

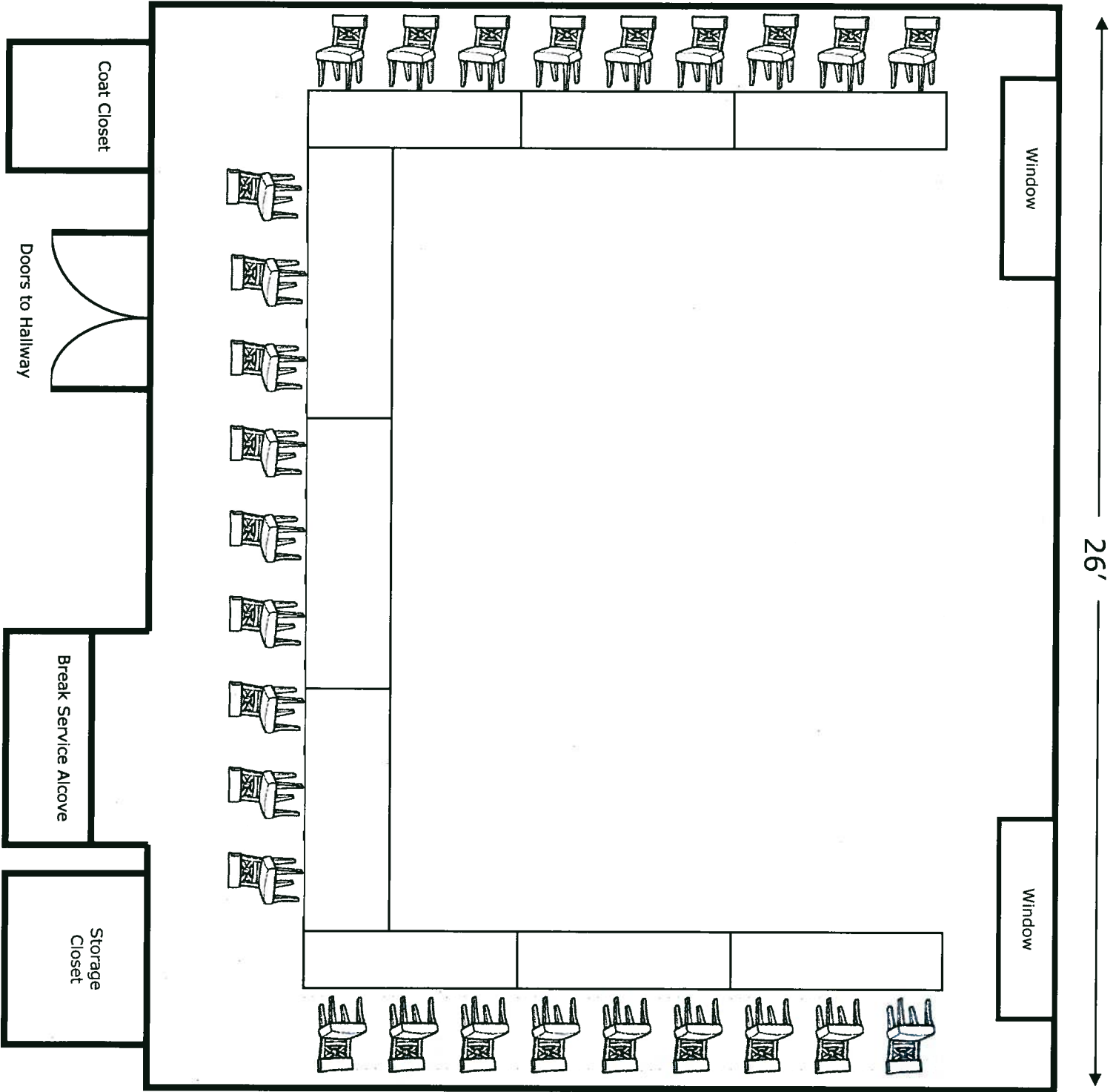


Fremont Courtyard by Marriott, 47000 Lakeview, Fremont, CA 94538  
Phone (510) 656-1800 Fax (510) 656-2441

### MEETING ROOM

24'

26'



<b>CAPACITY:</b>	<b>Meeting Room - A/B</b>	<b>Dimensions - 24' X 26"</b>	<b>Square Footage - 637 Square Feet</b>
	<b>Ceiling Height - 10 Feet</b>	<b>Theater - 40</b>	<b>Hollow Square - 15</b>
		<b>Classroom - 30</b>	<b>U-Shape - 24</b>
		<b>Conference - 22</b>	<b>Dining - 30</b>

U-Shape set-up shown.



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### ***MEETING ROOM INFORMATION***

Our Conference Rooms are 24'x26' with a total of 637 Square Feet Per Room. Each Meeting Room has individual temperature control, break service alcove, storage area, coat closet, and sliding glass doors for natural light.

### ***HOTEL REQUIRMENTS***

- Meeting Dates
- Number of Expected Attendees
- Type of Meeting Set -Up  
(U-Shape, Conference, Hollow Square, Classroom or Theater)
- Schedule Time of the Meeting
- Break Schedule and Food and Beverage Choices

### ***DAY OF MEETING***

- Please check in at the Hotel Front Desk
- A Hotel Representative will meet you upon arrival. This Representative will act as a contact throughout the meeting

### ***AUDIO-VISUAL***

We offer a wide selection of Audio/Visual equipment to enhance the effectiveness of your meeting. Please refer to our current price list on the "Meeting Room Options" page.

All Audio/Visual Fees are subject to a tax and service charge. For additional Audio/Visual requirements, please inform our Guest Service Manager.

### ***BILLING PROCEDURES***

A credit card is necessary at the time of booking to confirm the meeting. A company check in advance can also be used. Upon completion of the meeting, our front desk will have an itemized receipt of the daily activities.