

# Powered In-House our av advantage

Experience the ease of flawless events with our in-house audio-visual team, delivering expert support from planning to setup to execution. With everything under one roof, discover the difference of streamlined communication, faster response times and unmatched attention to detail.

No need to coordinate with external vendors—our experienced professionals offer a full collection of audio visual services and solutions that turn events into memorable experiences. Let us handle the technology, so you can enjoy the spotlight.





# Packages

LCD Breakout Room Package | \$800 LCD Projector, Tripod Screen, Extension Cord & Power Strip

LCD Small Ballroom Package | \$1,250 LCD Projector, 10' Screen, Extension Cord & Power Strip

LCD Support Package | \$330 Tripod Screen, Projection Cart, HDMI, Power Strip & Extension Cord Safely Taped Required when guest supplies own LCD projector

## LCD Support Package For Small Ballroom Size | \$445 10' Screen, Projection Cart,

Power Strip & Extension Cord Safely Taped Required when guest supplies own LCD projector

### Ballroom LCD Support Package | \$475 12' Fast Fold Screen, Projection Cart,

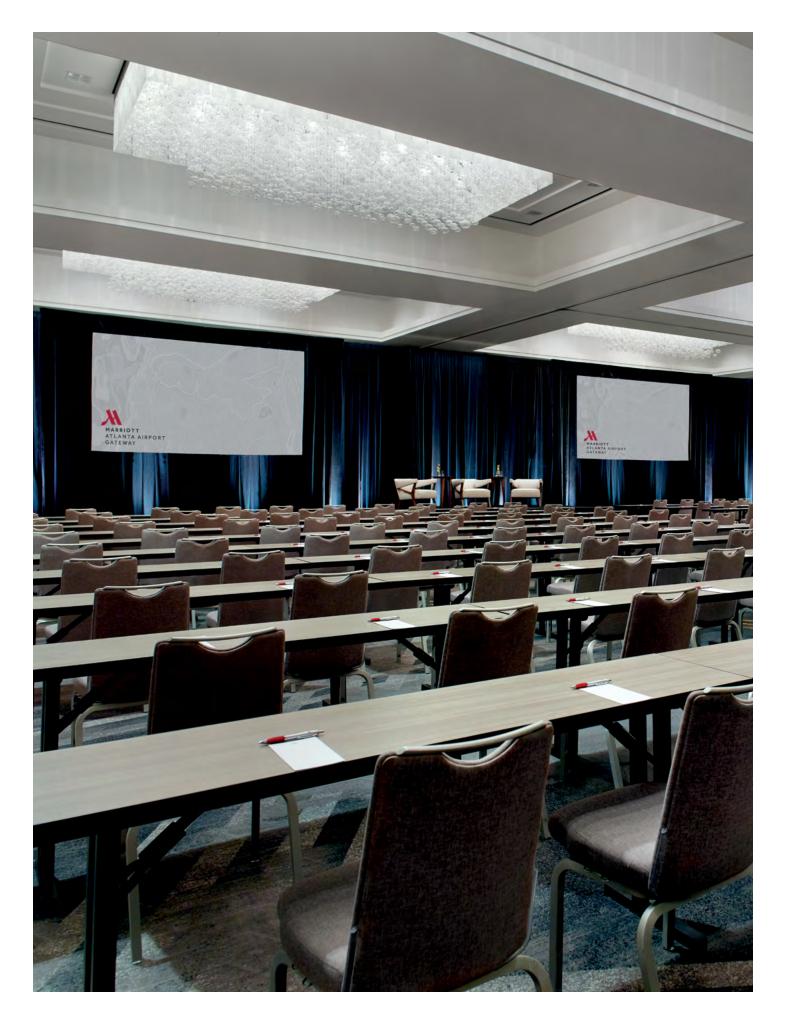
Power Strip & Extension Cord Safely Taped Required when guest supplies own LCD projector

### Ballroom LCD Projector Package | \$1,560 14' Fast Fold Screen With Dress Kit, 7K Lumens Projector

Client's Projector Set-Up Fee | \$100 Per Day Per Room









## Video

**DATA & VIDEO PROJECTION**Breakout Room LCD Projector 4000 Lumens \$660 LCD Projector 6000 Lumens \$900 HD Custom Video Solutions

### VIDEO MONITORS, PLAYERS & RECORDERS

Confidence Monitor Display 55" Monitor Display on Rolling Stand 70" Monitor Display on Rolling Stand \$750 86" 4K Multi-Touch Monitor Including \$1,300

• 4kwide Agnle Camera

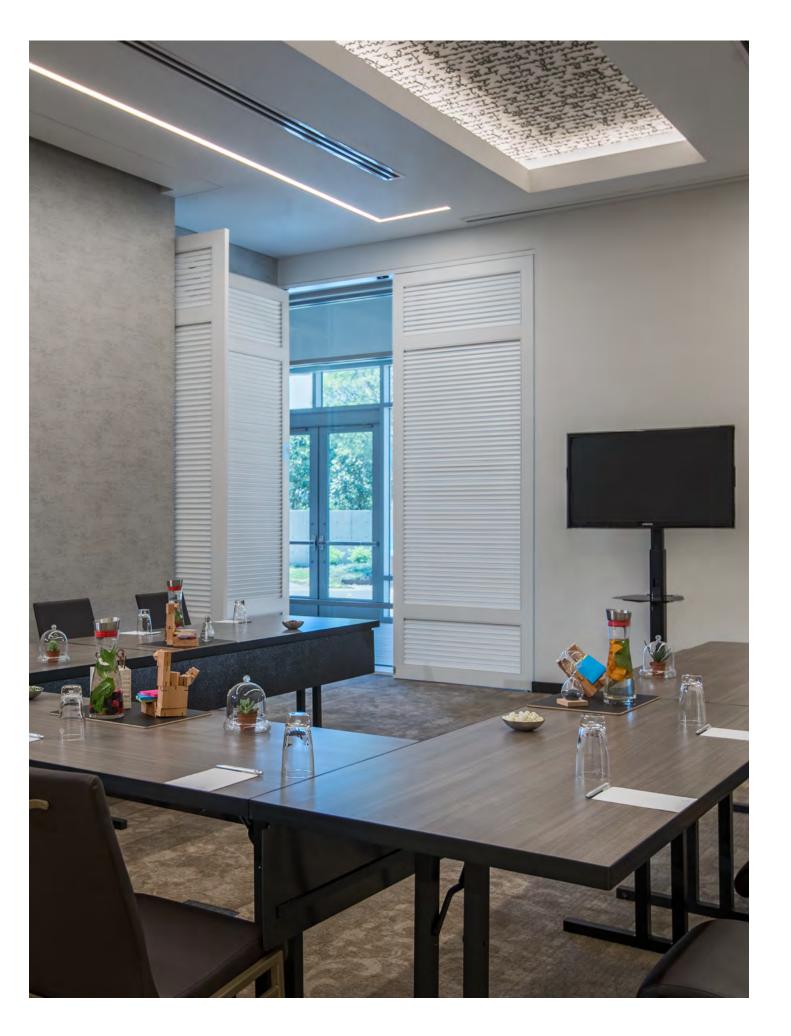
• 2.1 Speaker System & Built In Microphone

Seamless Video Switcher \$750 (AV Operator/Technician Required at +\$500 per half day minimum) HDMI Cable

PROJECTION SCREENS 9' X 16' Fast Fold Screen with Dress Kit \$650 7.11' x 14' Fast Fold Screen with Dress Kit \$475 \$425 6.9'x12' Fast Fold Screen with Dress Kit \$250 10' Cradle Screen with Bottom Skirt \$225 8' Tripod Screen with Bottom Skirt Custom Large Format Video Wall Package Call











# Sound & Lighting

### **MICROPHONES & MIXERS**

Podium, Handheld Wired \$120 Standing Microphone \$120 Wireless Lavaliere or Handheld \$240 Table-Top Microphone \$120 4-Channel Audio Mixer \$100 8-Channel Audio Mixer \$175 12-Channel Audio Mixer \$250 X32 Digital Audio Mixer \$700 House Sound Patch Per Room (Ballrooms) House Sound Patch Per Room (Meeting Room) \$175

### **SOUND SYSTEMS**

JBLEON Powered Loudspeakers (pair) \$300
Single Powered Loudspeaker \$150
Laptop Sound Interface \$150
Custom Designed Concert Sound Call

### RECORD EQUIPMENT & PLAYBACK

Custom Recording Solutions Cal HD Custom Video Solutions Cal

#### LIGHTING

LED Uplight \$75
ETC Source 4 Par or LEKO \$120
Stage Wash Lighting Package \$550
Custom Accent, Stage & Moving Lights Call



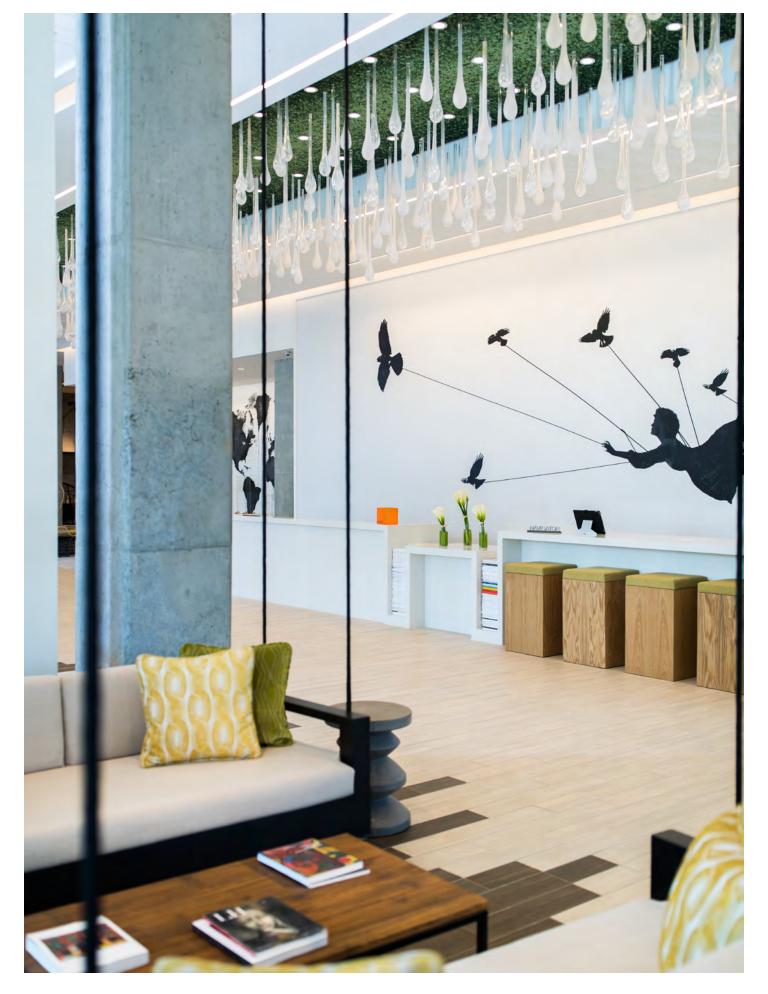




## Miscellaneous & Technical Support

Video Podium\$850OWL LABS Owl III Video Conferencing Unit\$400OWL LABS Extension Microphone\$200OWL LABS Owl Bar Video Conferencing Enhancement\$200
OWL LABS Extension Microphone \$200
OWL LABS Owl Bar Video Conferencing Enhancement \$200
HD USB Video Conference Camera \$300
USB Audio Interface \$225
D'san Perfect Cue Slide Advancer \$275
Wireless Slide Advancer Mouse \$95
Easel \$20
4x6 Whiteboard \$85
Flipchart With Markers (Standard Paper) \$85
Flipchart With Markers (Post-it Pad) \$95
Black Pipe & Drape (Per Linear Foot) \$25
Extension Cord With Five Outlet Power Strip \$35
Wireless Charging Station Including \$65
16 Standard Outlets & 5 USB Connections
COMPUTERS & PRINTERS
Laptop Computer \$375
Black/White Laser Printer \$375
Color Printer Call

#### **TELEPHONE & INTERNET CONNECTIVITY** Direct In-Dial Phone Installation \$300 Speaker Phone with Phone Line \$400 (Technician Required at \$1,100 Per Day Minimum) Hi-Speed Internet Single Wired100Mbps Up/Down (Per Line) \$450 Simple Hi-Speed Internet Wireless Connection (Per Device) \$20 Superior Hi-Speed Internet Wireless Connection (Per Device) \$30 Unlimited Hi-Speed Internet Wireless Package (Per Day) \$500 Custom Large Format Video Conference Package Call TECHNICAL SUPPORT LABOR AV Technician Labor (5 Hour Minimum Required) Setup/Strike (per hour) \$100 Monday-Sunday, Between 8-10 Hours (Per Day) \$1,150 Over 10 Hours (Per Additional Hour) \$200







### General Information

#### MENU SELECTIONS & PRICING

Menu selections and prices are subject to change but may be confirmed up to three months prior to your event. Our banquet menus offer seasonal selections and are updated throughout the year, based on product availability. Menu selections should be confirmed at least two weeks in advance.

#### SERVICE CHARGE & SALES TAX

All food & beverage, rental items, audio visual and room rental fees are subject to a customary taxable service charge and sales tax in effect the date of your event (currently 26% service and 8.75% sales tax).

#### **FOOD SAFETY**

The hotel is responsible for the quality and freshness of all food prepared and served. Due to current health regulations, food may not be taken off the premises after it has been prepared and served to guests.

#### **GUARANTEES**

Final attendance guarantees for banquet functions must be received no later than (3) business days in advance of the event. If no guarantee is received by the above timeline, the expected number on the banquet event order will be considered the guarantee. Client will be responsible for the guaranteed number or actual number of guests served, whichever is greater. The hotel will be prepared to set 5% over the guarantee for up to 25 guests.

#### OUTSIDE FOOD & BEVERAGE

No food or alcoholic beverages may be brought into the hotel from outside service. The State Liquor Control Board regulates the sale, service and consumption of alcoholic beverages. All alcoholic beverages must be purchased through the hotel and must be served on hotel premises in accordance with these rules. Alcoholic beverages cannot be removed from the property.

#### CUSTOM MENUS OR SERVICE

As specified on menus, a \$200 service charge will be added to all guarantees of 10 guests or fewer for plated meals. Please refer to minimums for all buffet service menus. If more than one entrée selection is requested, price will be based on the highest price entrée. When requesting multiple entrée selections, a maximum of two entrée choices will apply (excluding vegetarian option) and starch/vegetable selections will be same for all entrees. With choice of entrée meals, the host is responsible for providing guests with color coded place cards and menu breakdown per table to assist our service staff. Pre-Set Items for meal service at the request of the Patron will be charged for the actual number of items pre-set if room is set for more than 5% overset. Self-Parking & Valet Parking: Available for a fee. Bellmen/Portage/Room Deliveries: Available for a fee.

#### USE OF OUTSIDE VENDORS

Exhibit companies, florists, decorator, audio visual companies and or entertainers are required to submit proof of insurance to the hotel and are required to comply to hotel safety regulations for the safety of guests and associates. All vendors should be instructed to contact hotel event manager at least two weeks in advance to review details and to gain necessary approvals for decorations. Move-in/out times must be scheduled in advance with the Event Manager. All move-in/out must occur through our loading dock area. Vendors must comply to hotel specified procedures and conduct guidelines (refer to vendor guidelines). All vendors are responsible for removing all of their items promptly at the conclusion of the event and are responsible for removing their own trash. The hotel cannot be responsible for items left behind or for storage.

#### SAFETY REGULATIONS

To comply with fire safety regulations, no open flames are allowed. Candles enclosed in votive containers or hurricane lamps are permitted. Any potentially flammable items used for the event will require approval and may require additional licenses and permits from the city. Pyrotechnics are strictly prohibited. Under no circumstances can fire exits be blocked in any area of the hotel. All diagrams will require approval from the hotel and are subject to hotel and city fire and safety specifications.

#### SHIPPING & RECEIVING

The patron will be responsible for the appropriate charges. Packages for meetings may be delivered to the hotel three working days prior to the meeting date. Please see your Event Manager for more details.

#### **DISPLAYS & DECORATIONS**

All displays, signage and or decorations proposed by the patron will be subject to approval of the hotel. All sign-age must be professional in appearance. Under no circumstances should anything be nailed, screwed or other-wise affixed to the walls or fixtures of the hotel. Pipe & drape is available to hang banners for a fee. Please see your Event Manager for more details.

#### **ELECTRICAL**

Lighting, audio visual, entertainment and exhibits requiring power are subject to a fee for hookup and use of electrical. Please provide your requirements to your Event Manager.

#### **FUNCTION PAYMENT & REQUIRED DEPOSITS**

Full payment must be received in advance, unless credit has been established with the hotel. Non-refundable deposits are required for all social and weekend functions.



RENAISSANCE®
ATLANTA AIRPORT
GATEWAY HOTEL

2020 CONVENTION CENTER CONCOURSE ATLANTA, GEORGIA 30337 +1 404.763.1544 marriott.com/ATLMA 2081 CONVENTION CENTER CONCOURSE ATLANTA, GEORGIA 30337 +1 .470.306.0100 marriott.com/ATLAG