

## How To Order An Amenity

Services available Monday through Sunday from 8:00AM - 8:00PM

1. To review available amenities please open the PDF file Sheraton Vancouver Wall Centre Amenities List
2. To place an order please email [amenities@wallcentre.com](mailto:amenities@wallcentre.com)
3. Once ready to place an order, fill out the amenities order form that was emailed. Please fill out the guest information at the top of the order sheet. Then select the items you wish to order by entering the quantity amount under the quantity column, and choose an item from the dropdown list under the item column
  - *If you have concerns regarding food allergies, please include this information in your request*
4. Once the form is filled out, please email back to [amenities@wallcentre.com](mailto:amenities@wallcentre.com) and include your payment option in the email. In addition, please indicate if requesting for multiple rooms
  - Payment option one is by credit card
  - Payment option two is by room charge, include the name and reservation number. This option is only available for in-house guests

Should you have any special requests not offered on our current list, please let us know. We thank you for choosing the Sheraton Vancouver Wall Centre hotel, and we trust that the stay will be unforgettable.

*\* For same-day delivery of these items, submit your request by 6:00PM that day*

*\*\* These items require 24-hour notice and need to be requested by 3:00PM the day prior*

*\*\*\* For same-day delivery on these items, submit your request by 3:00PM that day*

All amenities are subject to:

5% GST | 18% Liquor tax on alcoholic beverages

18% Gratuity | 100% of gratuity goes to our associates