



EVENT MENU

AC Hotel Charlotte Ballantyne 14819 Ballantyne Village Way, Charlotte, NC 28277 T: 704.752.0013 F: 704.752.1015

WELCOME TO AC HOTELS

A new way to meet where the hotel is your canvas.

AC Hotel Charlotte Ballantyne is proud to present our Event Menu. Our talented event team is ready to serve you modern and localized food and beverages that cater to the progressive tastes of our guests. We will ensure a beautiful and seamless experience that will help you feel more creative, effective and inspired.

Keys to Success:

- Modern design offering stylish, yet efficient spaces
- Attentive service
- Free Wi-Fi in meeting space and sleeping rooms
- Modern and localized menu
- AC Kitchen
- AC LoungeSM



BREAKFAST



AC SIGNATURE BREAKFAST

AC KITCHEN

For groups less than 25, Must be served in the AC Kitchen with voucher

BAKERY & CONDIMENTS Bridor de France All-Butter Croissants Local Specialty Muffin Freshly Baked Rustic Bread Whole Grain Bread Local Jams, Big Spoon Peanut Butter, Nutella, Butter

CHILLED CHARCUTERIE & CHEESES Sliced La Quercia Prosciutto Genoa Salami Roasted Turkey Breast Brie Manchego Sharp Cheddar Hard cooked eggs peeled Whole Grain Mustard, Cornichons, Hot Sauce Bar HOT BREAKFAST Gruyere, Leek, and Spinach Egg Tart Bacon and Swiss Egg Tart Blueberry Granola Tart Banana Walnut Tart Scrambled Eggs

CEREAL AND FRUIT Assorted Cereals Apple Walnut Muesli Grits - Bacon, Shredded Cheese Steel Cut Oatmeal – Nuts, Raisins, Brown Sugar, Dried Fruits Assorted Chobani Yogurt Bananas, Seasonal Hand Fruit, Seasonal Cut Fruit

> BEVERAGES Nespresso Starbucks Coffee Assorted Milks W/ Non-dairy Options Tazo Teas Fresh Juices

\$16* *\$26 For Groups Over 25, Served In Event Space



BREAKFAST

THE BALLANTYNE BREAKFAST

Assorted Cereals Seasonal Fresh Cut Fruit Berry Parfait - Greek Yogurt, Seasonal Berries, House Granola Assorted Breakfast Sandwiches - Fried Egg, English Muffin, Cheddar Cheese, Bacon or Sausage Assorted Juices Regular and Decaffeinated Starbucks Coffee Assorted Tazo Teas

\$16

CONTINENTAL BREAKFAST

Fresh Baked Croissants, Muffins, and Danishes Jams, Nutella, Butter, Cream Cheese Assorted Cereals Assorted Yogurts House Granola Seasonal Fresh Cut Fruit Assorted Juices Assorted Milks Regular and Decaffeinated Starbucks Coffee Assorted Tazo Teas **\$18**

ENHANCEMENTS

Scrambled Cage-free Eggs	\$7
Home Fried Potatoes	\$7
Cajun Oven Roasted Potatoes	\$7
Hickory Smoked Bacon	\$9
Turkey Sausage	\$9
Vegan Field Roast Breakfast Sausage	\$9

Steel Cut Oatmeal Station With Raisins, Blueberries, Pumpkin Seeds, Candied Pecans, Chocolate Chips, Brown Sugar, And Agave Nectar

\$10

Healthy Breakfast Sandwich: Whole Wheat English Muffin, Sun Dried Tomato, Spinach and Egg Whites

\$12

Omelet Station*: Cage-free Eggs, Egg Whites, Tomato, Ham, Grilled Chicken, Peppers, Mushrooms, Spinach, Onions, Salsa, Cheddar Cheese, Jack Cheese, And Goat Cheese \$14

*Attendant fee: \$100



COFFEE BREAKS



Mid Morning Boost

Fresh Mixed Berry Smoothie Candied Walnuts and Blueberries Assorted Granola Bars - Kind, Big Spoon, Jimmy Bars Regular and Decaffeinated Starbucks Coffee Selection of Tazo Teas

\$15

Afternoon Energy Break

Candied Walnuts and Blueberries Individual Bags of Sweet Potato Chips Assorted Granola Bars – Kind, Big Spoon, Jimmy Bars Granola Sliced Apples with Peanut Butter Peanut Butter & Jelly Sandwiches Regular and Decaffeinated Starbucks Coffee Selection of Tazo Teas

\$16

Healthy Living

Build Your Own Trail Mix – With an Assorted Mix of Sweet Items Sliced Fruit and Mixed Berries Hummus with Celery, Carrots and Cucumbers Avocado Spoon with Sea Salt and Lemon Regular and Decaffeinated Starbucks Coffee Selection of Tazo Teas

\$17

Sweet Break

Build Your Own Trail Mix – With an Assorted Mix of Sweet Items Individual Ice Cream Sandwiches Chocolate Chip Cookies Macaroons Regular and Decaffeinated Starbucks Coffee Selection of Tazo Teas

\$18



Half-Day Beverage Break

Iced Water Assorted Pepsi Products Assorted Juices Selection of Tazo Teas Regular and Decaffeinated Starbucks Coffee

\$12

All-Day Beverage Break

Iced Water Assorted Pepsi Products Assorted Juices Selection of Tazo Teas Regular and Decaffeinated Starbucks Coffee

\$18

On Consumption

Bottled Water	\$4 ea.
Sparkling Water	\$6 ea.
Assorted Sodas	\$4 ea.
Assorted Juices	\$8 ea.
Energy Drinks	\$6 ea.
Assorted Tazo Teas	\$2 ea.
Starbucks Coffee	\$65 per gallon







AC BUFFET LUNCH

All Lunches Served With Freshly Brewed Regular And Decaffeinated Starbucks Coffee, a Selection of Tazo Teas and Freshly Brewed Unsweetened Iced Tea or Water

STONECREST

Mixed Greens Salad With Cucumbers, Carrots, Tomatoes Ranch And Balsamic Vinegar

Pasta Salad

Roasted And Sliced Deli Meats Slow Roasted Beef, Roasted Turkey, And Honey Baked Country Ham

Deli Toppings And Condiments: Swiss Cheese, Cheddar Cheese, Provolone Cheese, Lettuce, Tomato, Onion, Pickles, Mustard, Mayonnaise,

> Breads: White, Wheat, Rye, And Kaiser Roll

> > Individual Bags Of Chips

Chocolate Chip Cookies

\$32

BLAKENEY

Mixed Greens And Romaine Salad With Cucumbers, Carrots, Tomatoes, Croutons, Chickpeas, Shredded Cheese, Sunflower Seeds, Bell Peppers Ranch, Balsamic Vinegar

Grilled Chicken

Roasted Salmon With Roasted Tomato And Citrus

Roasted Sweet Potato Wedges

Grilled Asparagus, Parmesan, Lemon

Individual Bags Of Chips

Petit Fours

Double Chocolate Brownies

\$35



BUFFET LUNCH

All Buffet Lunches Served With Freshly Brewed Regular And Decaffeinated Starbucks Coffee, A Selection Of Tazo Teas And Freshly Brewed Unsweetened Iced Tea Or Water

SOUTH OF THE BORDER

Roasted Chicken Tortilla Soup Cilantro Sour Cream, Tortilla Crisp, Avocado And Shredded Cheese

SALAD BAR

Chopped Romaine, Spicy Boiled Shrimp, Chipotle Grilled Chicken Breast, Hickory Smoked Bacon, Hard Boiled Eggs, Fire Roasted Corn, Beans, Roasted Peppers, Tear Drop Tomatoes, Cucumber, Queso Fresco, Corn Bread Croutons, Red Onion, Ranch And Balsamic Vinaigrette Dressing

GRAND FIESTA FAJITA BAR (Select Two)

Chipotle Grilled Chicken Tequila Lime Jumbo Shrimp Slow Cooked Pork Chili Verde Ancho Chili And Brown Sugar Rubbed Skirt Stage Veggie Fajitas "Calabacitas A La Mexicana" – Grilled Corn, Tomatoes, Peppers, Zucchini And Caramelized Onions

Warm Flour And Corn Tortillas Spanish Rice And Beans Guacamole, Roasted Tomato Salsa, Sour Cream, Shredded Cheese, Lime Wedges

> DESSERTS Sugar Churros With Chocolate Sauce Key Lime Pie



\$45

Menu items and pricing subject to change based on availability. Please advise catering of any food allergies or dietary restrictions prior to event. All food and beverage charges shall be subject to 8.25% tax and 24% service charge taxable at 7.25%.

THE CURATOR

SOUP (Select One) Tomato Soup

> Corn Chowder Chicken Tortilla

SALAD (Select Two)

Romaine, Mixed Greens, Frisee Salad, Tomatoes, Radish, Pecans, Balsamic Vinaigrette Couscous Salad, Spinach, Cranberries, Blue Cheese, Shallot Vinaigrette Baby Iceberg, Blue Cheese, Roasted Red Onion, Dried Strawberries, Shaved Almonds, Strawberry Vinaigrette Quinoa Salad With Zucchini, Summer Squash, Red Peppers, Charred Red Onions, Herb Vinaigrette

PROTEINS (Select Two)

Blackened Salmon Marinated Flat Iron Steak Sautéed Shrimp Harissa Chicken Blackened Tofu

DESSERTS (Select Two) New York Cheesecake Chocolate Cake Macarons





PLATED LUNCH / DINNER

All Plated Lunches & Dinners Include House Baked Signature Bread Basket, Choice of One Soup or Salad, Entrée, Dessert, Freshly Brewed Unsweetened Iced Tea or Water Served With Freshly Brewed Regular and Decaffeinated Starbucks Coffee, and a Selection of Tazo Teas Served Tableside

SOUPS

Corn Chowder

Rustic White Bean Soup With Sage And Italian Sausage

Creole Tomato Basil Soup With Cheesy Focaccia Croutons

Roasted White Corn Chowder With Toasted Pumpkin Seeds And Cane Syrup (Vegan And Gluten Free)

SALADS

Caesar Salad With Garlic Croutons And Shaved Parmesan Cheese With Caesar Dressing

Green Goddess Salad With Romaine, Green Beans, Cucumbers, Radishes, Shaved Parmesan Cheese, Fresh Herbs, And Avocado Dressing

Spinach Salad With Strawberries, Blue Cheese, Caramelized Onions, And Balsamic Vinaigrette

Caprese Salad With Red And Yellow Tomatoes, Fresh Mozzarella, Basil, And Balsamic Vinaigrette

Greek Salad With Vine Ripe Tomatoes, Red Onions, Cucumbers, Peppers, Olives, Feta Cheese, And Oregano-red Wine Vinaigrette With Grilled Pita Bread

CHICKEN AND MEATS

Roasted Chicken On Smoked Gouda Grits With Green Beans, Roasted Sweet Peppers, And Thyme Jus \$40 | \$50

Seared Lemon Chicken Picatta With Pappardelle Pasta, Tomatoes, Arugula, Parmesan, And Lemon Crème \$40 | \$50

Roasted Pork Tenderloin With Andouille Sausage, Sage And Cornbread Dressing, Roasted Carrots, Haricot Verts, Caramelized Onions, And Apple Cider Jus

\$44 | \$54

Braised Short Ribs And Rigatoni Pasta With Parmesan Reggiano, Roasted Root Vegetables, And Parsley \$48 | \$58

Grilled Petit Filet Of Beef On Haricot Verts, Roasted Carrots, Wild Mushroom Demi, And Potato Au Gratin \$60 | \$70



PLATED LUNCH / DINNER – CONTINUED

SEAFOOD AND FISH

Crab Cakes With Grilled Corn Relish And Abita Braised Greens With Lemon Butter \$40 | \$50

Bronzed Local Catch On Tomato Risotto With Roasted Peppers, Asparagus, And Citrus Beurre Blanc \$46 | \$56

Jumbo Shrimp On Smoked Gouda Grits With Spinach, Tomatoes, Onions, And Hickory Smoked Bacon \$40 | \$50

Pan Roasted Atlantic Salmon, Fingerling Potatoes, Roasted Asparagus, Lemon Beurre Blanc \$49 | \$59

VEGETARIAN \$36 | \$46

Orecchiette Pasta With Roasted Peppers, Arugula, Tomatoes, Olive Oil, And Lemon

Pad Thai Noodles With Sautéed Asian Vegetables And Shitake Mushrooms (Vegan And Gluten Free)

Quinoa Jambalaya With Blackened Tofu, Broccolini, And Roasted Sweet Pepper Coulis (Vegan And Gluten Free)

Roasted Heirloom Carrots Salad With Toasted Almonds, Tofu "Croutons", And Cumin-coriander Dressing (Vegan And Gluten Free)

DESSERTS

Double Chocolate Cake With Raspberry Sauce

Cheesecake With Fresh Berries

Carrot Cake With Caramel Sauce

Crème Brule With Fresh Berries



DINNER BUFFET

All Dinner Buffets Served With Freshly Brewed Regular And Decaffeinated Starbucks Coffee, A Selection Of Tazo Teas And Freshly Brewed Unsweetened Iced Tea Or Water

AUDREY

Assorted Artisan Rolls with Butter and Sea Salt

Choice of One Soup: Corn Chowder Rustic White Bean Soup With Sage And Italian Sausage Creole Tomato Basil Soup With Cheesy Focaccia Croutons Roasted White Corn Chowder With Toasted Pumpkin Seeds And Cane Syrup (Vegan And Gluten Free)

Caesar Salad with Croutons, Parmesan, Pepper and Lemon

Spring Salad – Mixed Greens, Red Onion, Radishes, Cherry Tomatoes, Champagne Vinaigrette

Bistro Filet with Rosemary Au Jus and Horseradish Cream

Scampi Shrimp

Rigatoni, Olive Oil, Pesto, Parmesan

Chicken Cutlets with Tomato Relish

Grilled Asparagus

Mac N Cheese with Gouda and Parmesan Cheese

Herd Roasted Potatoes

Chocolate Torte Cheesecake with Mixed Berries

\$50

PROVIDENCE

Assorted Artisan Rolls with Butter and Sea Salt

Choice of One Soup: Corn Chowder Rustic White Bean Soup With Sage And Italian Sausage Creole Tomato Basil Soup With Cheesy Focaccia Croutons Roasted White Corn Chowder With Toasted Pumpkin Seeds And Cane Syrup (Vegan And Gluten Free)

Mixed Greens Salad with Candied Walnuts, Goat Cheese, Grapes, Champagne Vinaigrette

Spring Mix Salad with Red Onion, Radishes, Cherry Tomatoes, Balsamic Vinaigrette

Sea Bass with Saffron, Beurre Blanc

Beef Tenderloin with Garlic Butter and Herbs

Roasted Chicken with Herbs, and Citrus

Rigatoni with Roasted Mushrooms, Basil, Parmesan, Ricotta

Grilled Asparagus

Roasted Brussel Sprouts with Bacon and Shallots

Herb Roasted Potatoes

Individual Chocolate Moose Tres Leches Cake

\$60



BUTLER PASSED HOT HORS D'OEUVRES

- Crispy Coconut Shrimp, Sweet Chili Sauce
- Mini Meatball Sliders With Parmesan Cheese
- Crispy Mac And Cheese Croquette, Truffle Aioli
- Buffalo Chicken Spring Roll, With Blue Cheese
- Maryland Crab Cakes, Creole Remoulade
- Short Rib Beef Wellington, Dijon Mustard
- Vegetable Spring Roll, Sesame Soy Vinaigrette

\$6 Per Person \$5 Per Person

\$5 Per Person

- \$5 Per Person
- \$6 Per Person
- \$6 Per Person
- \$5 Per Person

BUTLER PASSED COLD HORS D'OEUVRES

Deviled Farm Fresh Egg, Bacon & Chive \$5 Per Person ٠ Tomato and Mozzarella Bruschetta \$5 Per Person ٠ Creamy Brie and Pear Spoons \$5 Per Person ٠ Seared Beef Tenderloin Crostini, Balsamic Drizzle \$6 Per Person ٠ ٠ Strawberries & Goat Cheese Bruschetta \$5 Per Person Shrimp & Mango Salsa Spoons \$6 Per Person ٠ Ratatouille Tartlet \$5 Per Person ٠

DISPLAYS

GOURMET CHEESE BOARDS

Sliced And Whole Artisan And Farmstead Cheeses, Fresh Dried Fruits, Artisanal Bread And Crackers

\$18 Per Person

RAW BAR

Poached Gulf Shrimp Snow Crab Claws Poached Mussels East Coast Oyster Mignonette Hot Sauce Classic Cocktail Sauce

\$37 Per Person

AC HOTELS MARRIOTT

CHARCUTERIE & CHEESE

Assorted Selection Of Imported Italian Meats And Cheeses Served With Olives, Roasted Peppers, Pepperoncini, Tomato And Mozzarella Salad And Freshly Baked And Artisan Breads

\$24 Per Person

AC GARDEN DISPLAY

Assorted Selection Of Seasonal Vegetables Choice Of Two (2) Dips: Creamy Buttermilk Ranch, Chunky Blue Cheese And Scallions Cream Sundried Tomatoes, Cannellini Beans, Roasted Red

- Peppers And Feta
 - Hummus

\$16 Per Person



CUSINE IN MOTION

Attendant Fee: \$200 for each station. One attendant for every 50 guests recommended

Roast Tenderloin of Beef Garlic Jus \$425 / Serves 15

Prime Rib of Beef Horseradish Crème Fraiche \$500 / Serves 20

Roasted Turkey Country Brown Gravy, Cranberry Relish **\$200 / Serves 10**

Spiced Ahi Tuna Loin Wakame Salad, Chilled Ponzu **\$425 / Serves 15**

Cedar Plank Salmon Horseradish Crème Fraiche \$350 / Serves 15



BEVERAGES



SILVER BAR PACKAGE

House Red Wine House White Wine Domestic Beer: Bud Light, Michelob Ultra, Corona Light, Modelo Especial, Stella Artois Choice of Two (2) Local Craft Beers: Catawba – White Zombie, Noda – Hop Drop & Roll, OMB – Copper, Captain Jack, or 704 Hazy Assorted Pepsi Soft Drinks

> First 2 Hours: \$20.00 Per Person Each Additional Hour: \$10.00 Per person

GOLD BAR PACKAGE

- Smirnoff Vodka
- Do
- Beefeater Gin
- Bacardi Silver Rum
- Jim Beam Bourbon
- Dewar's Scotch
- Jose Cuervo Tradicional Tequila
- House Red Wine
- House White Wine

- Domestic Beers
 - Bud Lite, Michelob Ultra, Corona Light, Modelo Especial, Stella Artois
- Choice of 2 Local Craft Beers:
 - Catawba: White Zombie
 - Noda: Hop, Drop & Roll
 - OMB: Copper, Captain Jack or 704 Hazy
- Assorted Pepsi Soft Drinks

First 2 Hours: \$30.00 Per Person Each Additional Hour: \$12.00 Per person

PLATINUM BAR PACKAGE

- Titos Vodka
- Tanqueray Gin
- Captain Morgan Rum
- Jack Daniels Whiskey
- Johnny Walker Black Scotch
- Hornitos Tequila
- Premium Red Wine
- Premium White Wine

- Domestic Beers:
 - Bud Lite, Michelob Ultra, Corona Light, Modelo
 - Especial, Stella Artois
- Choice of 2 Local Craft Beers:
 - Catawba: White Zombie
 - Noda: Hop Drop & Roll
 - OMB: Copper, Captain Jack or 704 Hazy
- Assorted Pepsi Soft Drinks

First 2 Hours: \$36.00 Per Person Each Additional Hour: \$14.00 Per person

First 2 Hours: \$46.00 Per Person

Each Additional Hour: \$17.00 Per person

DELUXE PLATINUM BAR PACKAGE

- Grey Goose Vodka
- Hendricks Gin
- Queen Charlotte's Rum
- Woodford Reserve Bourbon
- Mecallan 12 Year Scotch
- Patron Silver Tequila
- Premium Red Wine
- Premium White Wine

- Domestic Beers:
 - Bud Lite, Michelob Ultra, Corona Light, Modelo, Especial, Stella Artois
- Choice of 2 Local Craft Beers
 - Catawba: White Zombie
 - Noda: Hop Drop & Roll
 - OMB: Copper, Captain Jack or 704 Hazy



BEVERAGES

HOST BAR

Charged based on Consumption Minimum Two (2) Hours Required Minimum \$300.00 Expenditure on a Two (2) Hour Bar Minimum \$500.00 Expenditure on Any Host Bar Over Two Hours

- Gold Bar Spirits
- Platinum Bar Spirits
- Deluxe Platinum Bar Spirits
- Gold Bar Wines
- Platinum Bar Wines
- Deluxe Platinum Bar Wines
- Domestic Beer
- Imported Beer
- Local Craft Beer
- Assorted Pepsi Soft Drinks
- Bottled Water

\$8.00 per Drink
\$11.00 per Drink
\$15.00 per Drink
\$9.00 per Drink
\$14.00 per Drink
\$16.00 per Drink
\$6.00 per Drink
\$7.00 per Drink
\$8.00 per Drink
\$4.00 per Drink
\$4.00 per Drink

CASH BAR

Charged per Drink Minimum Two (2) Hours Required Minimum \$300.00 Expenditure on a Two (2) Hour Bar Minimum \$500.00 Expenditure on Any Cash Bar Over Two Hours

Gold Bar Spirits \$9.00 per Drink ٠ Platinum Bar Spirits \$12.00 per Drink . **Deluxe Platinum Bar Spirits** \$16.00 per Drink ٠ Gold Bar Wines \$10.00 per Drink ٠ Platinum Bar Wines \$14.00 per Drink ٠ **Deluxe Platinum Bar Wines** \$16.00 per Drink ٠ \$7.00 per Drink ٠ Domestic Beer Imported Beer \$8.00 per Drink ٠ Local Craft Beer \$9.00 per Drink ٠ Assorted Pepsi Soft Drinks \$5.00 per Drink ٠ **Bottled Water** \$5.00 per Drink .

ALL BARS REQUIRE:

Bartender Fee: \$150.00 per Bartender One (1) Bartender per Every 75 Guests

CASH BARS REQUIRE:

Cashier Fee: \$50 per Cashier One (1) Cashier per Every 75 Guests

PLATINUM WINES:

Diatom Chardonnay Bollini, Trentino Pinot Grigio Ely Cabernet Sauvignon Point North Pinot Noir Colby Red Blend

DELUXE WINES:

Stag's Leap Chardonnay Hanna Sauvignon Blanc Justin Cabernet Sauvignon Maison Louis Jadot, Bourgogne Pinot Noir Pessimist Red Blend



AUDIOVISUAL



MARRIOTT

AUDIO VISUAL

INTERNET AND NETWORKING We offer high speed wireless internet service for all meeting and public spaces. Please let us know how we can best serve your internet needs	WEFRAME BOARD (Up to 40 Guests) Replaces Screen, Projector, Flipcharts and More	\$550 Per Day
AV TERMS AND CONDITIONS It is required that AC Hotels set up, operate and strike all equipment	MEETING PACKAGE LCD Projector, Cables, Screen, AV Cart, Setup	\$600 Per Day
unless requirements dictate otherwise. All equipment prices are listed per day. Equipment pricing does not include an applicable service charge of 24% or sales tax of 7.25%.	SUPPORT PACKAGE Cables, Screen, AV Cart, Setup	\$250 Per Day
Any additional audio visual needs not listed can be arranged by the AC Hotel through our preferred vendors.	LCD DATA PROJECTORS Data LCD Projector (XGA 5,000 Lumens)	\$400 Per Day
	PROJECTIONS SCREENS 9'x12' Fast-Fold Screen	\$375 Per Day
	MICROPHONES Wireless Lavalier Microphone Wireless Handheld Microphone w/Stand	\$150 Per Day \$150 Per Day
	FLIP CHARTS Flipchart Easel w/Post-It Paper, Pad & Markers Flipchart Easel w/Paper, Pad & Markers	\$85 Per Day \$75 Per Day
	MISCELANEOUS Easel	\$15 Per Day
	Podium Extension Cord Power Strip	\$50 Per Day \$15 Per Day \$15 Per Day
	PolyCom Speaker Phone	\$125 Per Day



Menu items pricing subject to change based on availability. Please advise catering of any food allergies or dietary restrictions prior to event. All Audio Visual charges shall be subject to 24% service charge and 7.25% tax.

CATERING GUIDELINES

FOOD AND BEVERAGE SERVICE

AC Hotel Charlotte Ballantyne is responsible for the quality of the food and beverage served to our guests. The sale and service of alcoholic beverages are regulated by the State of North Carolina. To ensure compliance with Mecklenburg County Board of Health Regulations, food will be consumed at the hotel premises at the contracted times. The menus are designed with consciousness for our food quality, staff, and specifically our guests.

In compliance with North Carolina Liquor Laws, AC Hotel Charlotte Ballantyne is the only authorized Licensee to sell and serve liquor, beer, and wine on the hotel premises. Alcohol from outside the hotel is not permitted to be brought into or consumed in any licensed area of the hotel, unless pre-approved by the General Manager, and inclusive of any corkage fee. Alcohol may not be self-served in a banquet or hospitality room. At all times an appropriately trained bartender or server, must be in control of the service of alcohol. AC Hotel Charlotte Ballantyne reserves the right to refuse service to any person who appears to be intoxicated. We reserve the right to inspect the identification of any person attending events in the banquet, meeting areas, and restaurant space. If identification is not available upon request, no alcohol will be served to that guest. No one under twenty one years of age will be served alcoholic beverages. Cash bars must reach a minimum of \$300 for two hours or \$500 for four hours (before tax and service charge) in sales. If the minimum is not met, the difference with be charged to the final master account. AC Hotel Charlotte Ballantyne will supply product and bartending labor for all events featuring alcoholic beverages. Cash sales do not go towards beverage and food minimum.

SERVICE CHARGE AND TAX

All catering and banquet charges are subject to a 24% service fee and current applicable taxes of 8.25%. Should your culinary or carving station require a culinary attendant, a fee of \$200 for every 50 guests will apply. Passed hors d'oeuvres will be passed with one server per 40 guests. If you require more servers to pass, a fee of \$25.00 per server per hour will be applied. Coat check fee is \$20 per hour.

FUNCTION ROOM ASSIGNMENTS

Room assignments are made accordingly to the guaranteed minimum number of people anticipated. We reserve the right to change room reservations to best accommodate either increased or decreased attendance.

GUARANTEES

A guaranteed attendance figure is required for all meal functions three (3) business days prior to the function date and is not subject to reduction. If the sales office is not advised by this time, the estimated figure will become the guarantee. The number is not subject to reduction: however AC Hotel Charlotte Ballantyne will be prepared to serve 3% above the guaranteed number specified.

BILLING

A form of payment must be agreed upon during the initial booking arrangements. Acceptable forms include advance deposit, prepayment, direct billing (subject to approval) or a completed credit card authorization form.

DISPLAY, DECORATIONS AND PERSONAL PROPERTY

Any property of the patron or patron's guests brought onto the hotel premises and left at the conclusion of the event shall be the sole risk of the patron. AC Hotel Charlotte Ballantyne is not liable for any loss or damage to any such property for any reason. Nothing may be fixed to walls with tape, glue, or nails. Decorations such as confetti, glitter, etc. is strictly prohibited. AC Hotel Charlotte Ballantyne reserves the right to charge for damages or clean-up that may occur during events, pertaining to these restrictions.

BANQUET MENUS

Banquet menus, room arrangements and other details pertaining to your event should be submitted to your catering sales manager at least three weeks prior to your event. Our culinary staff is happy to plan a customized menu for your event or assist your selection process. Only food prepared by AC Hotel Charlotte Ballantyne may be consumed in hotel banquet facilities. All menu pricing is subject to change without notice.

OUTSIDE FOOD AND BEVERAGE

due to liability, no outside food or beverage will be allowed on premises by the customer guests or exhibitor. AC Hotel Charlotte Ballantyne is the only licensed authority to sell and serve on premises.

