Convenient mailbox, document and pack-and-ship services. Get that and more at The UPS Store®.

Mailbox Services

- A street address, not a P.O. Box number
- 24-hour access*
- Package acceptance from all shipping carriers
- Package receipt notification
- Mail holding and forwarding†
- Call-in MailCheck®

Digital Printing & Document Services

- Full-service and turnkey solutions
- Color and black & white printing and copying
- Professional finishing
  - Collating, binding, laminating and folding
- Custom printing
  - Flyers, newsletters, brochures, menus
  - Postcards, business cards, stationery and more
- Faxing
  - Sending and receiving

Packing & Shipping

- UPS® air products and UPS Ground
- Full-service guaranteed packing*
- International shipping
- Freight shipments
- Postal services including postage stamps

Moving Supplies & Packaging Materials

- Boxes
- Cushioning
- Tape
- Moving kits*

Additional Products & Services

- Notary Services
- Office Supplies
- Greeting Cards
- Passport Photos*
- Computer services*
- Money orders/transfers*†

*Available at participating locations.
†Additional fees may apply.

The UPS Store®
Business Center
Tampa Marriott Waterside Hotel
700 S. Florida Ave
Tampa, FL 33602

813.204.6372 Tel
813.204.6373 Fax

Store6093@theupsstore.com

Monday – Friday 7am-5pm

We can handle all of your Event Business Center needs at the Tampa Marriott Waterside!

IMPORTANT
Shipping Instructions:
Tampa Marriott Waterside
Guest Name and Arrival Date
Name of Event (if applicable)
700 S. Florida Ave
Tampa, FL 33602

Unclaimed parcels will be returned to sender 30 days after they are received and processed by The UPS Store

The UPS Store centers are independently owned and operated by licensed franchisees of Mail Boxes Etc., Inc., an indirect subsidiary of United Parcel Service of America, Inc., a Delaware corporation. Services and hours of operation may vary by location.
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Services & Pricing Guide

The UPS Store®

Shipping Handling Fees*

Small Packages	
Letters/Packs	3.00
1-25 lbs	5.00
Medium Packages	
26-50 lbs	10.00
51-75 lbs	15.00
Large Packages	
76-100 lbs	25.00
101-150 lbs	40.00
Freight	
Wooden Crates & 150lbs +	50.00
Pallets	100.00

*Includes labeling, taping, getting to the dock and logging tracking numbers.

Receiving Handling/Storage Fees*

Storage Fees included for up to 3 bus. days

Small Packages	
Letters/Packs	3.00
1-10 lbs	5.00
11-20 lbs	10.00
Medium Packages	
21-45 Lbs	20.00
46-70 lbs	30.00
Large Packages	
71-100 lbs	50.00
101-150 lbs	65.00
Freight	
Wooden Crates & 150lbs +	75.00
Pallets (must be shrink wrapped)	150.00

*Includes Receiving, securing and storage for up to 3 business day prior to arrival.
10% per day storage fee for days 4+.

Event Preparation

Presentation Handouts	Call for Quote
Name Badges	1.50
Tent Cards	1.00
Business Cards	Call for Quote
Banners	Call for Quote
Signs	Call for Quote

Black & White Printing & Copying

20 lb bond white paper 8.5" X 11"

1-500	.15
501-1000	.12
1000+	.10

Full Color Printing & Copying

28 lb bond white paper 8.5"x11"

1-50	.99
51-100	.89
100+	.79

Document Finishing Services

Coil Binding under 1/2"	3.50
Coil Binding over 1/2 "	4.50
Stapling (Set)	.02
Hole Punch (Sheet)	.03
Folding (Sheet)	.25
Cutting (Sheet)	.15
Laminating	2.49
Hand Collation	40/hr
Custom Presentation	40/hr

Fax Services

Incoming Faxes	1.00
Outgoing Fax	
Domestic 1st Page	3.00
Domestic add'l Pages	1.00
International 1st page	6.95
International add'l pg	3.50

24hr Computer Rental (Min $5.95)

.59 each minute
.49 each black & white print
1.49 each color print

Meeting Planner Tool Kit (14.99 3-Day Rental)

Includes:
Stapler
Staple Remover
Tape Dispenser
Scissors
Letter Opener
Ruler
Tape Measure
Calculator
Box Cutter

Office Supplies Included for Purchase:
Post it notes, yellow pads, pens, pencils, highlighters, sharpie, white out, paper clips, binder clips, spiral notebooks, Flash drive, index cards

Shipping Services

UPS Next Day Air
UPS 2nd Day Air
UPS 3 Day Select
UPS Ground
International
Air and Motor Freight

Packaging Services

Professionally Trained Staff
Highest packing standards
Any Size, value, shape or weight

Packaging Supplies

Boxes
Tape
Bubble Wrap & Peanuts
Sharpies