D.I.D. extension)**

#### **Wired & Wireless Internet**

##### **\$295 (for 1<sup>st</sup> connection and \$90 for each additional wired connection or \$60 for each additional wireless connection) per day**

Please consult with your Event Manager

#### **PHOTOGRAPHY & VIDEOGRAPHY**

Your Event Manager will be happy to recommend hotel-approved photographers, videographers and other outside vendors providing goods or services you may wish to include in order to enhance the vision of your event.

#### **POSTAL SERVICES**

Postage Stamps are available for guests at the Front Desk.

- Lobby Mailbox collected Monday – Friday, 3:00p.m., and Saturday at 10:00 a.m.
- Nearest outside mailbox: California & Powell Streets, across the street from the hotel. Mail collected Monday – Friday, 10:00 a.m. & 3:15 p.m., Saturday at 4:30 p.m.
- Nearest post office: 867 Stockton & Clay, three blocks from the hotel open Monday – Friday, 9:00a.m. to 4:30 p.m., Saturday 9:00 a.m. to 4:30 p.m.

#### **PRE- AND POST- EVENT MEETINGS**

In order to introduce our clients to the key hotel contacts and familiarize them with the Hotel, we suggest a pre-event meeting. Please advise your Event Manager of a convenient date and time.

We also encourage a post-event meeting and welcome your feedback and/or suggestions. Please review your current bill prior to this meeting to ensure the accuracy of charges incurred during your event.

---

## **PRICES**

---

Prices quoted are subject to 9.50 % California tax, 22 % taxable service charge. Prices, tax and service fees are subject to change and will be confirmed thirty days prior to your events.

---

## **RESERVATIONS**

---

For room reservations, please call Renaissance Hotels at (800) 468-3571, or The Stanford Court Renaissance San Francisco Hotel directly at (415) 989-3500.

---

## **READER BOARD**

---

To keep your attendees informed about your daily events, we have an electronic Reader Board located in our lobby and also next to the Concierge Desk. Daily event listings are also displayed on the guestroom televisions. Please advise your Event Manager if you wish to have your events listed.

---

## **RESTAURANTS AND LOUNGES AT THE STANFORD COURT**

---

### **Werner Albrecht, Executive Chef**

#### **Aurea**

Our signature restaurant and bar, serving breakfast, lunch and dinner. Come Rise, Discover and Celebrate what is deliciously new on Nob Hill. Enjoy a hand-crafted cocktail, a specially selected glass of wine, and delicious food created from local ingredients in a variety of seating areas designed to fit your needs.

Breakfast	6:30AM - 11:00AM
Lunch	11:00AM – 2:00PM
Lounge	2:00PM – 5:00PM (lounge menu offered only at the bar)
Dinner	5:00PM – 10:00PM

#### **Aurea Bar/Lounge**

Sunday – Thursday	11:00AM – 11:00PM(limited food menu offered until 10:30pm)
Friday & Saturday	11:00AM – 12:00AM(limited food menu offered until 10:30pm)

#### **Guest Room Dining** (extension 50)

From a leisurely breakfast in bed, an elegant pre-theatre dinner, sophisticated cocktails, to a midnight snack, our staff takes pride in providing fine food to our guests.

6:00 AM – 11:00 AM (Daily)

5:00 PM – 11:00PM (Daily)

- (5:00PM – 10:30PM food service)
- (5:00PM – 11:00PM beverage service)

---

## **ROOM DELIVERIES**

---

Deliveries are subject to bellman gratuities. Your Event Manager will be happy to arrange this service at least 48 hours prior to your group's arrival. Room deliveries placed under the door are \$2.00 per room per delivery; deliveries placed inside the room are \$4.00 per room per delivery. There is an additional charge for more than one item per room. Please consult your Event Manager for arrangements.

---

## **ROLLAWAY BEDS**

---

Rollaway beds are subject to availability. The Hotel adheres to the San Francisco Fire Marshall statute that limits the placement of rollaway beds into guestrooms as follows:

- One rollaway bed is permitted in deluxe rooms that have two beds
- One rollaway bed is permitted in guestrooms that have one king or queen size bed
- Rollaway beds are not permitted in superior guestroom that have two double beds

---

## **ROOM SERVICE**

---

Room service provides the following services to our hotel guests:

- Amenity deliveries
- Guest Room Dining
- Delivery of complimentary ice

In Room Dining is available:

6:00 AM – 11:00 AM (Daily)

5:00 PM – 10:30 PM (Daily)

---

## **SAFE DEPOSIT BOXES**

---

Safe deposit boxes are available at the Front Desk, complimentary for hotel guests. The Stanford Court Renaissance does not assume responsibility for damage to, or loss of valuables left in safe deposit boxes. Please contact the Front Desk to arrange this service.

---

## **SECURITY**

---

The Stanford Court Renaissance provides 24-hour security to protect our guests, employees, and property. Security personnel on duty may be reached by dialing "0" from any guestroom phone or house phone. The Hotel Operator will then connect you to the security personnel on duty. If you are in need of dedicated security assistance, please contact your Event Manager. While the Hotel does not assume responsibility for any items lost or damaged on Hotel property, the Hotel does provide Safe Deposit Boxes, complimentary, at the Front Desk.

---

## **SHIPPING AND RECEIVING**

---

The Stanford Court Renaissance will accept packages for our guests in our Receiving Department. Our package room is fully secure. Arrangements may be made to have your packages delivered to your guest room or meeting room. To ensure the security of any boxes for your conference sent to the

Hotel, there is a \$5 per box package handling fee for storage in our secured package room, including processing and delivery. To ensure prompt delivery upon a guest's arrival, please note the following procedures:

Please advise your Event Manager one-month prior to your event of your delivery/ setup schedule, shipping & receiving needs, including quantity to be received by our Hotel. Please reference items with event name, date, and on-site contact in care of:

**The Stanford Court Renaissance San Francisco Hotel**  
**905 California Street**  
**San Francisco, CA 94108**  
**To the attention of: your assigned Event Manager**

Each package received is entered into our Records Log book. A message will then be left for the guest, indicated by a blinking message light on the guestroom telephone.

### **STAGING/RISERS/PLATFORMS**

---

The Stanford Court Renaissance is able to provide staging, risers and platforms. Please contact your Event Manager for arrangements and/or additional information.

### **HOTEL SUITES**

---

#### **One Bedroom Suites**

A parlor room that connects to a deluxe room, the parlor area is perfect for a small business meeting for a maximum of 4 guests. Rates are subject to change.

#### **Two Bedroom Suites**

A parlor room connecting to two deluxe rooms, the parlor area is perfect for a small business meeting for a maximum of 4 guests. Rates are subject to change.

#### **Studio King**

A spacious guest room with sitting area and a view of the city. Not recommended for business meetings. Rates are subject to change.

#### **Leland Stanford Suite**

Two richly furnished bedrooms, three lavish baths, living room with wood burning fireplace, entertainment center, and dining room seating six. Apart from its own fully stocked wine rack, the unique part of this suite is the view of downtown San Francisco that you get while relaxing in your Jacuzzi bathtub.

### **TAX RATES**

---

Current sales and use tax rate in California is 9.50%. Current occupancy tax in San Francisco is 14%. Current TID Assessment in San Francisco is 1.5%. The following charges for occupancy of a room,

furnishings, services and accommodations relating to use or possession of rooms are subject to Hotel Tax, Article 7, Tax Collector Regulation No. 1.504-1 regardless of how such charges are characterized:

- Charges for guest room including non-refundable deposit, whether or not guest actually uses room excluding event attrition/cancellation fees paid by event organizers.
- Charges for additional guests to occupy the room
- Charges for guaranteeing availability of a room (sometimes referred to as a guaranteed “no-show”)
- Charges for cancellation of a room reservation (including a non-refundable deposit)
- Charges for early or late departure
- Charges for banquet/meeting/hospitality rooms excluding food and beverage charges subject to Board of Equalization Sales and Use Tax Regulations, 18 California Code of Regulations § 1603)
- Charges for parking (including valet services) for hotel guests.
- Occupancy of a room obtained through the redemption of awards points; where no imputed rent and the tax does not apply to complimentary rooms for which the hotel receives no consideration
- Charges attributable to part of a “package” of any foregoing taxable items, including guest room

#### **THEMED MENUS AND DECORATIVE STATIONS**

---

Your Event Manager will be delighted to assist you in creating themed menus and decorative stations for your events by utilizing a hotel approved vendor.

In addition to our themed menus, The Stanford Court Renaissance offers a wide variety of fine dining menus thoughtfully created by Executive Chef, Werner Albrecht, featuring fine contemporary cuisine skillfully prepared using the finest ingredients California’s artisan purveyors have to offer.

To ensure the availability of your food and beverage items, please provide your Event Manager with your menu selections one month prior to your event. We welcome the opportunity to discuss our menus with you, to offer recommendations, food and wine pairing suggestions and alternate recommendations tailored to your individual preference, dietary and budgetary requirements.

**Our wonderful City and surrounding areas offer fun, excitement and adventure for all your attendees!**

#### **ATTRACTIONS AND ACTIVITIES**

---

Visit our world class museums, art galleries, performing arts centers, shopping centers, diverse neighborhoods and famous landmarks to discover our rich history and exciting future. Please contact our Concierge at 989-3500, extension 51 for arrangements and information.

### **Academy of Sciences**

The Academy recently opened a new facility in Golden Gate Park, a 400,000 square foot structure that houses an aquarium, a planetarium a natural history museum and a 4-story rainforest all under one roof.

### **Asian Art Museum**

Travel through 6,000 years of history, through seven major regions and see one of the largest Asian art collections in the Western world.

### **California Palace of the Legion of Honor**

World class collection of European and ancient art spanning 4,000 years, including Rodin's monumental sculpture, "The Thinker", housed in spectacular classical architecture with stunning views overlooking the Pacific Ocean and Golden Gate Bridge

### **Exploratorium**

With over 650 "hands-on" exhibits, is fun and educational for the entire family.

### **Haas-Lilienthal House**

A Victorian mansion that survived the 1906 earthquake, furnished with authentic period pieces and artifacts.

### **Musée Mecanique**

A unique display of antique mechanical games and toys

### **San Francisco Museum of Modern Art, "MOMA"**

The magnificent state-of-the-art building, designed by renowned architect Mario Botta, houses one of the world's most innovative collections of contemporary and modern art of the 20<sup>th</sup> century, including major works of Jackson Pollack, Richard Diebenkorn, the Fauve period, and Henri Matisse, to name a few.

### **de Young Museum**

Herzog and De Meuron have designed an exciting, innovative facility nestled in Golden Gate Park, the new home of its priceless collections of American art of the 17<sup>th</sup> and 20<sup>th</sup> centuries and art of the native Americas, Africa and the Pacific.

### **Yerba Buena Center for the Arts**

This cutting-edge amalgam of diverse art form – the visual arts, performing arts, film and video installations, centered in Yerba Buena Park with its waterfalls and outdoor stages, adds a modern perspective to the art community.

## **Explore the San Francisco and the Bay Area's outdoor attractions:**

**49 Mile Scenic Drive** showcases San Francisco's scenic attractions and historic highlights.

**Alcatraz** a federal penitentiary until 1963, "The Rock" is now a popular tourist attraction.

**Angel Island** was used by Miwok Indians as a fishing and hunting site for over 6000 years. For almost 100 years - stretching from the Civil War to the Cold War - the island housed a variety of military installations. As the largest island in the San Francisco Bay, it provides spectacular views of its surrounding areas.

**Cable Cars** the only vehicles of their kind still in operation, designated National Landmarks.

**Chinatown** discover herbal pharmacies, temples, fortune cookie factories, fresh produce and seafood markets, exciting restaurants, tea houses, dim sum, peking duck stalls and shopping.

**Coit Tower** is an icon on the San Francisco skyline, a simple tower crowning Telegraph Hill overlooking the San Francisco waterfront.

**The Ferry Building** and its 240 foot tall clock tower is an iconic landmark of the San Francisco waterfront. Its public food market showcases the very best of the Bay Area's world renowned food community.

**Fisherman's Wharf/Pier 39** offers bay cruises, sports fishing, fresh crab stands, shopping, and souvenirs.

**The Ghirardelli Chocolate Company** began its rich history of chocolate making at Ghirardelli Square in 1852. Visit the Original Ghirardelli Ice Cream and Chocolate Manufactory, where you can view the original chocolate manufacturing equipment, indulge in Hot Fudge Sundaes, and sample one of our famous Squares Chocolates.

**Golden Gate Bridge** with spectacular views, walk or bike across our famous landmark bridge

**Golden Gate Park** 1,013 acres of lovely gardens, parkland, trails, tunnels, lakes and playgrounds.

**Jelly Belly Factory** see where the famous "Jelly Belly" jelly beans are made.

**Lombard Street** see the "crookedest street in the world" – a fun walk or easy cable car ride

**North Beach** historic "Little Italy" offers fabulous dining, romantic cafes and lively nightlife

**Winchester Mystery House** a house with doors, stairs and passageways leading nowhere.

**San Francisco Zoo** is an urban oasis nestled against the Pacific Ocean. Home to a stunning botanical collection as well as more than 250 species of animals.

**Sausalito / Tiburon** quaint towns, a ferry ride across San Francisco Bay, with fantastic views.

---

## MICROBREWERIES

---

Experience the unique tastes of San Francisco's many Brew Pubs Restaurants

**Anchor Brewing Co.** - complimentary tours weekdays by reservation only

(415) 863-8350

**Gordon Biersch Brewery & Restaurant** - artisan beer & California style menu

(415) 243-8246

**San Francisco Brewing Co. & Restaurant** – brewer tours available on request

(415) 434-3344

**Thirsty Bear Brewing Co.** - artisan beer and Spanish style tapas

(415) 974-0905

Please contact our Concierge for more information.

---

## PARKS

---

Nature lovers, athletes, adventurers alike enjoy our beautiful parks and open spaces. Following are a few favorite attractions in the greater Bay Area:

- **Muir Woods** - John Muir's stunningly pristine parkland & hiking trails, home of "the petrified forest"
- **Monterey** – Monterey Bay Aquarium – the first of its kind, Cannery Row and the Steinbeck Museum
- **Carmel** – a charming seaside town with its famous golf course, Pebble Beach and famous mayor

- **Yosemite** - world renowned mountains, valleys & meadows captured in Ansel Adams' photographs

---

### **SAN FRANCISCO CONVENTION AND VISITORS BUREAU**

---

A complimentary, one-stop service for meeting planners. A phone call or e-mail puts the Bureau's resources to work for you.

San Francisco Convention & Visitors Bureau  
900 Market Street  
San Francisco, CA 94102  
Phone: (415) 391-2000 Fax: (415) 362-7323

---

### **SHOPPING**

---

The following shopping centers are located within a short distance of the hotel:

- **Embarcadero Center** – Over 120 fine stores and diverse restaurants
- **Fisherman's Wharf** - Features a great selection seafood restaurants and souvenirs
- **Japantown** – Authentic Japanese restaurants and traditional artifacts: handmade papers, kimonos
- **Union Street** – Filled with boutiques, lively bars and casual restaurants, galleries and antique stores
- **Union Square** – World class shopping featuring every major department store and specialty store
- **Westfield San Francisco Centre** – Eight levels of shops, a food court and view restaurant, with the only spiral escalator in the country.
- **Westfield Bloomingdale's Centre** – Complete with state-of-the-art theatres, shops and world class restaurants
- **Outlet Shops in Gilroy, Napa, Vacaville** – Where you will find great deals from most major designers

Please contact our Concierge for more information & directions.

---

### **SKIING**

---

Take a ski trip to Lake Tahoe!! Our concierge will help you organize a day or overnight adventure to our world-class ski slopes at Alpine Meadows, Heavenly or Squaw Valley ski lodges.

---

### **SPORTS**

---

San Francisco is home to the San Francisco Giants at beautiful "AT&T Park" on San Francisco Bay with its stunning 360° views and the San Francisco 49ers at Monster Park at Candlestick Point. Our concierge is able to assist you with game schedules, transportation information and tickets.

---

### **TOURS**

---

San Francisco and the Bay Area offer a variety of day tours. Here are a few favorites:

- Above the West Ballooning..... (800) 627-2759
- San Francisco Helicopter..... (800) 400-2404
- Hobnob Tours (walking tour)..... (650) 814-6303
- Victorian Home Walk (no hills)..... (415) 252-9485
- Napa Valley Wine Train..... (707) 253-2111
- Airship Ventures..... (650) 969-8100 x111

## **WEATHER / CLIMATE**

---

San Francisco has a unique “microclimate” due to its location; bordered on one side by the Pacific Ocean and one side by the San Francisco Bay. San Francisco enjoys a high “Clean Air Quality.”

In general, summer and winter are mild and humidity, low. Offshore breezes keep San Francisco cooler in summer and warmer in winter than those further inland. In winter, temperatures can fall to 55° Fahrenheit with a possibility of rain. In summer, fog hovers, burning off by midday. Spring and fall are usually the warmest. It’s best to layer clothing, as San Francisco weather can be unpredictable.

Average Temperatures in San Francisco:

<b>Month</b>	<b>Degrees Fahrenheit</b>
January.....	50.0
February.....	52.2
March.....	54.5
April.....	57.0
May.....	59.1
June.....	61.5
July.....	63.5
August.....	64.5
September.....	64.5
October.....	62.0
November.....	54.8
December.....	51.0

## **TRANSPORTATION**

Here is the best way to get where you’re going!

### **AIRPORT TRANSPORTATION**

---

San Francisco International Airport (SFO) is located approximately 20 miles from Downtown San Francisco; we suggest guests allow at least one-hour travel time. Please see the “Directions” section at the bottom of the transportation section for directions to and from the airport. Our Concierge would be happy to assist you with your transportation needs.

Rental Cars: The following Rental Car Agencies are available at SFO

Alamo .....	(800) 327-9633
Avis .....	(800) 331-1212
Budget .....	(800) 527-0700
Dollar .....	(800) 654-3131
Enterprise .....	(800) 325-8007
Hertz .....	(800) 367-2277
National .....	(800) 328-4567
Thrifty .....	(800) 367-2277

**Shuttle Services:**

**Super Shuttle (415) 558-8500**

**San Francisco and Oakland Airports**

Door-to-Door service, 24 hours / 7 days per week, \$17 one way per person San Francisco International Airport, \$27 one way per person Oakland Airport. From Hotel to San Francisco and Oakland airports, advance reservations are required. Reservations are not necessary from San Francisco and Oakland airports to your arrival destination – the blue & yellow vans pick up passengers at designated locations at the Ground Transportation area. 3 stops maximum, except during holidays.

**Quake City (415) 621-2831**

**Oakland and San Jose Airports**

Door-to-Door service, 24 hours / 7 days per week, \$29 one way to the Oakland Airport for the first person, \$15 for each additional person. To the San Jose Airport, the price is \$125 one-way for one person, or \$75 one-way for multi-passengers, \$15 for each additional passenger. From the Hotel to Oakland and San Jose airports, advance reservations are required. From Oakland and San Jose airports, reservations are not necessary – the red & yellow vans pick-up at designated locations.

**Door-Door Airport Service (415) 775-5121**

**San Francisco Airport only**

Service on demand is from San Francisco International Airport to all San Francisco hotels. There is no service from hotels to the airport. After claiming your luggage, call for pick up and departure location using the phone provided at the Ground Transportation area of the Arrivals Section.  
\$18 per person, approximately 3-5 stops.

**Taxi Service**

**San Francisco, Oakland, San Jose Airports**

One way: to / from San Francisco Airport \$45 / Oakland Airport \$55

Ace Cab: .....	(415) 920-0715
City Wide: .....	(415) 920-0700
De Soto (Van service available) .....	(415) 970-1300
Diamond Cab: .....	(415) 781-1138
Veteran’s Cab: .....	(415) 552-1300
Yellow Cab: .....	(415) 626-2345

**Limousine / Town car Service (415) 298-8532**

**San Francisco and Oakland Airports**

Town car service is available to and from both San Francisco and Oakland Airports.  
One-way: to/ from San Francisco Airport \$83 inclusive / to/from Oakland Airport \$132 inclusive.  
Stretch Limousine service one-way: to/ from San Francisco Airport \$95 inclusive  
to/from Oakland Airport \$150 inclusive. Rates quoted above are subject to change.

**Other Ground Transportation:**

BART .....	(650) 992-2278
San Francisco Muni .....	(415) 673-6864
AC Transit .....	(510) 817-1717
Golden Gate (Marin County) .....	(415) 923-2000
SamTrans (San Mateo) .....	(800) 660-4287
Greyhound Railways .....	(415) 495-1575
Amtrak .....	(800) 872-7245

**SAN FRANCISCO INTERNATIONAL AIRPORT****AIRLINE RESERVATIONS**


---

AeroMexico .....	(800) 237-6639
Air Berlin .....	(866) 266-5588
Air Canada .....	(888) 247-2262
Air China .....	(800) 882-8122
Air France .....	(800) 237-2747
Air New Zealand .....	(800) 262-1234
AirTran Airways .....	(800) 247-8726
Alaska Airlines .....	(800) 252-7522
American Airlines .....	(800) 433-7300
ANA (All Nippon Airways) .....	(800) 235-9262
Asiana Airlines .....	(888) 437-7718
British Airways .....	(800) 247-9297
Cathay Pacific .....	(800) 233-2742
China Airlines .....	(800) 227-5118
Continental Airlines .....	(800) 523-3273
Delta Airlines .....	(800) 221-1212
Emirates .....	(800) 777-3999
ENA Air .....	(800) 695-1188
Frontier .....	(800) 432-1359
Hawaiian .....	(800) 367-5320
Horizon .....	(800) 547-9308
Japan Airlines .....	(800) 525-3663
JetBlue .....	(800) 538-2582
KLM Northwest .....	(800) 225-2525
Korean Air .....	(800) 438-5000
LACSA .....	(800) 400-8222
LAN .....	(866) 435-9526
Lufthansa .....	(800) 645-3880
Mexicana .....	(800) 531-7921
Phillipine Airline .....	(800) 435-9725
Quantas .....	(800) 227-4500
Singapore Airlines .....	(800) 742-3333
Southwest Airlines .....	(800) 435-9792

Sun Country.....	(800) 359-6786
Swiss International Air Lines.....	(877) 359-7947
TACA.....	(800) 400-8222
United Airlines (domestic).....	(800) 864-8331
United Airlines (international).....	(800) 538-2929
U.S. Airways.....	(800) 428-4322
Virgin America.....	(877) 359-8474
Virgin Atlantic Airways.....	(800) 821-5438
WestJet.....	(888) 937-8538

## DIRECTIONS

### To San Francisco from Bay Bridge / East Bay

- From Bay Bridge West, take 1<sup>st</sup> exit, right, “Fremont”
- Turn left onto Fremont, go (3) blocks to Market Street
- Cross Market onto Front, go (2) blocks on Front
- Turn left onto California, proceed (7) blocks to Powell Street
- Cross Powell (The Stanford Court Renaissance is first building on left, at the corner of Powell and California Streets)
- \$4.00 toll at entrance to Bay Bridge

### To San Francisco from Golden Gate Bridge, Marin, North Bay

- Take Highway 101 South, over Golden Gate Bridge
- Take “Lombard Street” exit
- Stay on Lombard past Octavia, to Gough Street, turn right
- proceed (12) blocks on Gough; turn left onto California Street
- Proceed (9) Blocks up California to Powell Street
- (The Stanford Court Renaissance is first building on right at the intersection of Powell & California)
- \$6.00 toll at entrance to Golden Gate Bridge

### To San Francisco from San Francisco Airport, South Bay

- Take Highway 101 North to 80 East (to Bay Bridge)
- Approaching city, exit right at “Fourth Street” ramp
- At stop light, proceed onto Bryant Street
- Proceed (1) block on Bryant and turn left onto Third Street
- Proceed (5) blocks on Third to Market Street
- Cross Market onto Kearny Street
- Proceed (5) blocks on Kearny; turn left onto California Street
- Proceed up California (3) blocks to Powell Street
- Cross Powell – The Stanford Court Renaissance is first building on left (corner of Powell and California Streets)

### From San Francisco to 101 South and San Francisco Airport

- From Courtyard turn right onto California Street

- Turn right onto Powell Street
- Proceed (4) blocks on Powell, turn left onto Post Street
- Proceed (1) block on Post , turn right onto Stockton Street
- Proceed (3) blocks on Stockton, cross Market Street onto Fourth
- Take center lane to 80 West on-ramp, 4 blocks ahead
- 80 West becomes Highway 101 South

**From San Francisco to Golden Gate Bridge**

- From Courtyard turn left onto California Street
- Proceed (9) blocks on California, crossing Van Ness Avenue
- Block after Van Ness, turn right onto Franklin Street
- On Franklin, turn left onto Lombard Street
- Follow signs to Golden Gate Bridge, 101 North, Sausalito, Tiburon, Mill Valley, San Rafael (also best route to Napa Valley and Sonoma)

**From San Francisco to Bay Bridge**

- From Courtyard turn right onto California Street
- Go (6) blocks and turn right onto Battery Street
- Go (2) blocks on Battery to Market Street
- Cross Market onto First Street
- On First, proceed (4) blocks to Bay Bridge on-ramp. To Oakland Airport from Bay Bridge, take 880 South, follow signs to Hegenberger Exit (Oakland Airport Exit)

**CAR RENTAL**

---

The following car rental agencies are located in the downtown area:

Budget (our preferred partner).....	(800) 527-0700
Avis.....	(800) 831-2847
Hertz.....	(800) 654-3131

**GROUND TRANSPORTATION**

---

The following companies are able to arrange special chartered bus transportation:

Coach 21.....	(415) 241-0621
Destination Systems.....	(800) 827- 9788
Coach USA/ Gray Line.....	(415) 642-9400

**MISCELLANEOUS**

To meet your “miscellaneous” needs, here are a few “miscellaneous” suggestions.

**NOB HILL AREA HOTELS**

---

Fairmont.....	950 Mason Street.....	(415) 772-5000
Huntington.....	1075 California Street.....	(415) 474-5400
Mark Hopkins.....	999 California Street.....	(415) 392-3434
Ritz Carlton.....	600 Stockton Street.....	(415) 296-7465

---

**BANKS**

---

There is an ATM machine located in our hotel lobby for your convenience, as well as at both the Fairmont Hotel (across the street) and the Mark Hopkins Hotel (one block up the hill).

The following banks are located within walking distance of the hotel:

- Bank of America ..... 445 Powell Street ..... (415)622-8589 open Monday-Saturday
- Wells Fargo..... 460 Sutter Street..... (415)394-2900 open every day

---

**BEAUTY SALONS AND SPAS**

---

There are a variety of beauty salons in the area. Our concierge will be happy to assist you with scheduling an appointment.

**Beauty Salons:**

Mr. Eckhardt's ..... Fairmont Hotel, across the street ..... (415) 982-6500  
77 Maiden Lane..... 77 Maiden Lane, Union Square ..... (415) 391-7777

**Full Spas:**

Nob Hill Spa ..... 1075 California Street ..... (415) 345-2888  
La Belle Spa ..... 233 Grant Avenue ..... (415) 433-7644

---

**CHILD CARE SERVICES**

The following licensed, bonded and insured child care services are available. Please contact our Concierge for information and arrangements.

ServiceRates**BAY AREA**

(415) 309-5562

4 Hour Minimum, Agency Fee \$15 and up, \$15 per hour and up  
\$50 cancellation fee if cancelled within 4 hours

**AMERICAN**

(415) 285-2300

4 Hour Minimum, Agency Fee \$20, \$20 per hour  
\$75 cancellation fee if cancelled within 24 hours

Please see concierge for more information.

---

**FLORAL ARRANGEMENTS, BOUQUETS, CENTERPIECES**

---

Fresh flowers always add the perfect touch. To order flowers for your VIP amenities and/or your events, our Event Planning staff and Concierge are happy to assist you with floral creations from our preferred partners, "Natalini Flowers by Crispy", and "Enchanted Garden".

---

**GOLF COURSES** Please contact our Concierge at extension 51 for golfing arrangements

---

**Lincoln Park (415) 221-9911**

18 hole, par 68, over 5,000 yard course with spectacular views.

**Presidio Golf Course (415) 561-4661**

18 hole, par 72, practice center, golf shop, equipment center.

**Half Moon Bay Golf Links (650) 726-1800**

Two 18 hole championship courses, pro-shop and golfing instruction, food and cocktails. Open daily.

**Harding Park Golf Course (415) 664-4690**

9 hole course, open daily.

**Stone Tree Golf Club (415) 209-6090**

18 hole course, one of the best.

**PLACES OF WORSHIP**

Please contact our Concierge at extension 51 for more information

---

Assemblies of God (Glad Tidings Church).....	(415) 346-1111
Baptist (Delores Street Baptist Church).....	(415) 826-2641
Baptist (American).....	(415) 863-3382
Catholic, Roman (Old St. Mary’s Cathedral).....	(415) 986-4388
Christian Science (First Church of Christ Scientist).....	(415) 673-3544
Church of Jesus Christ of Latter Day Saints (Mormon) San Francisco State.....	(415) 474-6290
California Temple.....	(510) 531-1475
Eastern Orthodox (Cathedral Holy Trinity).....	(415) 673-8565
Episcopal (Grace Cathedral).....	(415) 749-6300
Greek Orthodox (Cathedral of the Annunciation).....	(415) 864-8000
Jehovah’s Witness (North Beach Congregation).....	(415) 776-4310
Judaism, Orthodox (Kenneth Israel).....	(415) 771-3420
Judaism, Reform (Sherith Israel).....	(415) 346-1720
Lutheran (St. Mark’s Lutheran Church).....	(415) 928-7770
Methodist (Glide Memorial United Methodist).....	(415) 771-6300
Presbyterian (Old First Presbyterian).....	(415) 776-5552
Moslem Mosque (SF Muslim Community Center).....	(415) 563-9397
Seventh Day Adventist (Central).....	(415) 921-9016
Unitarian (First Unitarian Universalist).....	(415) 776-4580
United Church of Christ (First Congregational).....	(415) 441-8901

**RESTAURANTS**

**Aurea** An award-winning contemporary cuisine with locally grown produce, 40 wines by the glass, and creative cocktails, located in the The Stanford Court Renaissance San Francisco Hotel.

**CASUAL RESTAURANTS & CAFES within walking distance or cable car ride:**

**NOB HILL**

**Big Four**

(415) 771-1140

1075 California at Taylor

American Classics: Chicken Pot Pie, Roasted Meats & Game, clubroom ambience and full bar.

---

**Hyde Street Seafood House**

(415) 931-3474

1509 Hyde at Jackson

Quaint, low-key neighborhood Seafood Restaurant and Raw Bar.

**Nob Hill Café**

(415) 776-6500

1152 Taylor at Clay

Cozy neighborhood trattoria, outdoor seating, fresh pasta, great pizza, salads, daily specials, beer & wine, no reservations but worth the wait.

**Roxanne's**

(415) 989-5555

560 Powell at Bush

Full breakfast, sandwiches, burgers, soup and salad.

**Rue Lepic**

(415) 474-6070

900 Pine at Mason

Rustic Country French Faire in a charming neighborhood setting.

**Rue St. Jacque**

(415) 673-1101

1098 Jackson at Taylor

French Bistro Faire with a California twist.

**Swan Oyster Depot**

(415) 673-1101

1517 Polk at California

Pristine seafood, crab & lobster in season, raw bar, chowders, family-run landmark, counter seating only, and always worth the wait.

**Sushi Rapture**

(415) 359-1388

1400 Leavenworth at Washington

Small, neighborhood Sushi Restaurant serving fresh, simple sushi, fancy rolls & sizzling teppan yaki.

**Uncle Vito's Pizzeria**

(415) 391-5008

700 Bush at Powell

Traditional Pizzeria; pizza, pasta, hoagies, sandwiches, and salads.

**Venticello**

(415) 922-2545

---

1257 Taylor & Washington

Hearty Northern Italian inspired classics, from the wood fired ovens, full bar, sophisticated farmhouse style ambiance and quiet neighborhood setting.

## **CHINATOWN**

### **City View**

(415) 398-2838

652 Commercial at Kearny

Traditional Chinese Cuisine standards and popular dim sum, historic location.

### **Hunan Homes**

(415) 982-2844

622 Jackson at Grant

Excellent Hunan Cuisine and wonderful sizzling platters.

### **New Asia**

(415) 391-6666

772 Pacific at Stockton

Authentic Dim Sum in a lively setting.

### **Oriental Pearl**

(415) 433-1817

760 Clay at Grant

Chinese Cuisine, family style banquets, great service.

## **UNION SQUARE**

### **Annabelle's Bistro**

(415) 777-1200

68 4<sup>th</sup> Street at Market

American Bistro setting featuring excellent rotisserie items.

### **Café de la Presse**

(415) 398-2680

352 Grant at Bush

Parisian ambiance with authentic French Bistro Faire.

### **Café Espresso**

(415) 395-8585

462 Powell at Sutter

European café favorites, brioche, panini, salads, roast chicken, wine and specialty coffee bar.

### **E&O Trading Co**

(415) 693-0303

314 Sutter between Grant & Stockton

Asian-fusion, unusual, flavorful & spicy small plates represent a “taste of Asia,” on-site brewery and nice selection of specialty drinks.

**First Crush**

(415) 982-7882

101 Cyril Magnin at Ellis

California Cuisine served in small and large plates with an entirely Californian wine list.

**Kuletos**

(415) 397-7720

221 Powell at O’Farrell

Continental favorites, European ambience, and lively bar.

**Lori’s Diner**

(415) 392-8646

2 locations: 336 Mason at Geary and 500 Powell at Sutter

Classic American Diner standards: burgers, fries, shakes, and soda fountain. Mason location has a fun theme décor.

**Max’s on the Square**

(415) 646-8600

398 Geary at Mason

Classic Jewish Deli; big sandwiches and great New York style cheesecake.

**Puccini & Pinetti**

(415) 392-5500

129 Ellis at Cyril Magnin

Festive atmosphere and California-Italian Cuisine. Great for families.

**Sanraku**

(415) 771-0803

704 Sutter at Taylor

Traditional Japanese bento box lunches, sushi, specialty rolls, rice bowls – where the locals go.

**Scala’s Bistro**

(415) 395-8555

432 Powell at Sutter

Continental menu with Italian flair and sophisticated ambience. Perfect for lunch, pre-theatre dinner, late night snack, busy day & night, full bar.

**Sears Fine Foods**

(415) 986-1160

439 Powell between Post & Sutter

A San Francisco landmark, famous for their Silver Dollar Pancakes – now expanded for lunch and dinner; American comfort food

## **FINANCIAL DISTRICT**

### **B 44**

(415) 986-6287

44 Belden Place, between Bush & Pine

Daniel Olivella's Catalan style café featuring amazing paella and outstanding authentic tapas, and sangria. The best of Spain in San Francisco.

### **Belden Taverna**

(415) 986-8887

52 Belden Place between Bush & Pine

Unique Fusion of Italian, French and Moroccan Cuisines. Wonderful Steaks.

### **Brindisi Cucina Del Mare**

(415) 593-8000

88 Belden Place at Pine

Excellent Seafood and regional Italian Favorites in an urban and inviting setting.

### **Café Tiramisu**

(415) 421-7044

28 Belden Place between Bush & Pine

Northern Italian Cuisine with a contemporary twist; cozy Tuscan feel, romantic wine cellar room.

### **Le Central Bistro**

(415) 391-2233

453 Bush at Grant & Kearny

Authentic French Bistro, experienced waiters, a bit of Paris, San Francisco style, popular with the "power brokers," good wine list.

### **Palio Paninoteca D'Asti**

(415) 395-9800

640 Sacramento

Tasty authentic Italian panini, artisan breads baked on the premises, colorful décor with medieval "Palio" flags, great espresso bar, beer & wine.

### **Plouf**

(415) 986-6491

40 Belden Place between Bush & Pine

Contemporary Seafood and a lively bustling atmosphere. Clams and mussels are among their specialties.

---

**Tadich Grill**

(415) 391-1849

240 California at Sansome.

American Cuisine with ultimate classic dishes focused on grilled meats and fresh fish. A San Francisco landmark with clubroom atmosphere and service and a full bar.

**FINE DINING IN SAN FRANCISCO****NOB HILL and UNION SQUARE****Acquerello**

(415) 567-5432

1722 Sacramento at Polk

Impeccable Italian Cuisine, romantic atmosphere, polished service, knowledgeable staff and great wine list. Reservations.

**Farallon**

(415) 956-6969

450 Post at Mason

Ultraluxe seafood menu, incredible wine list, whimsical fantasy décor, well orchestrated staff. Reservations.

**Fleur de Lys**

(415) 673-7779

777 Sutter at Jones

Acclaimed Chef Hubert Keller. Beautiful and elegant in décor compliments the artistic and delicious French Cuisine. Reservations.

**Harris' Steak House**

(415) 673-1888

2100 Van Ness

Classy steakhouse, knowledgeable staff serves velvety prime cuts of beef, great martinis and good wine list.

**La Folie**

(415) 776-5577

2316 Polk at Green & Union

Modern French Cuisine artfully presented, charming service, popular with locals, good wine representing the menu.

**Le Colonial**

(415) 931-3600

20 Cosmo Place, at Sutter & Taylor

Vietnamese small plates California style, sophisticated Colonialesque - South Seas setting, lively bar scene, specialty cocktails and live music.

**Masa's**

(415) 989-7154

648 Bush at Stockton

Superb French Cuisine, presentation, astonishing menu, formal décor, polished, flawless service. Reservations.

**DOWNTOWN, WATERFRONT, SOMA (SOUTH OF MARKET)**

**Boulevard**

(415) 543-6084

1 Mission at Steuart

Delectable American Cuisine with dramatic views, wildly popular, bring a client to lunch venue that never disappoints. Reservations.

**Epic Roasthouse**

(415) 369-9955

369 The Embarcadero

A new level of culinary sophistication maintaining the classic comfort and elegance of a traditional steak house meal.

**Fifth Floor**

(415) 348-1555

12 4<sup>th</sup> Street at Market

New French classics, ultra sophisticated menu, staff and restaurant. Located in the Palomar Hotel. Reservations.

**Fringale**

(415) 543-0573

570 4<sup>th</sup> at Brannan

Exquisitely prepared Basque food, Frenchified knowledgeable staff – a leader of the bistros

**Kyo-Ya**

(415) 546-5090

2 New Montgomery at Market

The top Japanese restaurant in SF, “kaseki” flawless food, perfect service. Reservations.

**Michael Mina**

(415) 397-9222

252 California at Front

American Cuisine featuring trios of tastings served by a professional and knowledgeable staff in an elegant setting. Reservations.

---

**Millenium**

(415) 345-3900

580 Geary at Jones

Vegan dining, beautifully presented, organic wines and spirits, helpful waiters, and a chic theatre district location.

**One Market**

(415) 777-5577

1 Market at Steuart

Memorable new American Cuisine spectacularly presented, knowledgeable staff, beautiful view of Bay Bridge. Reservations.

**Roy's**

(415) 777-0277

101 2nd St at Mission

Hawaiian fusion with Pacific Rim ingredients, beautifully presented. Aloha service.

**Slanted Door**

(415) 861-8032

The Ferry Building, The Embarcadero at Market Street

Chic hotspot, impeccable modern Vietnamese Cuisine and sleek bar scene. Reservations.

**Waterbar**

(415) 284-9922

399 The Embarcadero South

Combines panoramic, picture-perfect bay views, a signature Pat Kuleto design, and a menu of the finest local fish and seafood. Preparations are unpretentious, soulful and elegant. Reservations.

**NORTH BEACH, FINANCIAL DISTRICT, FISHERMAN'S WHARF****Ana Mandara**

(415) 771-6800

891 Beach at Polk

Vietnamese French Cuisine, beautifully presented, top service and Colonial ambiance.

**Bix**

(415) 433-6300

56 Gold St at Montgomery

Stylish supper club, modern American Cuisine, quintessential martinis, and live jazz nightly.

**Gary Danko**

(415) 749-2060

800 North Point at Hyde

---

French influenced new American seasonal menu, sublime food, art-filled setting. Reservations.

**Greens**

(415) 771-6222

Ft. Mason Bldg A

Extraordinary Vegetarian Cuisine, superb wine list, and a gorgeous view of the Golden Gate Bridge. Reservations.

**Il Fornaio**

(415) 986-0100

1265 Battery, at Levi Plaza

Authentic regional Italian menu, fantastic in house-bakery, outdoor seating.

**Piperade**

(415) 391-2555

1015 Battery at Green

Flavorful traditional Basque Cuisine, given modern flair, fresh regional ingredients.

**CIVIC CENTER (SYMPHONY/OPERA/BALLET) HAYES VALLEY**

**Absinthe**

(415) 551-1590

398 Hayes at Gough

Authentic Bistro, classic Gallic menu and classically retro bar popular with pre symphony/opera crowd.

**Hayes Street Grill**

(415) 863-5545

320 Hayes at Franklin & Gough

Long established restaurant, simply, superbly prepared seafood, pristinely fresh.

**Jardiniere**

(415) 861-5555

300 Grove at Franklin

Pre-symphony supper club serving stunning new French food, snazzy bar, service. Reservations.

**Zuni Café**

(415) 552-2522

1658 Market

Great oysters, fabulous roast chicken for two, lively bar, James Beard Chef of the Year, Judy Rodgers' Med-Cal food delivers.

## APPENDIX

### GUEST ROOMS

---

#### Room Type:

- Deluxe (Interior) King Bed or Queen Bed (Interior Courtyard)
- Deluxe (2 beds) Two Double Beds or Two Queen Beds
- Deluxe (View) King Bed or Queen Bed (City or Bay view)
- Studio King Spacious Room with City View (also refer to page 21)
- Suite Refer to the Suite Section of this guide (page 21)

### HOTEL LOGO

---

Please contact your Event Manager for copies of our logo. Restrictions may apply.

### MEETING SPACE

---

- **Stanford Grand Ballroom** accommodates up to 400 guests under the authentic Baccarat crystal chandeliers, originally from the Grand Hotel, Paris. The Stanford Grand Ballroom may be divided into (2) smaller ballrooms: **Stanford Grand Ballroom East** and **Stanford Grand Ballroom West**.
- **California Suite**, ideal for up to 150 guests. The California Suite may be divided into (2) smaller ballrooms: **California Blue Room** and **California Gold Room**.
- **(3) Executive Meeting Rooms** – Rincon Hill Room, Russian Hill Room and Telegraph Hill Room, - accommodate from 12 to 60 guests. Deluxe in every respect, these rooms offer crystal chandeliers, burlwood paneling, and state-of-the-art lighting and audiovisual capabilities. The Telegraph Hill Room is our Executive Boardroom, with built-in conference table, leather armchairs.
- **Nob Hill Room** overlooks the cable car lines at California and Powell Streets and offers a panoramic view of the downtown San Francisco skyline.
- **Fournou's Ovens' (3) Private Rooms:** Fournou's Ovens, offers (3) small to medium sized attractively decorated private rooms, perfect for board meetings and private events.

### MEETING SPACE CAPACITY

---

Please follow the link below to find information to help you identify your meeting space needs:

[http://www.marriott.com/hotelwebsites/us/s/sfosc/sfofc\\_pdfs/SFOSC\\_MeetingRoomsCapacityChart\\_May2010.pdf](http://www.marriott.com/hotelwebsites/us/s/sfosc/sfofc_pdfs/SFOSC_MeetingRoomsCapacityChart_May2010.pdf)