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Springfield

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Welcome to a Refreshing Approach to Events

Whether you're organizing a business meeting or planning a special occasion for friends and family, no hotel makes it easier or more convenient to get things done on your terms than the Courtyard by Marriott. With flexible meeting spaces, fresh and innovative catering, and state-of-the-art audio-visual services, you can count on having all of the choices and options to make the most of your event. You can also count on our dedicated staff of hospitality professionals to take care of the details from start to finish.

We have enclosed sample menus, pricing and space plans to help you get started. If you are looking for something special, please do not hesitate to ask. Our team will do everything to help you design an event that exceeds your attendees' expectations.

Looking forward to serving you soon,

The Courtyard Events Team

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breakfast

Continental Breakfast | \$7.95
Muffins, Sliced Assorted Bagels with butter and cream cheese
Preserves
Whole Fruit
Orange and Apple Juice
Coffee and Tea Service

Enhancements | \$8.95
Fruit yogurt
Cereals with Milk
Oatmeal with brown sugar, raisins and milk

Enhancements | \$10.95
Starbucks Coffee
Seasonal Fresh Fruits
Breakfast Potatoes

Enhancements | \$12.95
Egg, Sausage, and Cheddar Muffins
Sandwiches
Scrambled Eggs
Bacon or Sausage



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Hot Breakfast Table | \$11.95
Blueberry and Chocolate Muffins
Sliced bagels with cream cheese and butter
Preserves
Seasonal Fresh Fruit
Bananas
Kellogg Cereals
Scrambled Eggs
Breakfast Potatoes
Sausage or Bacon
Chilled Milk (skim and low fat)
Orange and Apple Juice
Coffee and Tea Service

Add Starbucks Coffee for an additional \$2.95
plus tax and gratuity per person



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lunch

Bistro Choice | \$15.95

Choose one item from each section. Menus provided to guests in the morning and picked up two hours prior to lunch.

Entree Selections:

- Roast Turkey BLT, Sourdough bread, low fat mayo
- Chunk White Tuna, Whole Grain Loaf, low fast mayo
- Grilled Chicken Caesar Wrap
- Grilled Buffalo Chicken Sandwich with ranch dressing, lettuce, and tomato on a sesame bun
- Cheddar French Dip with au jus sauce on the side
- Grilled Chicken Ranch Salad
- Half Tuna Sandwich with cup of french onion soup
- Soup and Salad (French Onion Soup and House Salad with ranch dressing)

Side Items:

Potato Chips or Fresh Fruit

Dessert:

Turtle Nut Brownie or a Lemon Bar

Beverages:

Assorted Pepsi and Coke Products





lunch

Bistro Deli Market Table | \$17.95
Choice of Soup:
Broccoli Cheddar or French Onion

Tuna Salad on whole grain

Roast Turkey BLT

Grilled Chicken Caesar Wrap

Creamy Coleslaw

Potato Chips

Chocolate Brownies

Fresh Cut Fruit

Assorted Pepsi and Coke Products



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lunch

Bistro Lunch Table | \$21.95

Choice of Soup:

Broccoli Cheddar Soup or French Onion Soup

BBQ Pork Riblets

Herb Roasted Chicken

Margarita Pizza

Creamy Coleslaw

Potato Chips

Chocolate Brownies

Fresh Cut Fruit

Assorted Pepsi and Coke Products



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lunch

Little Italy | \$19.95

Caesar Salad

Lasagna with Meat Sauce and/or Vegetable

Macaroni with cheese and meat

Chef Selection Dessert

Chicken Alfredo Pasta

Assorted Pepsi and Coke Products

Viva Mexico | \$19.95

Garden Salad, Chili Soup, Fajita Station

Seasoned Grilled Chicken and Steak

Sauteed Onions and Green Peppers

Soft Flour Tortillas with grated cheddar cheese,

diced tomatoes, onions, salsa, guacamole and

sour cream

Spanish Rice

Chef Selection Dessert

Assorted Pepsi and Coke Products



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breaks

Break | \$4.95
Whole Fruits
Assorted Pepsi and Coke Products
Coffee and Tea Service

Enhancements | \$7.95
Brownies or Cookies
Bags of Potato or Pita Chips
Starbucks Coffee

Enhancements | \$8.95
Muffins and Assorted Bagels
Orange and Apple Juice
Starbucks Coffee





technology

LCD Projector | \$150/Day
Projector Screen | Included in cost of meeting room rental fee

Flip Chart | \$25.00 per day

TV/DVD/VCR | \$75.00 per day

Wireless internet access | Complimentary



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COURTYARD[®]
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considerations

Considerations

General Information and Policy:

Printed menu's are for general reference. Menu prices subject to change.

Guarantees:

In order to make your meeting a success, please confirm your guarantee number of guests 14 business days prior to your event.. The expected number will act as the guarantee number if the final guarantee is not received.

Service Charge and Tax:

There will be an 18% gratuity charge as well as a 5% state sales tax charge. These charges are subject to change.

Shipping:

If shipping materials to the hotel, please include company/group name, event manager and date of meeting on the outside of the package. The hotel cannot assume responsibility for the damage or loss of merchandise sent for storage.