

**Bed type and special request is subject to availability upon check in*

**Effective 1st September 2017, guests are required to pay a mandatory MYR10 per room per night tourism tax, as imposed by the Ministry of Tourism Malaysia. This tax is applicable to non-Malaysian guests and is to be paid upon check-out.*

Standard Check In / Out Time

Check In : After 1500 hours (3PM)

Check Out : 1200 hours (12PM)

***Please note that hotel will require a deposit upon check in for guarantee incidental / miscellaneous. This deposit will be return upon check out should guest do not utilize any.

Non-Guarantee Reservation

Hotel will only hold room till 6pm local time, on the day of arrival. As guest will be arriving after 6pm, kindly provide us with guest credit card details to secure the reservation. This is to prevent the auto-release.

Guarantee Reservation

Once the reservation is secured, any room cancellations must be made by 6:00 PM hotel time one day before the date of arrival to avoid one night's room charge.

Cancellation policy:

Cancel 6:00 PM hotel time one day before the date of arrival, there will be no forfeiture amount. If you cancel after 6:00 PM hotel time one day before the date of arrival, the forfeiture amount will be a 1-night stay. There may be additional applicable charges and taxes.

Le **MERIDIEN**
PUTRAJAYA

Late check-out is subject to room availability. The following charges will apply:

- 12pm to 6pm – RM40+ an hour
- 6pm onwards – 1 full day's charge at the applicable room rate
- Rate changes or introduction of any other taxes, levies or charges in Malaysia will be included accordingly

*Hotel terms & conditions apply

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