

# Meeting Space



			Maximum number of people per seating style					
ROOM	SQ. FEET	SIZE	Classroom	Theater	Reception	Conference	U-Shape	H-Square
Main Meeting Room	623	23.5 X 26.5	25	30	35	15	15	25

*Catering service available for all meeting functions*

**FAIRFIELD INN & SUITES  
WACO NORTH**



IMAGE HOSPITALITY  
DEVELOPING AND MANAGING  
EXCEPTIONAL HOTEL PROPERTIES  
[www.imagehospitality.com](http://www.imagehospitality.com)



4257 N I-35  
Waco, Texas 76705  
Phone: (254) 412-2535  
Fax: (254) 412-2533  
[www.fairfieldwaco.com](http://www.fairfieldwaco.com)

# Meeting Packages



## MEETING PLANNERS PACKAGE

### Specialty Breaks

(minimum of 6 people required)

#### HOT BREAKFAST

Rotated Hot Items: Eggs, Waffles, Sausage, White Gravy, Breakfast Bagels, Sliced Fresh Fruit, Yogurts, Danishes, Muffins, Cereals, Oatmeal Milk, Apple Juice, Orange Juice, Tea, Hot Chocolate, Coffee

\$7 per person

#### BREAKFAST BAGS

Apple, Special K Cereal Bar, Bottle of Water

\$3 per person

#### BEVERAGE BREAK

Freshly Brewed Coffee, Decaffeinated Coffee, Assorted Teas  
Hot Chocolate, Assorted Soft Drinks  
Bottled Water, Assorted Juice

\$2 per person

#### FRUIT INFUSION

Sliced Fresh Fruit, Assorted Yogurt, Trail Mix, Freshly Brewed Coffee, Decaffeinated Coffee, Assorted Teas, Hot Chocolate, Assorted Juice

\$4 per person

#### THE SWEET TOOTH

Assortment of Freshly Baked Cookies,  
Ice Cream Novelties, Freshly Brewed Coffee, Assorted Teas  
Hot Chocolate, Assorted Juice

\$3 per person



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# Meeting Rentals



## AUDIO VISUAL EQUIPMENT

### PROJECTION

Overhead Projector	\$25
LCD Projector	\$75

### VIDEO

DVD	\$25
VCR	\$25

### AUDIO

CD Player	\$10
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### MEETING SUPPORT

Flipchart with Markers	\$25
Power Package	\$10
Speakerphone	\$25
Podium	\$25
White Board	Free

### COMPLIMENTARY ITEMS

Wired High Speed Internet  
Wireless High Speed Internet

Local Phone Calls  
32" TV  
Built-in Overhead Screen  
Pens  
Notepads

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# Catering



## ONLY THE BEST

We want to help make your gathering the best it can be. We offer a variety of catering options for all occasions -- just ask our Sales Department for more information and we'll help you set up the perfect spread.

*Menu selections and room set requirements are to be communicated to the Sales office no later than 72 hours prior to the date of your event. Substitutions will be honored for special requests.*

*Final confirmation for the number of guests attending the event(s) must be received by the Sales office no later than 72 hours before the scheduled event. Should the client fail to communicate a final number of guests, the original number of expected guests will be considered the guarantee. The final guarantee is not subject to reduction.*

*Customized Menus: To accompany our standard catering menus, we also offer the opportunity to meet with our Sales Department to create a menu designed for your event. We will help you plan the catering from local restaurants and we also allow outside catering.*

## RECOMMENDED CATERERS

Festive Occasions	(254) 662 – 5568
La Fiesta	(254) 756 – 4701
Quiznos Sub	(254) 799 – 9300
Jason's Deli	(254) 772 – 6611
Uncle Dan's Bar B Que & Catering	(254) 772 – 3532
George's Restaurant	(254) 753 – 1421

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